

**Centerville-Osterville Marstons Mills Fire Department**  
**Fire Commissioners' Meeting**  
**November 21, 2022**

The Board of Fire Commissioners meeting opened at 1703hrs. Fire Commissioners Macallister, Riley, and Brown were in attendance along with Deputy Eldridge, N. Celeste, Local 2346 M. Rogers

Roll call was taken. A motion was made and seconded to accept the minutes from the October 17, 2022 meeting. There was one ambulance waiver.

#### CORRESPONDENCE

#### COVID-19

#### PERSONNEL

Ryan DiPilato and Seth Karter graduated from Fire Academy on November 4<sup>th</sup>; they have both returned to their respected groups.

Richard Sahl will be out on FMLA leave starting November 17<sup>th</sup> as he will be having shoulder surgery.

Kathleen Denneen has given her resignation and her last day at COMM will be November 24<sup>th</sup>. Kate will be heading to Eastham Fire. COMM wishes the best of luck to Kate on her new venture.

Lieutenants' exam was conducted last month. The top 3 candidates are FF/Paramedics Ryan Scott, John McGonigle, and Steven Coombs. The official list of candidates will be posted on December 1<sup>st</sup>. **Lieutenant interviews will take place at December meeting.**

#### FIRE PREVENTION

Both inspectors took part in a mock evacuation drill at 120 South Main, Cape Regency Nursing Home. The drill focused on how, and where to evacuate patients in the case of immediate emergency.

The Junior Firefighter program continued at both West Villages Elementary and Centerville Elementary. This month's topic was smoke and CO alarms in the home. Inspectors also visited Cape Cod Academy, Bright Promises Preschool, Fair Acres Country Day School as well as a "Story Time" at Centerville Library in part of Fire Prevention Month.

Both inspectors attended the monthly FPAM meeting in Auburn. This month's topic was "Hording" with a presentation by Kelly Haggerty from K&C Consulting. Inspectors also attended a quarterly Cape & Islands Fire Prevention meeting at Cape Cod Regional Technical High School with a presentation on the Station Nightclub fire presented by Retired Hyannis Deputy Dean Melanson; and Lt. Hill attended the CIFCA professional development class "Five Points of Command" presented by Commissioner/Chief Michael Lombardo. As the dedicated department Public

Information Officer, Lt. Hill also attended the MEMA Public Information Officer Awareness (IS-29) course held here at COMM Headquarters.

This past month a total of (88) permits were issued by the Fire Prevention Office while collecting (\$2200) in permit fees. Resale inspections of homes was the most common type of permit (46) and inspection (46). Overall Fire Prevention completed (148) inspections and/or activities, (31) of which were Senior Safe Program inspections.

## EMS

- 1) EMS Training and recertification ongoing.
- 2) New ambulance cab and chassis have been delivered to Horton currently waiting on installation of the box and painting.
- 3) Ongoing QA/QI of patient care reports and patient treatment in the field.
- 4) Attended an MCI course sponsored by SE Mass EMS Council (Region 5) at the Cape Codder Resort.
- 5) Attended RAVEN Conference offered by Cape and Islands EMS also at the Cape Codder Resort. Several speakers including Cape and Islands DA Office, Pediatric Trauma, why data matters, sleep deprivation in EMS.

## DISPATCH

The call volume for the month of October was down from last year. In October COMM dispatched 419 calls. The ten-month total of calls for 2022 is 4184. Also, in the month of October COMM dispatched 77 calls for Cotuit.

November training COMM dispatchers and spare dispatchers will be trained on the revised system of open burning notification through the district website.

Dispatchers Brouillette and Perkins attended the APCO conference in New Hampshire.

## EQUIPMENT

E303 – rust repair, repaired head light, ordered parts for generator

E304 – sent to Allegiance to have steering box installed, also replaced transmission cooler and exhaust

A325 – sent to Allegiance for recalls

T322, C301, and T317 – sent to Robinsons for recalls

A327 - Repaired back up alarm

Finished installing new radios in all apparatuses and trucks

**Ladder 307 annual aerial test has been completed**

## TRAINING

November 9<sup>th</sup> COMM performed a Trench Drill rescue along with Hyannis Fire Dept., Barnstable Police Dept., and Robert B. Our at the corner of Phinney's Lane and Route 28 in Centerville. **COMM will be hosting a Confined Space class in April.**

### December Training:

- 1.) Cold Weather Emergencies PowerPoint (ISO T2 credit)
- 2.) Ice Rescue PowerPoint/Equipment Review (practical evolutions when ice is available) (ISO T2 credit)
- 3.) FireRescue1 Academy: Technical Rescue- Search and Rescue for Trench Excavation (ISO T2/T4 credit)

4.) FireRescue1 Academy: EMS class (Lt. Davern to assign)

#### Additional Training/Certificates:

- Capt. Adams and Lt. Carney attended All-Hazards Incident Management Team training October 17<sup>th</sup>-21<sup>st</sup> held at COMM.
- Capt. Morrison attended Fire Service Financial Management class October 30<sup>th</sup>-November 10<sup>th</sup> held at the National Fire Academy in Emmitsburg, Maryland.

## OPERATIONS

### **Marine Division**

Marine 310 is in service at Crosby Yacht Yard. The Department has responded to 40 marine-related Incidents year-to-date. There have been 122.5 hours of operator-based underway time logged to date in 2022.

### **Dive Team**

The Dive Team conducted its monthly training in October training at Peter's Pond in Sandwich. This was a joint training event with HYFD and the Barnstable County Dive Teams. The Team was deployed to a drowning incident in Hyannis earlier this month at Dockside Marina on School Street. Finally, with FF Denneen's departure later this month, the team is working to fill one vacancy.

## BUILDINGS AND GROUNDS

- Leaf removal at all stations
- Set up and broke down for recognition night
- Set up 2<sup>nd</sup> floor meeting hall for 4 weeks of classes
- Repaired gas box cabinet at station 1
- Set up for voting at station 2 which included moving antique engine and light tower
- Planted donated tree in front of station 2 next to the sign
- Installed door closers on multiple doors
- Replaced all lightbulbs in washroom and laundry room at station 1
- Paint touchup on the walls in men's locker room at station 1

**Per Commissioner Macallister the polling volunteers would like to thank everyone at Station 2 for their help and kindness when needed.**

## BUDGET

See attached budget sheet.

## PLANNING

**There will be an Officers meeting on December 20<sup>th</sup>. Have started planning for FY24 budget.**

## COMMITTEES

COMM Fire is accepting applications for Firefighter/EMT-Paramedic, all applications are due by 1600 on November 28<sup>th</sup>.

## INFORMATION TECHNOLOGIES (IT)

## MISCELLANEOUS

Ambulance Billing Request for Proposals are due back by today November 21<sup>st</sup>, COMM has only had 1 company submit a bid which is the current billing company Coastal Medical Billing.

## ADJOURNMENT AND NEXT MEETING

Meeting adjourned at 1823hrs. Next meeting December 19, 2022 at 5pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Doug Brown", is written over a horizontal line.

Doug Brown, Clerk