

Centerville-Osterville-Marstons Mills Fire Department
Fire Commissioners' Meeting
December 17, 2018
Minutes

The Board of Fire Commissioners meeting opened at 1700hrs. Fire Commissioners Macallister, Riley and Frank were in attendance along with Chief Winn, Deputy Chief Eldridge, J. Davern, M. Rogers (2346) and K. Thut.

Roll call was taken. A motion was made and seconded to accept the minutes from the November 19, 2018 meeting. There was one ambulance bill waivers approved. There was no public comment. Fire Commissioners thanked all involved with the evening's Recognition Reception.

CORRESPONDENCE

Gosnold requested use of meeting space for families of affected individuals. Group denied based on the fact that Gosnold would need it weekly which is against current regulations.

PERSONNEL

- C. Schneckloth – out on a back IOD since 8/10/16. Retirement initiated. Gil Barrett has been sent relevant documentation and paperwork being prepared.

FIRE PREVENTION

The Fire Prevention Association of Massachusetts monthly meeting was held in Plymouth at Plimoth Plantation this past month. The educational portion of the meeting was speakers the Department of Fire Services presenting a class on the new fire code which took effect this past January. The states goal is to adopt the most current edition of the fire code as soon as possible after adoption by NFPA. Committees have begun work on transitioning to the 2018 edition of the fire code.

Construction of the new Aimee Bakery on Main Street Osterville continued with a late winter early spring projected opening. Construction of the new office building on Route 132 also continued this month. This building has a late winter early spring projected completion date. This is the district's final development project on Route 132 as zoning currently allows.

This past month a total of 101 permits were issued by the Fire Prevention Office while collecting \$2525.00 in fees. Resale inspections of homes was the most common type of permit (58) and inspection (57). Overall the Fire Prevention Officers completed 234 inspections and/or activities 53 of which were Senior Safe Grant visits.

DISPATCH

2018 will be a record breaking year as far as the number of emergency calls dispatched for both the COMM and Cotuit Fire and Rescue Departments. Through the end of November we have dispatched 4558 calls for emergency

service involving COMM units, well ahead of the previous 12 month record of 4519 which was set in 2017. In the month of November COMM units responded to 387 calls, compared to 352 for the same month last year.

Cotuit units responded to 70 calls in November, for a year to date total of 855. That's 16 calls over the previous November, and 28 calls over the previous 12 month call volume of 827, also set in 2017.

In cooperation with Administration, procedures for Open Burning Season 2019 have been examined. There is no change needed beyond changing dates, and updating the written permit and web site postings.

All mechanical and software systems in Dispatch are working well, with the exception of the VHF Marine Band radio, which is awaiting tower work to replace and extend the antenna broken in storms earlier this year. Dispatcher Brouillette has been working with BPD Communications Supervisor Ross Lloyd, to resolve some 911 issues which have resulted in some cell phone calls showing State Police address throughout the state, rather than the actual address of the incident. These are system software issues which are being looked at. In most cases, however, while the address is incorrect, the call places correctly on the CAD map. We also continue to search for a vendor that can address the sometimes garbled audio in the station speakers during 911 phone calls. R. Swenson working on the tower next week.

EMS

- Continue to provide monthly EMS training
- Schedule preventative maintenance on Departments Lifepak Equipment
- Assisting members with EMT recertification.
- New 325 on schedule for early winter delivery. **(Early to mid-February for FCAM show.)**
- Attend regular regional meetings and participating in specialty committees. **(Lt. Davern selected to be on Pre-Hospital Services Cmte for Region 5 EMS.)**

BUILDINGS AND GROUNDS

At all stations leaf removal is complete, snow stakes put up and Christmas wreaths hung. At Station 1, the lights have been adjusted at the front sign and the front side app bay door was repaired. The flag pole light was replaced with an LED bulb and a screen was added to the floor drain in the women's locker room. At Station 2 the downspout has been repaired and the Eagle rep will repair the windows after needed parts arrive. Doorway glass was replaced at 173 Nottingham Drive after a forced emergency entrance. **Chief gave update on security system and use of COMMBuys (the State's bid platform.) Also discussed was purchasing using COMMBuys to satisfy our required 30B compliance.**

BUDGET

FY 2019 is beginning week 25/52 or 48.07% complete. Please see attached information. **Overtime costs currently at 38.5% and YTD overall spending at 44.2%.**

EQUIPMENT

326 was sent to SAV for an emission code repair (covered by warranty.) 306 required a coolant leak repair in the back of the water pump and was serviced. The frozen manual pump shift cable on 306 was replaced, 6 new batteries installed and the primer was retrofitted with an electric valve as opposed to the manual. Doing this will eliminate frozen cables and will need to be done to 303, 304 and 305 as well. A new knox box was installed on 321 and all vehicles passed state inspection and received undercoating.

OPERATIONS

Car seat installations:

- # November: 4
- November OT hours: 0
- November OT cost: 0

TRAINING

COMMITTEES

A committee made up of FF Williams, McGonigle and Malone and Davern has begun work on implementing the Feb. 2019 mandatory OSHA laws and regulations. **Chief is confident that we are ahead of the compliance schedule of 2/2019 (including station audits.) Some changes could include yearly physicals.**

PLANNING

MISCELLANEOUS

- Request for meeting hall space from family support group. **(Denied, see "correspondence" above.)**
- COMM Fire Admin Christmas Eve Brunch – Monday, 12/24. Begins at 0800. Please stop by.

NEXT MEETING

Meeting adjourned at 1730 hrs. The next meeting is scheduled for January 28, 2018 at 1700 hrs. (moved due to MLK Day.)

Respectfully submitted,



Scott Frank, Clerk

Typed by KT