

Centerville-Osterville-Marstons Mills Fire Department
Fire Commissioners' Meeting
January 14, 2019
Minutes

The Board of Fire Commissioners meeting opened at 1701 hrs. Fire Commissioners Macallister, Riley and Frank were in attendance along with Chief Winn, Deputy Chief Eldridge, FF Dalbec, FF M. Rogers and K. Thut.

Roll call was taken. A motion was made and seconded to accept the minutes from the December 17, 2018 meeting. Deputy Eldridge presented one ambulance waiver – payment plan as proposed was approved. There was no public comment.

CORRESPONDENCE

PERSONNEL

- C. Schneckloth – out on a back IOD since 8/10/16. Retirement initiated.
- J. McGonigle – Exposure on 12/27/18. Follow up arranged through Mid-Cape Medical. **Chief discussed the need for COMM FD to facilitate any work-related exposures and subsequent follow up testing.**

FIRE PREVENTION

The Fire Prevention Association of Massachusetts monthly meeting was held in Auburn this past month. The educational portion of the meeting was on Engineered Wood I-joists: Fire Rated Assemblies and firefighter safety. Fire Prevention Officer Michael Grossman was the key note speaker and delivered to the entire Fire Prevention Association his COMM Fire presentation on residential smoke detectors. This is the same presentation offered to all of our realtors.

The yearly Safe and Senior Safe Grant were awarded by the state on December 26th. The district received \$2906.00 for the Safe Program and \$1722.00 for the Senior Safe Program. Across the state 245 communities participate in the Safe Program and 240 participate in the Senior Safe Program. The total funding for the programs was \$1.8m. **Chief Winn discussed Senior Safe budgetary need for the next fiscal year.**

Construction of the new Aimee Bakery on Main Street Osterville continued with a late winter early spring projected opening. Construction of the new office building on Route 132 also continued this month. This building has a late winter early spring projected completion date. Two new site plan review projects came before the town this past month for our district. The first was a revised plan for the former Sunoco gas station in Centerville. The new plan eliminates the drive thru and adds additional gas pumps. The project was forwarded on to the Zoning Board for review. The second proposal was submitted by Riedell's on Main Street, Osterville to remove an existing garage/storage building to the rear of the property and replace it with a new two story storage building. Final approval of this project is still pending before the town.

This past month a total of 92 permits were issued by the Fire Prevention Office while collecting \$2300.00 in fees. Resale inspections of homes was the most common type of permit (52) and inspection (69). Overall the Fire Prevention Officers completed 217 inspections and/or activities 28 of which were Senior Safe Grant visits.

DISPATCH

2018 was another record setting year for Emergency Response runs in the COMM Fire District. Through 12 months COMM units responded to 1837 fire/service related calls and 3051 EMS calls for a total of 4888, which is 330 more than 2017, which was also a record breaking year. We also dispatched a record breaking 920 calls for Cotuit in 2018, up 93 calls as compared to 2017.

Total Dispatch for COMM and Cotuit over the last decade:

2008:	4606
2009:	4532
2010:	4626
2011:	4807
2012:	4600
2013:	5208
2014:	4686
2015:	5229
2016:	4975
2017:	5343
2018:	5808

The 2019 Open Burning Season begins on January 15th. There are no changes in the system for this year, and updated regulations are already available on the District website and at the Dispatch window.

EMS

- Physio-Control preventive maintenance for all Life Pak cardiac monitors due to occur this Tuesday and Wednesday.
- New Ambulance 325 on schedule and due in next couple of months.
- Recertification process going well.
- Continuing Education continues monthly with no problem.
- Evaluating equipment needs for next fiscal year. If any.

BUILDINGS AND GROUNDS

At Station 1, the basement training room was prepped for painting (i.e., patch holes and sanding.) Both rooms will receive two coats of paint. Also at Station 1 the main floor hallways were burnished and buffed and the toilet in the women's locker room received new valves. All hands were on deck for the cleaning of the apparatus bay mezzanine last week. In preparation for OSHA requirements new ear protection and eyewash stations were ordered for all stations and the tank brackets in the Medical Supply room were bolted to the wall. The turf was repaired at 160 Coachman Dr. due to an accidental rut left by and engine (very tight turn.) **Chief explained further.**

EQUIPMENT

Serviced and installed retrofit primer kit on Engine 305. Ladder 307 had its door step valve replaced and air leak driver's door repaired. Ambulance 326 was taken to Minuteman Fire Apparatus for a clogged EGR cooler (covered by warranty.) A group effort was made to clean the mezzanine in the apparatus bay. Efforts will begin forthwith to provide housekeeping to the parts and maintenance room at Station 1.

