

Centerville-Osterville Marstons Mills Fire Department

Fire Commissioners' Meeting

May 17, 2021

Minutes

The Board of Fire Commissioners meeting opened at 1703 hrs. Fire Commissioners Macallister, Riley, and Scott were in attendance along with Chief Winn, Deputy Eldridge, M. Aries, and N. Celeste.

Roll call was taken. A motion was made and seconded to accept the minutes from April 26, 2021. There were no ambulance waivers nor any public comment.

COVID-19

Update on skilled nursing facilities

Regency
Harbor Point
CHIPS House

COMM Fire is looking at the possibility of setting up a COVID vaccine clinic. Hyannis Fire Department has had several clinics with success.

CORRESPONDENCE

The Board of Fire Commissioners approved the Captains Assessment Reading List. Captains exam will take place October 2021.

PERSONNEL

Eric Bengston – has filed for an accidental disability retirement with the Barnstable County Retirement Association. COMM Fire is assisting Eric with this effort and all paper work is being compiled for processing.

Michael Carney-out for an unknown period of time. Mike will return to limited duty this week. Mike injured himself while off duty. **Michael Carney will be returning to limited duty starting May 18, 2021.**

Michael Rogers-out for an unknown period of time. Mike will return to limited duty as soon as his MD approves. Mike injured himself while off duty.

Enrique Arrascue-out for an unknown period of time. Enrique injured himself off duty.

On April 29, 2021 COMM Fire had interviews with 13 candidates for Firefighter EMT / Firefighter Paramedic, all interviews went well.

FIRE PREVENTION

The Fire Prevention Association of Massachusetts monthly meeting was held via Zoom.

This month's educational component was on NIST fire and smoke simulation software presented by CYPE.

Construction continued on the 6 contractor bays building at 1330 Main Street in Osterville and on the solar project at Cape Resources 280 Old Falmouth Road.

The Junior Firefighter program at West Villages Elementary resumed at West Villages Elementary School.

We have partnered with the American Red Cross for our Senior Safe Program. We are able to get all of our battery operated smoke alarms and carbon monoxide alarms free of charge from the Red Cross as well as other safety handouts to provide to seniors. This is a significant cost savings to the district.

This past month a total of (104) permits were issued by the Fire Prevention Office while collecting \$2528.00 in permit fees. Resale inspections of homes was the most common type of permit (76) and inspection (71). Overall the Fire Prevention Officers completed (261) inspections and/or activities (30) of which were Senior Safe Grant visits.

EMS

Proposal for new ambulance completed. Will continue to work with salesman on final specification.

2021 OEMS protocols to go into effect June 15. All members have mandatory update training to complete before implementation.

Supplies and equipment are in good shape and will be sufficient until next fiscal year.

Continuous evaluation of COVID-19 restrictions are taking place and changed as appropriate according to guidance from DPH and CDC. Recently lifted mandatory temperature checks upon entering fire stations. Also, resumed transport to Falmouth Hospital when a patient requests same.

DISPATCH

During the month of April 385 calls for emergency service were dispatched involving COMM units. That is up by 48 runs as compared to last April and the four month total is up by 66 over the same period in 2020. COMM Dispatch also handled 70 calls for Cotuit in April, down by 8 for the month and down by 39 year to date.

Of April's 385 runs: 365 medical, 12 fire related, 10 motor vehicle, 42 alarm, 10 service, 20 investigations, 7 misc., 1 marine, 18 mutual aid. Of Cotuit's 70 calls in April: 45 were medical, 2 fire related, 6 alarms, 4 service, 7 investigations and 6 mutual aid

The 2021 Open Burning Season ended on May first. Of the 106 calendar days 78 were determined to be allowable for open burning with in the District.

During April COMM Dispatch recorded 186 public contacts at the Vestibule Window. 91 in the morning, 84 in afternoon, and 11 during the evening.

