

Centerville-Osterville Marstons Mills Fire Department

Fire Commissioners' Meeting

January 24, 2022

The Board of Fire Commissioners meeting opened at 1705 hrs. Fire Commissioners Macallister, Riley, and Brown were in attendance along with Chief Winn, Deputy Eldridge, J. Davern and N. Celeste.

Roll call was taken. A motion was made and seconded to accept the minutes from the December 20, 2021 meeting. There were no ambulance waivers.

CORRESPONDENCE

COVID-19

Effective November 30, 2021 ALL COMM Fire Stations are closed to the public.

Our top priority is, and always will be, the safety of the citizens of our district and employees. COMM Fire and Rescue is fully staffed and operational for our community's needs.

COMM Fire has had sixteen (16) employees either test positive or have exposures with Covid positive individuals. All employees are placed on administrative leave for five (5) days and must test negative on an antigen test and be symptom free in order to return to work.

PERSONNEL

Senior Fire Prevention Officer Michael Grossman has announced his retirement from COMM Fire on August 29, 2022.

Lt. Eric Sabatinelli has been offered the Fire Chief position at Cotuit Fire Department. Congratulations to Lt. Sabatinelli.

Lt. Matthew Dillon is out on IOD. Lt. Dillon injured his knee on 12/22/21. Per his doctor he will be out 4-12 weeks. His next doctor's appointment is January 27th.

Justin Medeiros is still out on IOD. He has been working light duty in administration. His next doctor's appointment is February 2nd.

FIRE PREVENTION

The Fire Prevention Association of Massachusetts monthly meeting was held in Auburn. There were two educational sessions. The first was on permits, permitting, and licenses presented by DFS Code Compliance Officer John Wood, and the 2nd was on NFPA code updates presented by Brad Cronin from Strategic Code Solutions

The Jr. Firefighter program began at Centerville Elementary School after multiple delays.

Informal site plan was held via zoom for 628 Craigville Beach Road for a breakfast and lunch counter with seating up to 12.

This past month a total of (79) permits were issued by the Fire Prevention Office while collecting \$1975.00 in permit fees. Resale inspections of homes was the most common type of permit (56) and inspection (51). Overall the Fire Prevention Officers completed (194) inspections and/or activities (48) of which were Senior Safe Grant visits.

EMS

- 1) CPR for entire department nearly complete.
- 2) NCCP (Refresher) Class completed for those who needed it.
- 3) Increase in COVID testing in house as well as assisting CVES.
- 4) Equipment and supplies in stock and good working order.
- 5) Continue to work on assessment of equipment needed for next FY.

DISPATCH

COMM Fire and Rescue ended 2021 with a dispatched call volume of 5047, only the 2nd time in District history that we have passed 5000 runs in a calendar year. December's 432 runs were 74 more than the prior December.

We also Dispatched 72 calls for Cotuit FD in December for a yearly total of 947. That is up 54 calls from the previous year and is the highest ever yearly run total for Cotuit, 898 runs in 2019 is the Department's second busiest year.

Ten year history for COMM:	2021	5047
	2020	4619
	2019	5053
	2018	4888
	2017	4519
	2016	4146
	2015	4429
	2014	3885
	2013	4412
	2012	3868
	2011	4031

Newly hired Dispatcher Julie Perkins will complete 4 full weeks of training, working 5 days a week 0800-1600, on January 14th. She is expected to enter the rotation working her regular shift as Dispatch Group 3 on Wednesday January 19th.

Since the beginning of December, the buildings have again been closed to the public due the covid surge. A rough tally of dispatcher assists at the Vestibule Window is 100 during the morning, 84 in the afternoon, and about 20 during the evening and overnight. Average is about 10 in the morning, and 5 in the afternoon.

EQUIPMENT

E303 - Replaced both right rear tires

E304 - Replaced right side mirror

E306 - Working on electrical issues

C321 - Replaced thermostat

A326 - Send to SAV for EGR cooler under warranty

Ladder 307 - Sent back to Allegiance for aerial cable adjustment

TRAINING

February Training

- 1.) Hazmat and Meter Review
- 2.) RMI and Ergonomics Policy 610 (Prodigy Class)
- 3.) Ice Rescue Practical
- 4.) Prodigy Class (Lt. Davern to assign)

There will be a trench safety class being held in May at COMM Headquarters.

OPERATIONS

Marine Division

M310 was hauled out just before Christmas for power washing and maintenance, and is in service on the trailer at Station 3. In total, the Department responded to twenty-eight, marine-related Incidents the 2021 calendar year. There were 100.5 hours of operator-based underway time logged in 2021.

Dive Team

In December, the Dive Team prepared for the onset of ice season and conducted a gear teardown and maintenance regimen.

BUILDINGS AND GROUNDS

Snow and ice removal at all stations for winter storms is ongoing

Resupply ice melt

Checked and replaced lights as needed at all stations

Repaired men's room urinal at Station 2

Checked doors 1, 2, and 3 at Station 2. Re-greased door #3

BUDGET

See attached budget sheet

COMM Fire has instituted a department wide spending freeze effect 10Jan22

PLANNING

FY 2023 budget

COMMITTEES

INFORMATION TECHNOLOGIES (IT)

The RedNMX project continues with updates to the payroll system in process. These updates were needed to allow for correct security when firefighters use the Training module, which is the next and final module of the system.

I continue to work with the Water Department implementing the Logics software platform and they are making progress. We hope to be able to add in the electronic payment feature soon and also hope to have the Fire Department implement the same system to allow for receipt of electronic payments in Fire Prevention.

We have purchased a supply of spare computers due to the chip shortages and long wait time for certain machines and have also been stocking up on printer ink and toner due to shortages.

All departments have now had new copiers installed from the same vendor and we have placed all the maintenance contacts under the same umbrella which will provide for some cost savings.

We are waiting on a proposal from Thrive to continue our system upgrades. This phase will include updating our server and backup systems as well as organizational and security rules that are outdated.

I have been in contact with several companies regarding a backup plan for internet connectivity for at least the Centerville Fire Station. During recent storms we have lost the ability to communicate with our off duty personnel and vehicle dispatch systems. 911 phone lines have not been interrupted during these storms.

Routine maintenance and minor repairs continue to be completed as needed and our IT hardware infrastructure is all within warranty coverage, other than the in progress server upgrades and 2 water department desktop computers needed to run old software until Logics is fully online.

MISCELLANEOUS

ADJOURNMENT AND NEXT MEETING

Meeting adjourned at 1750 hrs. Next meeting February 28, 2022 due to administration closed on February 21, 2022 in observance of Presidents' Day.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Doug Brown", written over a horizontal line.

Doug Brown, Clerk