

Centerville-Osterville Marstons Mills Fire Department

Fire Commissioners' Meeting

October 21, 2019

Minutes

The Board of Fire Commissioners meeting opened at 1758 hrs. Fire Commissioners Macallister, Riley and Frank were in attendance along with Chief Winn, Deputy Eldridge, M. Rogers.

Roll call was taken. A motion was made and seconded to accept the minutes from the September 16, 2019 meeting. There were no ambulance waivers nor any public comment.

CORRESPONDENCE

Lt. Pat Hill thanked the Fire Commissioners for granting FMLA time on the birth of his son, Roman.

PERSONNEL

- C. Schneckloth – disability retirement approved by County Retirement on 9/30. Sent to PERAC for final approval.
- S. Greene – out on IOD as of 6/12/19
- R.W. Henson – retiring as of 11/15/19
- J. Travis – out on neck injury IOD since 8/1. Expected return of 10/26.
- C. Rogers – out on back injury since 7/18/19. Expected return of 11/1. **Discussion re current treatment options for muscular/back injuries.**

FIRE PREVENTION

The Fire Prevention Association of Massachusetts monthly meeting was held in Auburn this past month. The educational portion of the meeting was presented by Jake Nunnemacher, Fire Protection Engineer at DFS on indoor playgrounds, trampoline parks, and rock climbing facilities.

A Cape Fire Prevention meeting was held in Yarmouth at Sea Dogs Pub this past month. A presentation of temporary Wireless Fire Alarm Systems for buildings under construction was presented by Paul Delmonico of Space Age Electronics. Another training was presented by Greenskies at the Town of Barnstable Transfer Station solar array on operating around the solar panels.

FPO MacNeely responded to a structure fire on Mooring Drive in Cotuit to conduct a cause and origin investigation.

There were no site plans for COMM Fire District in September. Final inspections were conducted on Chef Sigmonds at 40 Industry Road in Marstons Mills.

This past month a total of 102 permits were issued by the Fire Prevention Office while collecting \$2355.00 in permit fees. Resale inspections of homes was the most common type of permit (62) and inspection (67). Overall the Fire Prevention Officers completed 233 inspections and/or activities 28 of which were Senior Safe grant visits.

Chief mentioned the proposed opening of an Urgent Care/doctor's office in Osterville (near Crisp Too) and the possibility of increased calls for Osterville station. The FPOs participated in a promotion by Domino's Pizza for Fire Prevention Week giving folks free pizza if they "passed" a smoke/co inspection.

EMS

- Department- wide training on Selective C-Spine and C-Spine immobilization was conducted with all 4 groups.
- EMS Continuing Education has resumed and will take place monthly.
- Members are beginning the process of ensuring they have adequate recertification hours and submitting their applications to the state to recertify.
- Department-wide CPR classes have been scheduled for January of 2020.
- Image Trend Elite appears to be functioning well after working out bugs.
- Testing will begin on a modem that will hopefully be a more reliable way to transfer EKG's and vital signs from the LP- 15 to our EPCR's. We are currently using Bluetooth via Wi-Fi which often disconnects and causes frustration. The new modem will use cellular via Wi-Fi to transfer the data.
- **Chief mentioned ongoing printing issues with CCH.**

DISPATCH

Dispatch call volume through the first nine months of 2019 stood at 3776, which is an increase of six calls over the same period a year ago. Calls had been off by 242 since March, due to the storm related calls in March of 2018, but a very busy third quarter more than made up the difference. September saw 160 fire/service calls, and 308 EMS calls, for a monthly total of 468, up 71 over the previous September. We dispatched 70 calls for Cotuit in September for a 9 month total of 660, down 66 when compared to the previous year.

At the September Dispatch meeting with the Chief and Deputy, the following changes were made:

- Radio traffic will no longer specify "Priority 2 or Priority 3" on EMS calls, but will give the specific nature of the incident (chief complaint)
- Condition codes are to be eliminated for radio dispatch reports, replaced by simple, specific language
- "Priority One" should still be used for high priority calls, but add the specific nature in the broadcast when possible.