EQUIPMENT

- 307 Check tip controls and ladder pipe nozzle
- Install and wire timer for jet pack charger
- Rewire computer 12 v cord to fuse panel
- Check for pump shift issue
- Check tip light issue
- 306 replace strap on portable deck gun base in compartment
- 326 Replace 4 rear tires
- Repair broken clutch on chainsaw
- Replace thermostat on station 2 generator

TRAINING

- 1.) BCICS: Emergency Rehab
- 2.) Pumps/Ladder Pipe
- 3.) Heat Illness Prevention policy 607: Prodigy class-mandatory once a year
- 4.) Review protocol 2.7 Hyperthermia
- 5.) Ems Prodigy class

Fire Ground Survival Train-the-Trainer- May 12-16 2021, **FF Shawn Lehane and Lt Mike Miskiv attended a 4 day "IAFF Fire Ground Survival Train-the-Trainer" where best techniques and practices were taught for firefighters to use should they find themselves in peril while firefighting. The program was 4 days long and both Shawn and Mike will be bringing the training to COMM. **

OPERATIONS

On April 25, 2021 COMM Fire responded to Hyannis to the Hyannis Harbor Hotel-213 Ocean St. The fire ultimately escalated to 5 alarms and COMM Ladder 307 (Capt. C. Adams, D. Gelinias, Z. Hunter and S. Mullin,) COMM Engines 303 (Capt. E. Arrascue, Lt. L. Sassone, M. Perry, A. O'Donnell) and Engine 305 (Lt. G. Williams, E. Dalbec, C. Riley, R. Scott,) DC Eldridge and Chief Winn all responded. COMM crews operated on scene for several hours and all members worked extremely hard.

BUILDINGS AND GROUNDS

- Crabgrass and fertilizer control applied at all 3 stations
- Miscellaneous weeding and bed cleaning at all 3 stations
- Replaced light bulb and orders ballasts for non-working lights at Station 3
- Making preparations for annual meetings May 17th and May 18th

BUDGET

See attached budget sheet

PLANNING

COMMITTEES

INFORMATION TECHNOLOGIES (IT)

MISCELLANEOUS

COMM Election Day is May 17, 2021

COMM Annual Meeting is May 18, 2021

Fire Commissioner Mark Macallister – Thank you Scott Frank for the 12 years of service as a Fire Commissioner we all appreciate everything you have done for the community.

ADJOURNMENT AND NEXT MEETING

Meeting adjourned at 1740 hrs. Next meeting June 21, 2021.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Scott Frank", is written over a horizontal line.

Scott Frank, Clerk

COMM Fire District

Expenditure Statement : 2020 - 2021

for Accounting Period 5/31/2021

GENERAL FUND	Dept # Department	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
	PERSONAL SERVICES	\$7,541,620.81	\$6,609,957.98	\$6,609,957.98	\$1,900.00	\$929,762.83	87.67
	PERSONNEL & TRAINING	\$80,850.00	\$52,357.22	\$52,357.22	\$0.00	\$28,492.78	64.76
	AUTO REPAIR & MAINTENANCE	\$75,000.00	\$31,987.36	\$31,987.36	\$0.00	\$43,012.64	42.65
	VEHICLE MAINTENANCE	\$95,000.00	\$100,084.76	\$100,084.76	\$0.00	(\$5,084.76)	105.35
	FIREFIGHTER EQUIP & SUPPLIES	\$107,000.00	\$55,058.45	\$55,058.45	\$2,791.30	\$49,150.25	54.07
	EMERGENCY MED EQUIP & SUPPLIES	\$139,050.00	\$124,099.19	\$124,099.19	\$4,372.02	\$10,578.79	92.39
	FIRE PREVENTION/EDUC & INVESTIGATION	\$7,700.00	\$5,092.50	\$5,092.50	\$150.00	\$2,457.50	68.08
	STATION & OFFICE SUPPLIES	\$21,662.00	\$9,919.69	\$9,919.69	\$96.50	\$11,645.81	46.24
	BUILDING SERVICES/CONTRACTS	\$37,300.00	\$37,937.13	\$37,937.13	\$3,786.00	(\$4,423.13)	111.86
	BUILDING GROUNDS, SUPPLIES & MATERIALS	\$68,550.00	\$28,907.79	\$28,907.79	\$745.14	\$38,897.07	43.26
	OTHER GENERAL BUDGET	\$232,000.00	\$131,963.18	\$131,963.18	\$2,800.00	\$97,236.82	58.09
	Total Dept. FIRE DEPT	\$8,405,732.81	\$7,187,365.25	\$7,187,365.25	\$16,640.96	\$1,201,726.60	85.70
	ARTICLES	\$1,906,946.98	\$161,829.91	\$161,829.91	\$5,915.18	\$1,739,201.89	8.80
	Total Dept. SPECIAL APPROPS	\$1,906,946.98	\$161,829.91	\$161,829.91	\$5,915.18	\$1,739,201.89	8.80
	Total Fund GENERAL FUND	\$10,312,679.79	\$7,349,195.16	\$7,349,195.16	\$22,556.14	\$2,940,928.49	71.48
	Grand Total	\$10,312,679.79	\$7,349,195.16	\$7,349,195.16	\$22,556.14	\$2,940,928.49	71.48

