

# Centerville-Osterville Marstons Mills Fire Department

## Fire Commissioners' Meeting

January 25, 2021

### Minutes

The Board of Fire Commissioners meeting opened at 1705 hrs. Fire Commissioners Macallister, and Riley were in attendance along with Chief Winn, Deputy Chief Eldridge, and N. Celeste. Fire Commissioner Frank joined meeting at 1730 hrs.

Roll call was taken. A motion was made and seconded to accept the minutes from the December 19, 2020 meeting. There were no ambulance waivers nor any public comment.

#### COVID-19

##### Update on skilled nursing facilities

- Regency
- Harbor Point
- CHIPS House

##### Vaccination Effort

- 44 out of 51 FF's received the vaccination (85%)
- 1 out of the 4 dispatchers received the vaccination (25%)
- All Admin personnel received vaccinations (100%)
- Second round of vaccinations being planned for February 8 and 11, 2021

#### CORRESPONDENCE

#### PERSONNEL

Eric Bengston – out on neck/back injury since 6/5/20. Surgery on 9/18. Eric Bengston is out till March, per his doctor's note he is continuing with physical therapy for 2 months.

Michael Carney-out for an unknown period of time. Mike injured himself while off duty.

#### FIRE PREVENTION

Fire prevention continued to perform resale inspections, new fire alarm system inspections, business, and senior safe inspections in December.

FPO Hill continued his training along with performing inspections on his own. Firefighter Lehane continued to assist with senior safe inspections.

The Fire Prevention Association of Massachusetts monthly meeting was held via Zoom. This month's educational component was on NFPA 25: Sprinkler Maintenance, Owner Responsibilities, presented by Brad Cronin, Vice President of Fire Protection, and Strategic Code Solutions.

There was a preliminary site plan review conducted on Zoom for a new community solar array.

FPO's MacNeely and Hill continued the Jr. Firefighter program at West Villages.

This past month a total of (116) permits were issued by the Fire Prevention Office while collecting \$2760.00 in permit fees. Resale inspections of homes was the most common type of permit (58) and inspection (58). Overall the Fire Prevention Officers completed (275) inspections and/or activities (68) of which were Senior Safe Grant visits.

After 35 Years of Service to COMM, 31 of which was in Fire Prevention, Martin MacNeely completed his last shift on December 31<sup>st</sup>. We wish Martin a long and healthy retirement.

Martin MacNeely  
Michael Grossman  
Patrick Hill  
Fire Prevention Officers

## EMS

Airtraq video laryngoscopes are in service on all ambulances. They have not been used on an emergency at this point but will prove to be a great tool when needed.

N-95 fit testing is ongoing this week and next for all EMT's. This ensures that a properly sized mask will be worn by each individual.

PPE supplies are in good shape. Finding special sized N-95 masks has proven difficult (extra small and large)

EMT NCCP Course was held virtually for EMT's needing the class. The class seemed to go very well with no issues.

New ambulance pricing continues. We hope to have an idea of cost shortly.

## DISPATCH

For calendar year 2020, COMM Fire and Rescue ended with 4619 calls, down 434 from the record setting 5053 in 2019. For December we had 358 calls, off 19 from the previous December. In 2020 we dispatched 839 calls for Cotuit Fire, off 59 calls from that department's historical record of 898 in 2019.

The 10 year comparison for COMM calls is as follows:	2010:	3895
	2011:	4031
	2012:	3868
	2013:	4412
	2014:	3885
	2015:	4429
	2016:	4146
	2017:	4519
	2018:	4888

2019: 5053  
2020: 4619

Under COVID protocols, Headquarters station remains closed to the general public. Dispatch had 176 Window Contacts during the month of December for permitting drop offs, deliveries and other inquires. Heaviest time is morning (87) followed by afternoon (71) then a few after 1600 hours and through the evening and overnight.

