

Centerville-Osterville Marstons Mills Fire Department

Fire Commissioners' Meeting

August 16, 2021

Minutes

The Board of Fire Commissioners meeting opened at 1701 hrs. Fire Commissioners Macallister, Riley, Brown were in attendance along with Chief Winn, Deputy Eldridge, Capt. E. Arrascue, and N. Celeste

Roll call was taken. A motion was made and seconded to accept the minutes from July 19, 2021. There was one (1) ambulance waiver to be discussed.

Interviewed Lieutenant Thomas Goodearl for Acting Captain.

CORRESPONDENCE

COVID-19

All 14 counties in Massachusetts are now either at a "high" or "substantial" risk level of community COVID-19 transmission, according to the latest data from the U.S. Centers for Disease Control and Prevention. Barnstable, Franklin, Middlesex, Norfolk and Worcester counties remain at substantial risk.

The latest CDC guidance recommends that everyone in a place with a "substantial" or "high" coronavirus transmission rate wear a face-covering in indoor, public places regardless of vaccination status.

MA DPH advises vaccinated people who have weakened immune systems, who are at an increased risk of severe COVID-19 because of age or health conditions, or who live with anyone who is unvaccinated or at increased risk, to wear a mask or face covering when indoors and not in their own homes.

COMM Fire will be following all guidelines and recommendations of the MA DPH.

PERSONNEL

Eric Bengston – has filed for an accidental disability retirement with the Barnstable County Retirement Association. COMM Fire is assisting Eric with this effort and all paper work is being compiled for processing.

Michael Rogers-out for an unknown period of time. Mike will return to limited duty as soon as his MD approves. Mike injured himself while off duty.

Justin Medeiros-is out due to an IOD injury to his hip. Justin had surgery on July 26th on his injury and is convalescing well. Justin is anticipated to be out for 3 months minimally.

Laurie Motte-will be out sick starting 19Aug21 for a non-occupational injury repair and recovery. Laurie is anticipated to be out until 11Nov21.

Matt Dillion-is out sick due to a non-occupational injury. Matt is out until at least 07Sep21

Eric Swartz-is out due to an IOD injury. Eric is out until at least 07Sep21.

Louise O'Neil has announced that she will be retiring. Her last day will be August 31, 2021

New Fire Prevention Administrative Assistant Mikayla Rocheleau started on August 4th.

Captain Sean Greene has announced his retirement from COMM Fire on August 27, 2021

FIRE PREVENTION

Construction continued on the solar project at Cape Resources 280 Old Falmouth Road. Construction of a new 7700 sq. ft. horse barn continued at 779 Bumps River Road. There will also be a 13,600 sq. ft. covered riding ring.

The senior safe program resumed in July.

Site plan was held for Cape Cod Healthcare at 770 Main Street Unit A1 Osterville to expand the doctor's offices area into the unfinished area on side B. Site plan was held for replacing antennas and equipment on the T-Mobile cell site 345 Old Stage Road.

This past month a total of (100) permits were issued by the Fire Prevention Office while collecting \$2800.00 in permit fees. Resale inspections of homes was the most common type of permit (74) and inspection (79).

Overall the Fire Prevention Officers completed (173) inspections and/or activities (32) of which were Senior Safe Grant visits.

On July 1st Fire Prevention began to using Rednmx software exclusively for all inspections.

Fire Prevention Administrative Assistant Louise O'Neil announced her retirement and interviews were held for her replacement in July. Mikayla Rocheleau was chosen to begin training with Louise in early August.

EMS

- 4 new Lifepak 15 cardiac monitors have been delivered and placed into service on each of the 4 ambulances. These replace the monitors that were used since 2009. They have a faster processor and will be more reliable.
- All preventive maintenance has been completed on all Lifepak and Stryker products.
- Increase in call volume = an increase of supply use.
- Equipment and supplies are fully stocked and in good working order.
- Training via Prodigy continues monthly.
- Keeping an eye on COVID and related guidance for future operations.

DISPATCH

Through 7 months of 2021 COMM units were dispatched to 2701 calls. At the end of June calls were down by 32 for the year, now at the end of July calls are up 70 for the year to date. Of the 514 calls in July, 185 were fire, alarm, or service related. The remaining 329 were EMS and motor vehicle related.

COMM also dispatched 79 calls for Cotuit in July for a 7 month total of 490. That is an increase of 5 calls over the same period a year ago.