OVERTIME

PAYROLL DATES	FIREFIGHTER OT	FF-BILLED DETAILS	DISPATCHERS OT	MECHANIC OT	SAFE GRANT-OT	WOC-PEN	WOC-OT	HIRED HELP
7/11/19-7/10/20	21,857.53	-	1,295.60	-	-	1,114.64	75.62	317.53
7/10/20-7/24/20	30,592.81	-	2,064.33	-	-	1,292.00	167.04	1,783.04
7/24/20-8/7/20	35,342.99	2,552.29	-	-	-	1,793.34	-	1,978.45
8/7/20-8/21/20	41,421.68	-	2,668.72	-	-	1,590.84	76.56	-
8/21/20-9/4/20	37,478.62	-	728.14	-	73.14	1,393.68	34.80	439.65
9/4/20-9/18/20	35,190.63	-	1,049.36	-	35.44	1,336.42	64.96	195.40
9/18/20-10/2/20	34,952.37	-	1,005.10	-	109.71	1,159.67	6.96	512.93
10/2/20-10/16/20	50,149.16	-	2,230.36	-	1,117.90	849.12	298.80	659.48
10/16/20-10/30/20	61,248.14	758.68	480.58	-	2,103.08	899.44	107.41	1,367.81
10/30/20-11/13/20	70,026.92	-	2,317.66	512.96	1,627.36	521.38	106.72	1,465.51
11/13/20-11/27/20	42,314.21	-	4,352.22	146.56	2,203.44	1,112.60	-	1,905.17
11/27/20-12/11/20	39,000.90	1,455.58	2,553.24	366.40	1,592.18	1,343.08	84.04	1,123.55
12/11/20-12/25/20	28,649.28	1,177.79	3,851.93	146.56	1,665.19	531.99	-	781.60
12/25/20-1/8/21	42,895.04	-	2,282.18	-	1,056.06	912.08	58.00	1,123.55
1/8/21-1/22/21	34,135.86	-	2,009.01	-	758.98	851.96	95.81	1,196.83
1/22/21-02/05/21	33,483.24	-	397.78	-	642.44	779.52	27.84	219.83
2/5/21-2/19/21 **	49,026.86	-	455.89	-	909.78	1,330.32	122.96	293.10
2/19/21-3/5/21	33,147.86	285.80	1,360.74	-	1,225.17	458.59	90.48	-
3/5/21-3/19/21	35,463.11	-	913.09	-	576.08	1,028.48	111.36	-
3/19/21-4/2/21	34,776.02	-	832.16	-	644.7	318.37	-	1,050.28
4/2/21-4/16/21	31,602.93	303.84	2,038.27	-	717.84	628.72	-	-
4/16/21-4/30/21	49,506.32	-	3,293.68	-	824.16	1,239.50	129.92	-
4/30/21-5/14/21	43,285.63	-	1,193.66	-	179.46	589.44	55.68	-
5/14/21-5/28/21								
5/28/21-6/11/21								
6/11/21-6/25/21								
6/25/21-6/30/21								
TOTALS	915,548.11	6,533.98	39,373.70	1,172.48	18,062.11	23,075.18	1,714.96	16,413.71
**Two storm coverage dates including Dave Scott								
OT with WOC \$940,341.25								
Budget for FF OT \$999,375.00								