

**Centerville-Osterville Marstons Mills Fire Department**

**Fire Commissioners' Meeting**

**January 30, 2020**

**Minutes**

**The Board of Fire Commissioners meeting opened at 1700 hrs. Fire Commissioners Macallister, Riley and Frank were in attendance along with Chief Winn, Deputy Eldridge, M. Rogers and K. Thut.**

**Roll call was taken. A motion was made and seconded to accept the minutes from the December 16, 2019 meeting. There were two (2) ambulance waivers approved. There was no public comment.**

**CORRESPONDENCE**

**Records request from Cape Cod Times. Chief Winn explained a public records request regarding COMM's ambulance billing figures. The Jan. 1, 2020 Coastal Medical Billing transition has been very good.**

**SAFE Grant monies – There seems to be a division issue of safe grant monies for this fiscal year. FPO MacNeely investigating the possibility of more funding being allocated to COMM. The grant money received only partially covers the expenses of this valuable program.**

**PERSONNEL**

- S. Greene – returned to work on January 14, 2020
- J. Travis – returning to full-duty on January 30, 2020

**FIRE PREVENTION**

FPO Grossman along with Lt. Hill and FF Lehane attended the FPO II program throughout the month of December (5 Fridays). COMM Fire now has 4 members trained to FPO II. The Fire Prevention Association of Massachusetts monthly meeting was held in Auburn this past month. The educational portion of the meeting was on battery storage systems presented by James Mazer of ReVision Energy and Charles Picard, Sr. Engineer at Tesla.

Smoke and carbon monoxide alarm classes were presented to 3 of the 4 groups by the FPOs in December. Group 2 class was canceled twice due to emergency call volume.

There were no site plan reviews in December.

The FPOs went with a team from the Building Department to view 6 abandoned properties in the COMM fire district to assess the condition of the buildings. The Building Department is working toward getting the properties properly secured and labeled in accordance with the building and fire codes or torn down if necessary.

Final inspections and sign offs took place for the new Spaulding Rehabilitation at 1513 Iyannough Road and the last building at Trade Winds Condos (Building F) at 780 Craigville Beach Road.

This past month a total of 50 permits were issued by the Fire Prevention Office while collecting \$1190.00 in permit fees. Resale inspections of homes was the most common type of permit (26) and inspection

(40). Overall the Fire Prevention Officers completed 213 inspections and/or activities 39 of which were Senior Safe Grant visits.

## EMS

- All groups have completed Biennial CPR training
- Members are continuing the process of recertifying their EMT certifications
- Working on specification for possible new ambulance to replace 327
- Assessing needs for next fiscal year with regard to equipment and training for EMS
- Working with Cape-wide police and fire departments on a regional ASHE training and possible policy creation for hostile events. The goal being to have all of Cape Cod public safety operating to the same standard

## DISPATCH

As expected, 2019 was a record breaking year for emergency calls within the Fire District. COMM had **5053** runs, **165** over the previous year which was also a record breaking year.

2010	3865
2011	4031
2012	3868
2013	4412
2014	3885
2015	4429
2016	4146
2017	4519
2018	4888
2019	5053

December's total of 377 runs was up by 47 calls over the previous December. We also dispatched 74 calls last month for Cotuit, which gave them 920 for calendar year 2019. That is a decrease of 22 calls from 2018 for Cotuit.

The new logging recorder from NICE is due to be installed by the end of this month. Representatives from Cybercom and Audio Associates are still trying to diagnose and solve inconsistencies in the quality of phone and radio transmissions that are amplified throughout the stations. Dispatchers have all been invited to the Officer's meeting on 1/21 where a presentation from Barnstable Police on the upgraded school security systems is planned. Dispatch is to have access to some of the features, allowing for better response to calls and alarms at Barnstable schools within the District.

## EQUIPMENT

- 307 – serviced (including cleaning, inspecting and lubricating aerial) and replaced leaking cab lift cylinders.
- 306 – replaced foam suction tube on Husky B system and repaired leaking tank full valve on 305.
- Specs for the new ambulance chassis and for the new 322 and 329 continues.
- All ground ladders were tested and passed except the "little giant" ladder on 307, which remains off of the truck.

## OPERATIONS

## BUILDINGS AND GROUNDS

Snow and ice removal has been the chore of the month. At all stations – general maintenance, bulb replacement, changing batteries, adjusting security doors and floor cleaning/buffing. At Station 2 a clogged bathroom drain was repaired and at Station 3 an overhead door spring was fixed.

## BUDGET

FY 2020 is beginning week 31/52 or 59.68% complete. Please see provided information. Review of preliminary FY21 budget. **Overtime and general maintenance overages discussed. Chief discussed FY21 anticipated spending including a new ambulance and possible retirement buyouts.**

## TRAINING

### January Training:

- 1.) Mandatory round-robin: videos. (Start in January continued to February. Kathleen coordinating)
  - a. anti-harassment - policy 1012/1014
  - b. social media - policy 1044
  - c. IOD packet review
  - d. district computer - policy 1600
  - e. domestic violence leave - policy 1040
  - f. ~~HIPPA - policy 608~~
- 2.) Engine 306/Ladder 307 Review
- 3.) January cancer flyer IAFC
- 4.) CPR training for EMTs

### February Training:

- 1.) Mandatory round-robin (continued)
- 2.) Repetitive Motion Injuries and Ergonomics PowerPoint -policy 610
- 3.) Forcible Entry PowerPoint and Practical/Prop from BCFRTA
- 4.) Ice Rescue Practical
- 5.) Hazmat R&I Classroom-Chief Winn
- 6.) February cancer flyer IAFC (**duty taken on by Capt. Morrison**)

## PLANNING

## COMMITTEES

## MISCELLANEOUS

Upcoming events:

Feb. 2 – MSPCA plunge

Feb. 3 – 0900 hrs – Quilt donation

Feb. 10, 12, 19 & 25 – hazmat training

Feb. 17 – Presidents' Day – Admin closed

Feb. 22 – DFS Plunge

## INTERVIEWS FOR OPEN EMT/MEDIC POSITIONS

**Chief Winn reviewed anticipated hiring costs and budget needs. 2346 President Four (4) EMTs and one (1) paramedic given conditional offers of hire based on interviews and applications. After the interviews the Chief asked the Fire Commissioners to allow a list of qualified candidates to exist for any future open positions. Approved.**

## ADJOURNMENT AND NEXT MEETING

**Meeting adjourned at 2022 hrs. The next meeting is scheduled for February 24, 2020 (due to Presidents' Day.)**

Respectfully submitted,



Scott Frank, Clerk