

**Centerville-Osterville Marstons Mills Fire Department**  
**Fire Commissioners' Meeting**  
**August 15, 2022**

The Board of Fire Commissioners meeting along with The Prudential Committee opened at 1705hrs. Fire Commissioners Macallister, Riley, and Brown were in attendance along with Prudential Committee members Crocker, Lawler, and Lacoste, Chief Winn, Deputy Eldridge, N. Celeste, Craig Crocker, and members of Local 2346. Clerk Treasurer K. Abrams and Assistant Clerk Treasurer A. Jackson joined the meeting at 1720 hrs.

**Public Comment:** Barnstable Town Manager Mark Ells and Barnstable Town Council President Matthew Levesque spoke to all regarding the Vineyard Wind Project.

A motion was made and seconded to conclude public meeting and move into executive session at 1800 hrs. Roll call taken and motion passed unanimously.

#### EXECUTIVE SESSION

A motion was made and seconded to conclude public meeting and move into executive session at 1807hrs. Roll call taken and motion passed unanimously.

Discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

#### CORRESPONDENCE

Anne Salas – Solar project at 810 Wakeby Road, Marstons Mills Fire Commissioners agreed that if the solar project meets code requirements for installation and fire code requirements the Fire Commissioners are unable to move forward at this time.

Millbilly Breakfast – Sunday September 11, 2022 from 8:00-10:00 am at The Liberty Hall Club, Marstons Mills

#### COVID-19

#### PERSONNEL

Mechanic Dave Scott retired on July 27<sup>th</sup> after 16 years of service.

FF/Paramedic Edward Dalbec retired on July 31<sup>st</sup> after 22 years of service.

Fire Prevention Officer Michael Grossman will be retiring on August 29<sup>th</sup> after 34 years of service with COMM.

#### FIRE PREVENTION

FPO Shawn Lehane began his initial training in Fire Prevention which will continue through August.

Construction continued at 1600 Falmouth Road Centerville, Bell Tower Mall apartments. The project, which is divided into (4) separate phases (areas A-D), had preliminary testing of the fire alarm system and sprinkler for area D, temporary occupancy issued for that area only. Inspected annual 4<sup>th</sup> of July firework show at Oyster Harbors Club.

FPO Hill attended "Youth Fire Setter Intervention Training" via Zoom. This program was recently assembled and will aim to identify youth fire setters early-on and provide any additional help or guidance needed. FPO Hill also assisted in our new recruit training, instructing new recruits on Fire Prevention, Lexipol (Knowledge Management Systems, and Public Relations/Ethics.

This past month a total of (83) permits were issued by the Fire Prevention Office while collecting (\$2075.00) in permit fees. Resale inspections of homes was the most common type of permit (64) and inspection (65). Overall Fire Prevention completed (145) inspections and/or activities, (21) of which were Senior Safe Program inspections.

## EMS

- 1) Received the AED that was awarded to COMM Fire through a State Grant. Unit is in service on C-308.
- 2) We have implemented a new on-line training platform for EMS called, Fire Rescue 1. Captain Morrison and I are learning the system.
- 3) All Stryker products, Stretchers, Load Systems, Stair Chairs, Lifepak and LUCAS equipment has been serviced and in good working order.
- 4) All worn equipment to include EMS bags and cases have been replaced with new.

## DISPATCH

In July of this year we dispatched 531 calls for emergency service, for a 7 month total of 2836. This is an increase of 17 calls compared to last July. We also dispatched 83 calls for Cotuit FD in July.

COMM's July total of 531 is only the 6th time since 2018 that we have topped 500 runs.

Of the 614 calls we handled in July 58% were received via 911, 13% via Alarm companies, 11% on business lines, and 9.5% from police. Under 5% each were received from Barnstable County Control, radio, and in person reports.

We are currently working with Captain Morrison on reviewing the FireRescue 1 Academy training classes and building some of them into our Dispatch Training plan. We are also reviewing recent updates to the Red NMX platform and its Dispatch functions.

