

Centerville-Osterville Marstons Mills Fire Department
Fire Commissioners' Meeting
December 19, 2022

The Board of Fire Commissioners meeting opened at 1700hrs. Fire Commissioners Macallister, Riley, and Brown were in attendance along with N. Kennedy, Local 2346 members: J. Davern, E. Arrascue, B. Morrison, T. Goodearl, M. Rogers.

Roll call was taken. A motion was made and seconded to accept the minutes from the November 21, 2022 meeting. There were no ambulance waivers.

The Board of Fire Commissioners interviewed four Firefighter for the two Lieutenant positions available. Also interviewed three new hires for the two current positions available.

CORRESPONDENCE

PERSONNEL

- M. Rogers has begun light duty in administration
- R. Sahl is out on sick leave due to shoulder surgery
- M. Dillon has given his notice that he will be retiring in March

FIRE PREVENTION

Both inspectors took part in a live training evolution in conjunction with Hyannis Fire, BPD, and the Robert B Our Co. The drill took place at the corner of Falmouth Road and Phinney's Lane and focused on high angle rescue, trench rescue, and confined space training. Both inspectors also trained with Group 3, utilizing the Barnstable County car fire prop. The Junior Firefighter program also continued at both West Villages Elementary and Centerville Elementary.

Both inspectors attended the monthly FPAM meeting in Auburn. This month's topic was "Salvage Yards" with a presentation by Captain John Sjostedt of Plympton Fire. FPO Hill also continued and completed the MEMA Public Information Officer Awareness (IS-29) course held here at COMM Headquarters.

This past month a total of (71) permits were issued by the Fire Prevention Office while collecting (\$1775) in permit fees. Resale inspections of homes was the most common type of permit (40) and inspection (41). Overall Fire Prevention completed (123) inspections and/or activities, (32) of which were Senior Safe Program inspections.

EMS

- 1) New ambulance due to be delivered in February 2023.
- 2) EMS Training and recertification continues.
- 3) Equipment and supplies are up to date and in good working order.
- 4) Ambulance inspections are postponed until after the New Year. (Inspector is out of the office until that time)

5) Assessing EMS budget needs for FY 24'. Recommendations to follow.

DISPATCH

COMM is on pace to dispatch over 5000 calls for 2022. If reached this will be the third time in District history to happen. In November COMM dispatched 417 calls and 67 calls for Cotuit Fire.

2023 Open Burning Season will begin on January 15th.

Congratulations to Dispatcher Julie Perkins on her one-year employment anniversary, on 12/20/22.

EQUIPMENT

C323 Replace Batteries and stater

C321 - Change Oil and Replace Rear Brakes

B317 - Recall for air bags. Currently out of service as part is on back order

A324 - Replaced charger port, repaired trim piece, serviced truck, repaired side compartment door

A326 - Check engine light, cleaned DPF filter, replaced sensor, and welded seat base

C309 - Replaced rear tire due to slow leak that could not be repaired

E306 - Brought to Allegiance for front end alignment, repaired ride high, installed new shocks and ball joint boot
- In house repairs: repaired lights, chargers, and serviced generator

E304 – Repaired hose

Mass State Inspections on the following vehicles:

- A324,325,326,327
- E303,304,305,306
- L307
- T319,320

TRAINING

January Training:

- 1.) Mandatory Round-Robin: (completed every January)
 - a.) Review Anti-Harassment policy 1012 and 1601
 - b.) Review Social Media policy 1044
 - c.) Review IOD packet
 - d.) Review District Computer policy 1600
 - e.) Review Domestic Violence Leave policy 1040.12
 - f.) Review Electronic Mail policy 206
 - g.) Review Patient Medical Record Security and Privacy (HIPAA) policy 803
 - h.) FireRescue1 Academy: HIPAA for First Responders
 - i.) FireRescue1 Academy: Anti-Harassment in the Workplace
- 2.) Ice Rescue practical (weather dependent) (ISO T2 credit)
- 3.) Engine 306/Ladder 307 review (ISO T2/T5 credit)
- 4.) FireRescue1 Academy: HIPAA for First Responders (CAPCE 1 hr credit) (part of the mandatory round-robin above)

Additional Training/Certificates:

- Capt. Morrison, Capt. Arrascue, Lt. Sabatinelli, and FF. Koretski participated in trench rescue training in Hyannis on November 30th.

(The above training was completed in addition to the COMM monthly training)

OPERATIONS

Marine Division

Marine 310 is in service at Crosby Yacht Yard. The Department has responded to 40 marine-related Incidents year-to-date. There have been 136 hours of operator-based underway time logged to date in 2022. The Division is currently researching costs for the following:

1. Repainting of the foam collar on M310
2. Training cost and needs to comply with department guidelines for marine operator credentials

Dive Team

The Dive Team conducted its monthly training in November at Mass. Maritime Pool. This was a joint training event with HYFD and the Barnstable County Dive Teams and included circuit training in diver emergency procedures.

BUILDINGS AND GROUNDS

- Greased bay doors at all stations
- Set up snow stakes at all stations
- Tested winter equipment for proper operation
- Repaired tire on blower at Station 1
- Repaired sign and lawn area at Station 1 due to an accident that happened in front of the Station
- Stripped, cleaned, and waxed meeting hall floor at Station 1
- Installed new door from hall to apparatus bay near Captains office at Station 1
- Put out Christmas decorations at all stations

BUDGET

See attached budget sheet

PLANNING

COMMITTEES

Interview committee interviewed eight candidates on December 15th

January 2026 COMM will be turning 100. Engaging a committee to discuss a Centennial celebration.

INFORMATION TECHNOLOGIES (IT)

- IT Hardware is being repaired and replaced as needed and the overall system is good working order. Most of the computers are coming up on 4 years of service and will begin to be replaced next year.
- Current project with Thrive to update and upgrade the security and file storage platforms is in process. Rich Sargent has begun moving the files to a new cloud server and updating security and privacy settings. Over the years these have become too accessible due to the number of different administrators setting up and

changing settings. Once completed only appropriate people will have access to file locations and programs needed. There will be one server on site to run the databases, including the RedNMX dispatch system. This is to ensure access to the dispatch system even if the primary and backup internet connections go offline.

- Continuing to update the District and Water Department websites to keep them up to date and more user friendly, with the ability to pay inspection and water bills online.
- The RedNMX software platform continues to be a work in progress in a few areas. RedNMX has begun a major update of the system which has greatly improved the mapping in both the apparatus and dispatch. Many of the upgrades COMM currently has, through the work over the last few years with RedNMX to have the system work as needed.

MISCELLANEOUS

COMM received the Firefighter Safety Equipment Grant in the amount of \$18,910.00 thanks to the hard work by Capt. Arrascue.

ADJOURNMENT AND NEXT MEETING

Meeting adjourned at 1905hrs. Next meeting January 23, 2023 at 5pm due to Martin Luther King Jr. holiday.

Respectfully Submitted,



Doug Brown, Clerk