Combining COMM and Cotuit we dispatched 593 calls in July. They were sourced as follows:

- 911 - 343

- Alarm Lines - 88
- Business Lines - 69
- COMM unit (radio) - 6
- County Fire (BCC) - 12
- In person (walk in) - 6
- Police (ring down) - 45
- Unrecorded source - 24

All the equipment and software in dispatch is in good working order, though the traffic light at Falmouth Road and Headquarters Station remains in flashing mode only.

In addition to normal training and review, dispatch recently assisted with the new hire Fire Fighter orientation. New fire fighters spend two hours in Dispatch and get a basic review of telephones, radios, software, other equipment and other responsibilities of dispatch. This orientation is available to any new employee or member.

EQUIPMENT

- Serviced ambulance 325
- A326 - serviced, installed new rear brakes, rebuilt rear doors, installed new door handles and latches, repaired medical cabinet door piston, repaired broken handle on squad bench, replaced all 3 batteries
- A324 – repaired air conditioning, replaced 6 tires
- A327 - repaired air conditioning
- E303 Rebuilt intake relief valve, transfer valve, and serviced engine
- E306 – repaired no start issue and replaced input/output module
- 321 – serviced and replaced 4 tires
- Serviced staff vehicles 302, 323, and 329

TRAINING

- 1.) Kubota/Trail Review
- 2.) Respiratory Protection Program Review and Prodigy Class (*mandatory once a year*)
- 3.) Ground Ladders
- 4.) EMS Class: Prodigy (Lt. Davern to assign)

OPERATIONS

Marine Division

M310 remains in service at the dock with no service issues reported in the past month. It has been a busy month for water-related incidents including a vessel collision with Collier's Ledge, a reported vessel fire, a windsurfer in distress, and several others. In total, the Department has responded to twenty two Marine Incidents this calendar year. There have been seventy seven hours of operator-based underway time logged since commissioning in March.

Dive Team

In July, The Dive Team conducted boat-based training at a joint training evolution with HYFD inside the Hyannisport Breakwater. Two Team members: FFs Denneen and Hammond, recently completed their Basic Open Water Certification. Both will be scheduling Advanced Open Water and Dry Suit certifications in the near future.

79 Harrison Road Centerville-August 8, 2021

0743 hours COMM Fire responded to a report of house on fire at 79 Harrison Road. On arrival Group 4 led by Captain Chris Adams found heavy smoke coming from address and a fire in the front living room of the house. As the call was right before shift change both Engine 306 and Ladder 307 were fully staffed and both fire attack and search was conducted simultaneously.

Ladder 307 crew (Rich Anderson, Brendan Aiguier, and Mike Perry) found an unresponsive victim in a bedroom. Those members removed the victim and began CPR in the front yard. Ambulance 324 transported the victim to Cape Cod Hospital; the victim did not survive.

Currently the investigation process is underway and COMM Fire is being assisted by BPD, MSP and ATF.

BUILDINGS AND GROUNDS

- Still working on weed control and lawn maintenance at all stations, summer fertilization complete at all stations
- Installed new motor for overhead door #2 at Station 1
- Ready Rooter cleaned blocked drain in basement slop sink at Station 1
- Applied Silicone boots on ejector pumps in basement at Station 1
- Patched leak on seam of rubber roof rear of apparatus bay at Station 1
- Door #2 at Station 2 making noise, lubed track and rollers much improved
- Purchased and installed new dishwasher at station 2 and disposed of old dishwasher
- Water department backflow testing complete at all 3 stations

BUDGET

See attached budget sheet

PLANNING

COVID-19 permitted will be having a Recognition Ceremony in October.

COMMITTEES

INFORMATION TECHNOLOGIES (IT)

- Implementation of the RedNMX platform continues. We are correcting issues with the inspection module and once complete, we will begin work on the training system which is the final module to build.
- 6 new laptops have been placed in service on the apparatus, replacing the last of the older Dell laptops.
- The Email and security update project with Thrive is in progress and should be complete the week of the 16th.
- We have signed a new copier contract and consolidated the Fire administration, treasurer's office, and water department under the same company. This allowed us to receive a better monthly lease price as well as a lower cost for yearly maintenance plans.
- Upgrading of vehicle mobile internet devices is in process, switching to a public safety plan has allowed us to receive new units for no cost.
- Work on the water department software upgrade continues with online bill payment ability to begin soon. Hardware upgrades have also continued in the water department. **In future would like to Fire Prevention to be online with permitting as well.**
- We will begin working with Thrive on phase 2 of our upgrade project which will entail consolidating all COMM departments on to the same domain and servers.

MISCELLANEOUS

ADJOURNMENT AND NEXT MEETING

Meeting adjourned at 1749 hrs. Next meeting September 20, 2021.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Doug Brown", is written over a solid horizontal line.

Doug Brown, Clerk