OPERATIONS

Car seat installations:

December: 8 (+4 from November)
December OT hours: 0
December OT costs: 0

2018 total installs: 107
2018 total OT hours: 28
2018 total OT cost: \$1558.96 **Chief and Commissioner Macallister complimented program.**

Security System timeline and posted bid request on COMMBuys. **Article to improve security at all 3 stations was approved last year. This is an electronic version of the former hard-copy RFP process. Assistance was provided by an OSD computer employee.**

Permit Entry Confined Space Operations discussion with Megan Savage from DPW. **The DPW, in order to be OSHA compliant will be informing COMM whenever they plan on working in a confined space. The DPW Safety Director (Ms. Savage) will provide COMM with a list of all of their known confined spaces in our District. Chief will be encouraging Captains, as these permits arrive, to visit a space for "situational awareness" before an emergency exists. Chief will be requesting the Fire Academy send us a confined space/operations class in the future.**

BUDGET

FY 2019 is beginning week 29/52 or 55.76% complete. Please see attached information. **OT and salary line are well below 50% YTD. As is the vehicle maintenance spending.**

Budget proposals for FY20 – **Contractual obligations on salary lines will be an uptick in the the proposed FY19 budget because of the retroactivity of WOC and wages both for this year and next year. Chief discussed the SCBA (and compressor) replacement monies needed, and re-powering Boat 310 and OSHA required updates (exhaust system.)**

TRAINING

ALICE – Barnstable United on Jan. 9th **Working with the B'stable Police to coordinate fire drills and Active Shooter drills for both departments (includes practice with radio communication.)**

First Responder – Feb 4-6, 2019 – Station 1 – all invited.

FCAM Professional Development coverage– Feb 26-28

Ropes course – Apr 29 – May 2 (more info below)

MEMA Active Threat class – May 13-17 (COMM Fire to host, Marstons Mills Elementary School to be training site)

Each fire dept on Cape Cod will be offered 1 seat as long as they bring a corresponding police member with them.

Required Monthly Training for January

- Ice Rescue. This drill has a total of 6 hrs of training including: a review of the Ice Rescue SOG, rescue suit and sled instructions and a practical evolution (land-based walk through and on-ice practice, weather permitting.)
- First due pre-fire size up. This drill includes walking around a specific location so the firefighters are able to identify and gather information regarding the building characteristics and surrounding area as it may impact a fire scene.
- Chimney Fires. 2 hr drill including a chimney fire PowerPoint and a chimney scrubber equipment review.

Required Monthly Training Planned for February

- SCBA endurance/air consumption drill
- First due pre-fire size up
- Ice rescue practical training on ice *if needed*
- Tool & equipment training - vent & chainsaw review
- SOG reviews

Massachusetts Firefighting Academy Program:

- From April 29th thru May 2nd COMM FD will be hosting a Rope Rescue: Operational Level program conducted by MFA. This 4-day (24hrs) program and topics include rope, knots, harnesses, hardware, anchoring methods, belay systems, mechanical advantage, ascending/descending techniques and pickoffs as addressed in NFPA 1006. This provides a solid rope foundation that is needed in other technical rescue disciplines such as confined space, water, trench, and ice rescue. **COMM gets 6 seats.**
- **At current Captains' meeting a training plan to include 4 dept drills/month was discussed. All Captains were given the opportunity to suggest topics and send in programs. Chief's goal is to get around 2 hours of training per shift.**

COMMITTEES

OSHA committee update – **committee has performed audit process and is making all quick fixes including required improvements to mezzanine level in app bay.**

PLANNING

Best Buddies – TOB meeting – **Issues regarding tents (location & fire retardant materials) are being worked out.**

MISCELLANEOUS

- Hosted Barnstable Co. Fire Chiefs Legislative Event on January 11th. **Chief Winn gave overview of agenda items at meeting including OSHA requirements, radios upgrading from analog to digital (\$7k each**

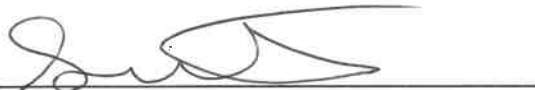
radio!), the BCFTA earmark continuing, police canine rescue by EMS and NFPA 3000 being the roadmap for MA to use for an active shooter event.

- Open Burning begins on Tuesday, January 15th.
- Marstons Mills Village Association request to improve sign at Station 3. It was decided to upgrade Stations 2 and 3 signs to match Station 1. However, COMM FD will maintain control over messages displayed.
- FF Dalbec informed Commissioners that 2346 hopes to have ratification on final this night.

NEXT MEETING

Meeting adjourned at 1754 hrs. The next meeting is scheduled for February 11, 2019 at 1700 hrs. (changed due to Presidents' Day)

Respectfully submitted,



Scott Frank, Clerk