Also at the September meeting, it was announced that the NG911 phones and equipment would be removed in November. Replacement lines are already in place and Deputy Eldridge has installed a new patch panel for emergency use when phone system may go down. Also reviewed were the Cape Cod Maritime Response plan and hurricane preparedness.

Dispatchers have been invited to the October Officers' meeting, where a presentation will be made on the new Town of Barnstable school security system.

All four permanent dispatchers will be attending the Regional APCO Conference in November at the Seacrest Resort in Falmouth. Day shift coverage will be provided by spare Dispatchers.

EQUIPMENT

OPERATIONS

CPE FY19 reimbursement paperwork complete. Total, pending desk audit, will be \$244,587.54 to arrive June 2020.

BUILDINGS AND GROUNDS

Fall fertilization is complete at all three stations, including any necessary grass re-seeding. At Station 1, the light bulbs near the flag pole and front sign have been replaced, the new hot water heater has been installed and the breaker replaced in a malfunctioning elevator light. COMM has hosted several events, including our own 9/11 ceremony all requiring set up and break down. **It was decided that Briggs will do “fall cleanup” at all 3 stations. Pina will still do the mowing.**

BUDGET

FY 2020 is beginning week 17/52 or 32.6% complete. Please see attached information. **Overtime budget discussed (IODs affecting) as was general maintenance line with several heavy hits at beginning of budget cycle. Salaries at appropriate YTD expenditure.**

TRAINING

September training has been completed:

- 1) Kubota: reviewed SOG and practical evolutions at Joshua’s Pond or P1 off Race Lane. **Kubota was recently used at P1 to remove a patient from the trail. Excellent job by the crew. I contribute this to training they had just done***
- 2) SCBA: firefighters practiced harness removal/re-installation. Watched PowerPoint (required by OSHA annually) and reviewed COMM FD Respiratory Protection document.
- 3) Roadway Safety: watched emergency vehicle and roadway scene safety PowerPoint and discussed two flyers: Alive on Arrival and Temporary Traffic Control for First Responders.

October training:

- 1) Chimney Fire: review equipment, SOG, PowerPoint, and discuss a NIOSH Firefighter fatality report and a Firefighter Near Miss report relating to chimney/roof operations.
- 2) SCBA/Air Consumption Course: watch the endurance course PowerPoint. Set-up and go through the practical course. Firefighters are in full gear and SCBA. Course is 4 stations/activities firefighters do on the fireground. Objective is to see how much time it takes to go from a full tank to the low air alarm. Firefighters then sit or lie down and practice breathing techniques to conserve air.
- 3) Hazmat: Watch the Multi Gas Meter PowerPoint and review 3 COMM FD SOG’s (CO, natural gas, LPG.)

On October 3rd Capt. Morrison attended the Train-the-Trainer forcible entry class at BCFRTA. The prop will be at COMM FD for the firefighters to train on in the near future.

PLANNING

Reviewing and revising hiring process due to the possibility of needing 3 new FFs.

COMMITTEES

MISCELLANEOUS

Oct. 17 – LT promotional assessment – written test at Osterville Library
Oct. 21 – Recognition Reception
Oct. 24 – LT promotional assessment – teaching segment and fire problem at Osterville Library
Oct. 25 – LT promotional assessment – oral interviews at Osterville Library
Oct. 31 – Osterville Halloween parade
Nov. 9 – BEF Run for Success
Nov. 11 - Veteran's Day – administration closed
Nov. 14 – MEMA class hosted at COMM
Nov. 20-22 – First Responder training at COMM
Nov. 23 – Barnstable Co. Fire Chiefs' exam

ADJOURNMENT AND NEXT MEETING

Adjourn meeting. The next meeting is scheduled for November 18, 2019. **Meeting adjourned at 1831 hrs. Next meeting scheduled for Nov. 18, 2019 at 1700 hrs.**

Respectfully submitted,



Scott Frank, Clerk

Typed by KT