

## Centerville-Osterville Marstons Mills Fire Department

### Fire Commissioners' Meeting

May 18, 2020

#### Minutes

**The Board of Fire Commissioners meeting opened at 1702 hrs. Fire Commissioners Macallister, Riley and Frank were in attendance along with Chief Winn, Deputy Chief Eldridge, 2346 President M. Rogers, J. Davern, K. Thut and others.**

**Roll call was taken. A motion was made and seconded to accept the minutes from the April 27, 2020 meeting. There were no ambulance waivers nor any public comment.**

#### COVID-19

**2346 MOU regarding alternate staffing. MOU was signed today. Thank you to Local 2346 and Deputy for the efforts made.**

#### CORRESPONDENCE

#### PERSONNEL

- Andrew Reed – returned to duty on 5/13/20
- David Scott – out due to shoulder injury, expected return September 2020 **Surgery expected in June.**
- Mike Carney – out due to shoulder surgery since 3/2/20, expected return 5/27/20
- Mike Simmons – out on Administrative leave

#### FIRE PREVENTION

The month of April continued with significant impacts of the virus on services provided to the public by Fire Prevention. Inspections, education, and enforcement were severely curtailed throughout the month.

The Fire Prevention Association of Massachusetts monthly meeting was cancelled. A Zoom meeting of Cape Cod Fire Inspectors was held in April to discuss on going fire prevention efforts in this environment.

No new site plan review projects were submitted for COMM Fire District this past month. Construction continued on the following commercial projects: Garrett's Family Market 1617 Falmouth Road and Riedell's P&H new storage building at the rear of 778 Main Street, Osterville.

Based on guidance from the Governor, all resale inspections have been put on hold until after the lifting of the state of emergency. At that time, inspections will resume and inspections will need to be completed within 90 days. The responsibility of having the inspection has been shifted from the seller to the buyer during the state of emergency.

This past month a total of (27) permits were issued by the Fire Prevention Office while collecting \$600.00 in permit fees. New fire alarm systems tied to construction was the most common type of permit (7) and inspection (14). Overall the Fire Prevention Officers completed (81) inspections and/or activities (3) of which were Senior Safe Grant visits.

## EMS

COVID-19. COMM, if no great increase in number of calls occurs, is adequately supplied with PPE. Surgical masks, gloves minimum are required on every call, **including fire calls**. Possible/confirmed COVID transports require full PPE (Tyvek suits, N95s, **face shields**, etc.) Use of Prodigy training software continues and is being well-received.

## DISPATCH

Dispatched call volume for COMM units was down in April as compared to last year, with 337 runs vs 399 in April of 2019. Combining that volume drop of 62 calls with the 17 call drop in March, and the four month total of 1367 calls is 86 less than the same period one year ago.

Dispatched call volume for Cotuit, is up with 78 runs in April compared to 54 during the same month last year. The 4-month total for Cotuit stands at 295, up by 70 over one year ago.

Captain Sargent and the vendor are in the process of loading Department data into the new Dispatch/records program (RedNMX). We will wait for the run cards and mapping to be complete before beginning online training for the Dispatchers.

**A question re the number of calls and required PPE to the Regency and Harbor Point skilled nursing facilities was asked.**

## EQUIPMENT

Boat 310 – Commissioners invited to view the refurbishments.

## OPERATIONS

Governor Baker’s “reopening plan” and its impact on COMM. **Houses of worship and construction will be re-opening soon.**

Town of Barnstable – summer plans – beach and shop openings. **The TOB is working on a plan to keep staff and beachgoers safe.**

## BUILDINGS AND GROUNDS

COMM continues to sanitize and clean all stations. Full cooperation has been given by staff and firefighters. New lockers were installed and laundry room sink and drains were cleaned at Station 1. Lawn cutting has begun as well weed control. **Deputy Eldridge reviewed the Station 2 standpipe leak and is working with the insurance company to reimburse for \$25k worth of damage (~\$8300 District’s responsibility.)**

## BUDGET

FY 2020 is beginning week 47/52 or 90.3% complete. Please see provided information. **Overages on OT and overall budget were discussed.**

## TRAINING

**June Training:**

- 1.) Barnstable County ICS- Review the Region 5 Emergency Incident Rehabilitation Guidelines
- 2.) Heat Illness Prevention Policy 603- View the PowerPoint (once a year training per our policy)
- 3.) Pumping and Hydrant Evolutions
- 4.) Officer Training: Fire Engineering Article- First Arriving Engine: A Progressive Fire Attack Plan

## PLANNING

Special District Meeting - May 20<sup>th</sup> (1900 hrs) at Station 1 (under tent.) **A quorum of 25 is needed to vote on 6/23 Annual Meeting quorum.**

## COMMITTEES

## MISCELLANEOUS

Upcoming events:

- May 19 – haircuts outside at Station 1
- May 25 – Memorial Day – Admin closed

## ADJOURNMENT AND NEXT MEETING

**Meeting adjourned at 1725 hrs.** The next meeting is scheduled for June 15, 2020 at 1700 hrs.

