

**Centerville-Osterville-Marstons Mills Fire Department
Fire Commissioners' Meeting
April 24, 2017
Minutes**

The Board of Fire Commissioners meeting opened at 1703 hrs. Fire Commissioners Macallister, Riley and Frank were in attendance along with Chief Winn, Deputy Chief Eldridge, Lt. Arrascue (regular session) and K. Thut.

Roll call was taken. A motion was made and seconded to accept the minutes from the March 20, 2017 meeting. There were 2 ambulance waivers – both were approved. There was no public comment.

At 1709 hrs there was a motion to move into a special executive session “to discuss strategy with respect to collective bargaining or litigation.” The regular business meeting resumed after the executive session at 1753 hrs.

CORRESPONDENCE

PERSONNEL

- C. Schneckloth – out on a back IOD since 8/10/16, surgery on April 11 – no return date imminent.
- R. O'Melia – out on back IOD since 2/16/17. Still attending PT – current return date 5/16.

FIRE PREVENTION

Historically April is the beginning of a busy FPO schedule. Many new home construction projects require final inspections, seasonal businesses need inspections before opening for the summer months, the Senior Safe recipients require yearly follow-up appointments and many new residents in the district are learning about this program and are requesting visits. The real estate market has experienced an uptick in sales, resulting in many requests for resale inspections. In addition to the above inspections, the Fire Prevention Officers are continuing to conduct the Student Education Programs within the district's elementary schools.

The following is a sample of the statistics for the month of March:

Property resales: 51
Fire Alarm inspections: 11
Fire drills: 12
Annual inspections: 45
Senior Safe visits: 22
Permit receipts are: \$2225.00

BUDGET

- FY 2017 is beginning week 43/52 or 83% complete. Please see attached information submitted by Sandra Mackey.
- Final FY18 budget – **The Prudential Committee has approved budget as proposed.**

EMS

DISPATCH

For the Month of March 2017 we dispatched 336 calls for emergency service within the COMM Fire District. Of those, 248 were rescue related, the balance were fire and service related. The first quarter total for 2017 is 1012, which is 49 more calls than the same period last year. We also dispatched 68 calls for the Cotuit Fire District during March 2017.

All Dispatch equipment continues to function normally. Cutover to the Massachusetts Next Generation 911 phones and equipment had been scheduled for April 13, but has been pushed back to an as yet to be scheduled date. Wiring for the new system is in place in Dispatch, Dispatch Bunk Room, and First Floor Break Room, thanks to Deputy Eldridge and Custodian Joe Desrosiers. At present we are “test driving” a new 24 hour Dispatch chair from Concept Seating. Also thank you to Joe Desrosiers for recent paint and freshening in the Communications Center. – Bill Monroe

BUILDINGS AND GROUNDS

Spring & summer landscaping at Stations 2 & 3 will be done by Paul Pina. Joe will be tackling Station 1 including spring cleanup and new plantings around the building. The meeting hall floor has been stripped and waxed and Joe has been instrumental in setting up/breaking down the many meetings held at headquarters.

EQUIPMENT

305 has required a significant amount of work on the pump.

COMMITTEES

Car seat installation program is now in place. We have 5 installers and can provide adequate service to the public. **Chief Winn gave an overview of history of car seat install program. The new, updated service was discussed including a reminder that the main mission is fire/ems services. There will be upcoming training on transporting infants/toddlers in ambulances as well.**

Peer support program (CISM) training concluded last week. Post-incident peer counseling now available. **Several members attended with the idea of forming an in-house peer support group. Specifically, following a difficult incident (as “brokers of information.”)**

PLANNING

TRAINING

May 30th joint BPD & COMM Fire MCI/Rescue Task Force Training. **Capt. Burchell and Lt. Davern are taking the lead. This drill will be held at the empty Marstons Mills Elementary School and will be applying the new state “best practices” for violent event responses. The BPD has committed to sending 20-25 officers to train as well. Chief invited and encouraged support from Fire Commissioners.**

OPERATIONS

Wildland gear has been distributed AND ALREADY UTILIZED. High praise and thanks from the crew. **Gear was used at a fire in WB.**

May 8 – new digital 911 cutover date. **This is the 3rd switch. Deputy has trainers and assistance coming in for the event.**

MISCELLANEOUS

Open Burning ends May 1st (Monday.) There is an increase each year in the use of our online and phone recording information i.e., Sun, 4/9 – 195, Sat., 4/15 – 165, Sun. 4/23 – 235 website hits. **Chief gave an update re some ongoing citizens with neighbor issues.**

NEXT MEETING

Meeting was adjourned at 1824 hrs. The next meeting is scheduled for May 15, 2017 at 1700 hrs. **(also election day.)**