## EQUIPMENT

Richard Randall has been helping make repairs to all apparatuses as need while we are in the process of hiring a new mechanic.

## TRAINING

### September Training:

- 1.) FireRescue1 Academy: FF Ladders (ISO T2 Credit)
- 2.) Ground Ladder Practical (ISO T2 Credit)
- 3.) FireRescue1 Academy: EMS Class (Lt. Davern to assign)
- 4.) Respiratory Protection Program and SCBA PowerPoint (mandatory once a year) (ISO T2 Credit)
- 5.) Kubota/Trail Review (ISO T5 Credit)

\*FireRescue1 Academy is COMM's new online training platform providing OSHA, EMS and fire training.

\*Every training is now being categorized for our Insurance Services Office/PPC rating for training credit.

\*Capt. Morrison will be attending IAFC Fire-Rescue International in San Antonio late August.

## OPERATIONS

### Marine Division

M310 is in service at Crosby Yacht Yard. The Department has responded to thirty-four marine-related Incidents year-to-date. There were 78 hours of operator-based underway time logged to date in 2022.

### Dive Team

The Dive Team conducted its monthly training in July at Joshua's Pond in Osterville team members: Ben Stacy, Matt DePippo, and Ryan DiPilato completed their Open Water Diver certification, along with Kate Denneen and Zac Hammond who will be participating in a Dry Suit Diver certification course this month.

## BUILDINGS AND GROUNDS

Irrigation repair at Station 2 zone 6 by the gas station.

Installed plywood in sign at Station 2 to stabilize local information banners for Osterville at the request of Chief Farrington.

Station 3 – repaired rail fence, Briggs trimmed trees around dumpster area, cleaned and repaired caps and trim on posts of COMM Fire sign; plywood on sign is compromised and sign needs to be replaced.

Trimmed shrubs at Station 2 & Station 3.

Reattached weather stripping to door 7 at Station 1.

## BUDGET

See attached budget sheet

## PLANNING

## COMMITTEES

COMM Fire had multiple applications come in for Truck Mechanic. Interviews have started and hope to hire a new mechanic within the next week.

## INFORMATION TECHNOLOGIES (IT)

- IT Hardware remains in good working order. We have upgraded one of the dispatch computers and have the 2<sup>nd</sup> ready to go once any issues are worked out with the first machine. The dispatch is setup with redundant computers so all our functions can be handled in case of a problem with one computer. These are upgraded more often than the other machines due to the critical nature of their use. The older dispatch machines are kept as spares or rotated into use in less critical areas.
- Our upcoming project with Thrive to update and upgrade our security and file storage platforms should be started shortly. The first part will be an engineer going through all servers, computers, and software to find what needs to be repaired or what needs to be cleared out and rebuilt correctly. The entire project I believe will take several months given our history with Thrive and these types of projects.

- The Fire Department website has been updated through work by Rich Anderson and Natalia Celeste. We now have the ability to receive payments online and have made accessible most of the fire prevention application forms through the website. It is working well so far as we continue to work out minor issues.
- We have requested a meeting with the owner of the RedNMX platform to discuss the ongoing project and payment of invoices. The meeting has not been scheduled yet and they have recently come out with a large upgrade plan that would, if, completed, take care of most of our operational issues.
- The District's insurance company mandated we implement Multi Factor Authentication (MFA) on all our remote access and email access. After a meeting with Thrive this was activated. We have had multiple issues with email after enforcement of MFA and to solve the issues we have upgraded some of our users to a higher Office license and installed updated versions of Microsoft Office on our computers that have shared use between the firefighters. This is in process but has seemed to fix the problems we were having.

## MISCELLANEOUS

**COMM Fire will be having their Recognition Ceremony in October, date to follow.**

## ADJOURNMENT AND NEXT MEETING

**Meeting adjourned at 1853 hrs. Next meeting September 19, 2022 at 5pm.**

Respectfully Submitted,



Doug Brown, Clerk