

**Centerville-Osterville-Marstons Mills Fire Department  
Fire Commissioners' Meeting  
March 18, 2019  
Minutes**

The Board of Fire Commissioners meeting opened at 1702 hrs. Fire Commissioners Macallister, Riley and Frank (1708) were in attendance along with Chief Winn, FF Tom Long, Pastor Judson Adams and K. Thut.

Roll call was taken. A motion was made and seconded to accept the minutes from the February 11, 2019 meeting. There was 1 ambulance waivers.

Public comment: Architect Rick Fenuccio and his client, Aimee's Bakery, Osterville. A discussion regarding failed radio tests in commercial buildings and the requirement to provide a BDA system.

Pastor Jedson Adams was welcomed to COMM as a future part of calls as needed (and joining crew for lunch.)

**CORRESPONDENCE**

State Representative Will Crocker wrote a note of recognition to COMM for its YPD award re 4/12/18, Sean Gannon.

**PERSONNEL**

- C. Schneckloth – out on a back IOD since 8/10/16. Retirement initiated.

**FIRE PREVENTION**

The Fire Prevention Association of Massachusetts monthly meeting was held in Auburn this past month. The educational portion of the meeting was presented by Deputy Ferraro of the Billerica Fire Department on hydrogen overview and uses.

No new site plan review projects were submitted for COMM Fire District this past month. Construction of the new Aimee Bakery on Main Street, Osterville continues with an early spring projected opening. Construction of the new office building on Route 132 also continued this month. This building has an early spring projected completion date.

The Fire Prevention Officers along with FF Shawn Lehane conducted 2 fire investigations this past month. The first a camper fire on Cammett Road in Marstons Mills and the second a shed fire at 29 Sheaffer Road, Centerville. In addition Inspector Grossman continued to work with Mass DEP and the property owners of 703 Main Street, 3Osterville in an effort to mitigate hazardous materials left behind by a previous tenant.

This past month a total of (85) permits were issued by the Fire Prevention Office while collecting \$2055.00 in permit fees. Resale inspections of homes was the most common type of permit (56) and inspection (54). Overall the Fire Prevention Officers completed (248) inspections and/or activities (40) of which were Senior Safe Grant visits.

**DISPATCH**

While the January 2019 run total was down as compared to last year, February was up for a two month total of 702 calls dispatched. That is an increase for COMM of 29 as compared to the first two months of 2018.

For Cotuit Fire Department we dispatched 59 calls in both January and February for a total of 118, which is down 14 compared to one year ago.

Thanks to the approval of Chief Winn, a moveable desk top has been installed at the right dispatch position, which allows for operation of all systems from either a standing or seated position. The Dispatchers also wish to thank the Department for exploring the costs of upgrading the console furniture to fully adjustable ergonomic consoles. When the dispatch area was rebuilt 4 years ago, the rising costs of the electronics made it necessary to modify the 30 year old console cabinets, to avoid budget overruns at the time.

Dispatch Training coordinator Laurie Motte has made arrangements for all BPD/Hyannis FD dispatch personnel to visit the COMM dispatch center during March. They will be coming in groups of three or four on March 15<sup>th</sup> (@1500) March 19<sup>th</sup> (@0800) and March 20<sup>th</sup> (@1600). Our personnel visited BPD dispatch late last year and we hope to continue these visits on a periodic basis. We do work closely with BPD dispatchers, and face-to-face contact will allow for better understanding and cooperation.

#### EMS

As part of our annual preventative maintenance agreement, all Lifepak equipment has been serviced and is ready for the summer season. In addition, all members with EMS certification expiring this year have successfully recertified with Massachusetts OEMS. Personnel will be attending annual HIPAA training this week, including Dispatchers and Admin staff – Lt. Davern teaching. As a small committee we continue working on creating a new ePCR template to facilitate the upgrade to ImageTrend Elite. The new ambulance (325) delivery date was delayed by the manufacturer but it is now at Horton and we expect to receive it on April 24.

EMS will be presenting a **Stop the Bleed** class in early April at the Osterville Library and it is our hope to continue public education as schedules allow.

#### BUILDINGS AND GROUNDS

Tours were given to security companies interested in bidding future upgrading and also to the TOB building inspector for yearly certificate. New backflow valves were installed in Station 1 boiler room and Plexiglas protection installed for trash can in 1<sup>st</sup> floor kitchen. The sign structures at Stations 2 & 3 were repaired to be put back in to use. Weather stripping on the garage doors at Stations 1 & 2 was repaired and the meeting hall floor was stripped and waxed.

#### EQUIPMENT

Batteries were replaced in 308, 317 and 322. In addition 322, 301, 308 and 324 were serviced. On the apparatus bay an electric cord reel was repaired and an air hose on a regulator replaced. At Station 2 a faulty block heater was replaced and a broken clamp replaced on 303. 326 needed a step air pressure switch replace and the battery cable repaired. Master Mechanic Scott attended FCAM for EVT testing as well.

#### OPERATIONS

**Car seat installations:**

# February: 3 (-1 from January)  
February OT hours: 0 (-2 from January)  
February OT costs: 0 (-109.20 from January)

**BUDGET**

FY 2019 is beginning week 38/52 or 73% complete. Please see attached information. **Overtime and salary still on track YTD as is general vehicle maintenance.**

Articles finalized for FY20. **Chief reviewed the proposed articles for FY20 including salary and holiday pay increases per collective bargaining agreement. The marine mission and the needed equipment for the boat were discussed.**

**TRAINING**

See attached report.

**COMMITTEES**

**PLANNING**


**MISCELLANEOUS**

- Security System bids received. **Three bids rec'd and will be evaluated. TOB has given permission for COMM FD to use already installed "dark fiber" to run the system between stations.**
- Hi-on-a-hill issues. **Malicious false alarm being pursued by BPD.**
- **FF Tom Long attended the Yarmouth PD awards event.**
- **7 COMM members marched in the St. Patrick's Day parade in Yarmouth.**

**NEXT MEETING**

**Meeting adjourned at 1804 hrs.** The next meeting is scheduled for April 22, 2019 at 1700 hrs. (rescheduled due to Patriot's Day)

Respectfully submitted,



Scott Frank, Clerk