The 2021 Open Burning Season is under way, all systems working well. No changes in the program as compared to last year. The Burning line has a recording which tells the caller whether burning is allowed or not, and the same info can be found on the District Web site.

Since January First we have been using the new Red NMX program for dispatching exclusively. All indications are dispatch times have improved and all dispatchers and spares are comfortable with the software.

## EQUIPMENT

Ambulance 325, Ladder 307 and Engine 303 all serviced.

Ladder 307 had a transmission issue related to a loose ground. Repaired

Ambulance 327 had back up wiring and kingpins replaced.

Engine 306 replaced LED emergency lights and repaired roll up door damage on passenger side.

Engine 306 had all rear tires replaced.

Engine 305 replaced rear brakes.

All large apparatus passed and received MA State Inspection.

Ambulance 324 horn is OOS. Repairs underway.

## OPERATIONS

### MARINE DIVISION ACTIVITY REPORT

M310 was hauled out, power washed, and engines serviced just before Christmas. It is on the trailer at STA 3 and ready for deployment. The Division has about one full days-work needed to complete some repairs and equipment replacements before launch in early March.

The Division participated in the CCMRS Training Committee meeting in January which is planning additional NASBLA certification training opportunities for the spring/summer of 2021, and is discussing some joint communications training ideas.

The updated Marine Operations SOG was uploaded to Lexipol and is awaiting release. Work continues on a new SOG related to dock-based marina fires.

## **DIVE TEAM ACTIVITY REPORT**

The Dive Team continues to train monthly and will throughout the winter. January's training is a joint drill with HYFD at the Hyannis Port Yacht Club and is focused on dock-walk search patterns from the HPYC pier.

## **BUILDINGS AND GROUNDS**

All stations had holiday decorations placed in December and removed in January

Replaced door closer for dispatch

Assembled new chairs for admin and prudential

Purchased foggers for disinfecting ambulances-worked with Steve Coombs to come up with best possible solution

Replaced broken soap dispenser in Station 2.

Redo and repaired weight pallet for snow plow pick up 322.

## **BUDGET**

FY 2021. Please see provided information.

## **TRAINING**

### **February Training**

- 1.) Hazmat R&I and Meters
- 2.) Repetitive Motion Injuries and Ergonomics: Prodigy Class
- 3.) Ice Rescue Practical
- 4.) EMS: Prodigy Class

## **PLANNING**

Budget preparations for FY 2022 have begun.

## **COMMITTEES**

Hiring Committee plans to reconvene after the holidays to establish a list of perspective candidates for new firefighters. The current list has expired and been nearly exhausted. Report follow.

## **INFORMATION TECHNOLOGIES (IT)**

**We have started to use the RedNMX platform for Dispatching, NFIRS, scheduling, and payroll as of January 1. The system is working well with some ongoing issues that we continue to work on.**

**Symposium has been discontinued, Firehouse continues to be used for training records and vehicle maintenance until those module are put online in RedNMX.**

**We have begun work on additional modules for the software platform, including Fire Prevention, and Training, with the work we have already done and knowledge gained, hopefully these are implemented faster than our first modules.**

**We continue to upgrade computers as needed and have moved many of the admin staff to a laptop/docking station model. This allows personnel to work remotely if desired.**

**I held a phone conference with Thrive earlier this month to go over concerns about organization and security. They will be working on a plan to update our systems in regards to both.**

**We continue to investigate our mobile data plans with the goal of determining if the FirstNet system will benefit us and provide better service at a comparable cost. We currently have a demo unit and are testing the signal strength.**

**Routine maintenance of computers and printers is ongoing with upgrades done as needed.**

## MISCELLANEOUS

## ADJOURNMENT AND NEXT MEETING

Adjourn meeting at 1742.

Administration Closed February 15, 2021 (Presidents Day)

The next meeting will be February 22, 2021, due to the Presidents Day holiday.

Respectfully submitted,



Scott Frank, Clerk