

**Centerville-Osterville Marstons Mills Fire Department**  
**Fire Commissioners' Meeting**  
**December 26, 2023**

**CALL TO ORDER:** This meeting will come to order at 1706 and will be recorded. We will begin our meeting with public comment. If you wish to provide public comment, please raise your hand, and wait to be called on by the chair. Speakers should identify themselves when called on to speak. Each speaker may have a minimum of three minutes. To be complaint with the Open Meeting Law, the board may choose not to engage in discussion on a particular comment but may wish to include the topic on a future agenda. The Board of Fire Commissioners strives to maintain an orderly and peaceable public meeting environment.

Fire Commissioners Macallister, Riley, and Brown were in attendance along with Chief Winn and Deputy Eldridge

Roll call was taken. A motion was made and seconded to accept the minutes from the November 27, 2023, meeting.

There were no ambulance waivers.

## CORRESPONDENCE

## PERSONNEL

R. DiPilato had surgery on his back on December 1<sup>st</sup>.

C. Rogers is out on IOD due to a back injury on December 1<sup>st</sup>.

## FIRE PREVENTION

Fire Prevention continued this month with routine inspections both commercial and residential. FPOs conducted their second round of fire drills at Barnstable United, West Villages Elementary, Centerville Elementary, Cape Cod Academy and Cape Cod Collaborative (along with area preschools and daycare centers). Fire drills at these educational facilities will be conducted (4) times per year. Inspectors also completed annual inspections at one of our larger complex facilities, Oyster Harbors Marines. This inspection is completed in conjunction with DFS who also attends and sends a representative down to inspect docks and fuel dock safety.

Both FPO's took part in a "Community Police & Fire Outreach" presentation at Barnstable United. They also concluded their second session of the Jr. Firefighter Program at West Villages and Centerville Elementary. This month's topic was "Smoke and CO alarms."

Both inspectors attended the monthly FPAM meeting in Auburn. This month's presentation was by Arthur Gager who is a Senior Fire Protection Engineer at Jensen Hughes and presented on "Integrated Testing" (NFPA 4). FPO Lehane completed the States "Public Fire and Life Safety Educator (PFALSE)" course. This course is essential to our

department as it directly affects our SAFE grant funding. Both FPO's also attended the newly implemented "Nero's Law" training at C-O-MM Fire Headquarters.

This past month a total of (52) permits were issued by the Fire Prevention Office while collecting (\$1350) in permit fees. Resale inspections of homes were the most common type of permit (31) and inspection (39). Overall Fire Prevention completed (135) inspections and/or activities, (21) of which were Community Outreach "Senior Safe" inspections.



Ice Safety presentation to the 4<sup>th</sup> graders at Barnstable United Elementary School.

## EMS

- 1) NEROS's Law training was held at COMM Fire on November 29<sup>th</sup> and 30<sup>th</sup>. The class is mandatory to comply with Massachusetts OEMS. COMM offered four (4), 1 ½ hour sessions. The class was well received with 170 attendees from each of the five Fire Districts. Retired veterinarians Dr. Larry Veneiza and Dr. Sally Mahoney led the class along with BPD K-9 and MSP K-9.
- 2) A-324 returned to service after a punch list of items was corrected by Greenwood Emergency Vehicles. A-324 is currently running first due out of Station 1.
- 3) A-327 is due to be re-numbered in the coming weeks. Will also be sent for repair after damage received from the minor MVA over the summer.
- 4) CPR classes are being scheduled for all COMM EMT's in January.
- 5) NCCP Classes have been scheduled for EMT's needing their NCCP (refresher) this year. **NCCP stands for National Continued Competency Program.**

## DISPATCH

During the month of November COMM units were dispatched to 408 calls; 266 were EMS responses, 142 for fire, alarms, or service calls. Of the service calls 31 were Fire Prevention Senior Safe Grant visits.

Over the past 11 months COMM has had a total of 4945 responses, an increase of 292 over the same period a year ago. COMM also dispatched 91 calls for Cotuit FD in November and over the past 11 months Cotuit has had a total of 898 responses which is an increase of 119 compared to last year.

The Dispatchers continue to work with vendors on quotes for new dispatch consoles. Deputy Eldridge is working on the Zetron Radio System and Fire Station Alerting upgrade.

## EQUIPMENT

A324 – Returned from Greenwood with repairs made as requested. Ambulance is back in service at Station 1. Installed new key box in compartment and ambulance certificate placard. Found the tech airway seat will not turn, found debris in swivel mechanism.

A325 – Replaced oil and filter, rear brake pads and rotors. Made repair to medicine drawer. Replaced air way seat swivel bracket, driver’s window switch and four (4) tires.

A326 – Found constant fault with charging system, checked all settings and connections. **Per Deputy Eldridge this is repaired cause was an amperage setting on the charger.**

A327 – Faulty battery on stretcher load system, Stryker replaced battery.

E304 – Adjusted rear brakes and by-passed rear door alarm as it was sounding while driving.

E306 – Pump step alarm stuck in the “on” position. Found the step causing the issue, by-passed the alarm.

New 322 – has been delivered, currently awaiting graphics, lift gate, and emergency lights.

Massachusetts State Truck Inspector came to Station 1 and inspected all vehicles. **Also had Aerial testing and Ladder testing will be in January 2024.**

Charged battery and tested light tower for the Centerville Stroll.

Charged battery in the Antique Fire Truck.

## TRAINING

### January Training:

1. January Round-Robin: (mandatory once a year) (ISO T2)
  - Anti-Harassment Policy 1012 and 1601
  - Social Media Policy 1044
  - IOD packet review
  - District Computer Policy 1600
  - Domestic Violence Leave Policy 1040
  - Electronic Mail Policy 206
  - Patient Medical Record Security and Privacy/HIPAA 803
2. Company Drill: Engine 306/Ladder 307 annual review (ISO T2)
3. M&M Rounds: Cape Cod 1/18 Falmouth 1/29
4. CPR (mandatory every two years)
5. Nero’s Law Didactic (1.5 hours) (assigned last month)

### Training Hours:

Month: November

# of Member's Reporting: 52

Total Hours: 342:10

*(The above was recorded in FireRescue1 Academy and includes firefighters and officers)*

### Additional Training/Certificates:

- Capt. Morrison joined Cotuit Fire Chief Brown to do live fire training in acquired structures in New Hampshire December 2<sup>nd</sup> and 3<sup>rd</sup>.
- COMM members participated in Nero’s Law training hosted at COMM FD, coordinated by Lt. Davern. Classes were held on November 29<sup>th</sup> and 30<sup>th</sup>. This training and the didactic training are a total of 3 hours and need to be completed by February.

*(The above training was completed in addition to the COMM monthly training)*



## OPERATIONS

### Marine Division

Marine 310 is in service in the water at Crosby Yacht Yard. The Department has responded to 15 marine-related incidents through November 30, 2023, including the successful water rescue of an overturned kayaker in the Hyannis Harbor entrance channel in November. There have been 95 hours of operator-based, and 197 total personnel hours of underway time logged as of November 30th. All small boats are in service at their respective stations.

### Dive Team

The Dive Team conducted joint team training in November at Hyannis Marina. The focus was both night operations, and search from a dock/pier.

## BUILDINGS AND GROUNDS

Snow stakes installed and new flags for all stations.

Station 1 and Station 2 – repaired and cleaned soap dispensers and gear washers.

Station 2 – Overhead door #1 repaired on December 8<sup>th</sup>, went back out of service on December 11<sup>th</sup>. Parts needed for repair.

Installed new floor mats and repaired leaking faucet in dispatch.

## BUDGET

See attached budget sheet.

## PLANNING

## COMMITTEES

## INFORMATION TECHNOLOGIES (IT)

## MISCELLANEOUS

ADJOURNMENT AND NEXT MEETING

The meeting adjourned at 1758hrs. Next meeting is January 22, 2024, at 5pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Doug Brown", written over a solid horizontal line.

Doug Brown, Clerk