

# **CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**

## **2013 ANNUAL REPORT**

### **2014 ANNUAL DISTRICT MEETING**

#### **ANNUAL MEETING**

**WEST VILLAGES ELEMENTARY  
SCHOOL**

**OSTERVILLE-WEST BARNSTABLE ROAD**

**TUESDAY, MAY 20, 2014**

**7 :00 PM**



**[www.commfiredistrict.com](http://www.commfiredistrict.com)**

#### **ANNUAL ELECTION**

**CENTERVILLE FIRE STATION**

**ROUTE 28, CENTERVILLE**

**MONDAY, MAY 19, 2014**

**8:00 AM – 7:00 PM**



**[www.commwater.com](http://www.commwater.com)**

#### **WARRANT/CANDIDATE NIGHT**

**CENTERVILLE FIRE STATION**

**ROUTE 28, CENTERVILLE**

**WEDNESDAY, MAY 14, 2014**

**7:00 PM**





**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT  
DISTRICT OFFICERS  
PRUDENTIAL COMMITTEE**

Carlton B. Crocker, Chairman	Term Expires 2014
John A. Lacoste	Term Expires 2015
David V. Lawler	Term Expires 2016

**CLERK/TREASURER**

Judith C. Sprague

**BOARD OF WATER COMMISSIONERS**

Peter Hansen	Term Expires 2014
Kevin Medeiros	Term Expires 2015
Scott Crosby, Chairman	Term Expires 2016

**WATER SUPERINTENDENT**

Craig A. Crocker

**BOARD OF FIRE COMMISSIONERS**

Mark Macallister, Chairman	Term Expires 2014
Scott Frank	Term Expires 2015
Edward P. Riley	Term Expires 2016

**FIRE CHIEF**

Michael J. Winn

**INFORMATION SYSTEMS**

Corporate IT Solutions

**MODERATOR**

Charles Sabatt	Term Expires 2015
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## **CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**

### **REPORT OF THE PRUDENTIAL COMMITTEE**

The Prudential Committee of the Centerville-Osterville-Marstons Mills Fire District consists of three elected members who are responsible for the general management of District affairs. The Committee serves as the Chief Executive Officers of the District.

#### **DUTIES**

The duties of the Prudential Committee include, but are not limited to, calling elections and District meetings, overseeing fiscal expenditures, approving contracts for goods and services, responsible for labor contractual agreements and are responsible for the general direction and supervision of the Information Systems Department.

For the first time we have hired an outside contractor – Corporate IT Solutions – to provide managed services for the District's IT Department. Corporate IT came on board in November 2013. They have provided leadership, knowledge and on-sight engineering, among many other professional IT qualities. But most importantly, the District's system wide security has been addressed and improved.

In addition, the Prudential Committee has appointed an in-house IT/Computer Committee comprised of all District department heads, elected officials and union representatives. This committee is chaired by John Lacoste and meets on a normal basis once a month. The committee serves as a vehicle that will determine the required IT policies, procedures and implementation that will lead COMM in a successful direction.

The Prudential Committee, in an attempt to consolidate and clarify those budgeted IT line item expenses, formerly carried by other District departments, will now include them as line item expenditures in the IT Operating Budget under hardware/software upgrades and legal expenses. Article expenditures will continue to be requested by departments and recommended (or not) by the Prudential Committee.

We encourage your active participation in the District elections and meetings, and remind you that the Fire District is one of the only Democratic processes left where you have a direct voice.

#### **AMBULANCE BILLING**

For the past 16 years the Fire Department has benefited from the proceeds of ambulance billing in the amount of \$14,590,482.00. This has drastically reduced the tax burden of the Centerville-Osterville-Marstons Mills residents. In the current year alone, fiscal year 2014, those funds will offset the expenses of the ambulance/rescue service by \$ 1,227,958.61,..... \$61,583.00 more than a year ago.

Comstar, the District's billing service, continues recommending that the District "bundle" the rate structure which the COMM will continue to do. Rates should be adjusted annually to reflect increases in operating costs incurred this past year or projected for fiscal 2015. Comstar has provided the District with general information on rate setting patterns of their 200 or more municipal client base. District rates are well below that of Comstar's 50 highest rate clients. Sequestration, that went into effect on April 2, 2013, will continue. In 2013 congress passed a budget agreement which contained a three-month extension of the temporary adjustments for ambulance services. This ambulance provision is tied to a very complicated proposal. So who knows the resolve to the long term issue? Our rescue response documentation and Comstar's coding requirements are not changed by "bundling" of rates.

### **STREETLIGHTS**

It is our pleasure to report that there are some exciting changes being made to the streetlight situation in our District. We have taken over all the streetlights in our District in preparation for the major conversion, which will take place in the near future. We have entered into an agreement with Cape Light Compact to convert our current sodium lights to the more efficient LED lights. This move will save the District a substantial amount of money, not only initially, but in the years to follow. Because of the amount of streetlights, we have over 1300, we will have a more efficient, well lit, visually appealing streetlight system that will save our District money and provide a needed layer of security for years to come.

Until that process is complete we would continue to advise you that if you see a malfunctioning streetlight to contact the Treasurer's office at 508-790-2395 extension 2 to report the outage with the pole number and location.

### **ENERGY OPTIONS**

Glacial Energy, Inc., the District's electricity and natural gas provider, has recently been terminated. As of late natural gas rates have risen rapidly, in some cases almost doubling in this local market. COMM will return to the default carrier, National Grid, until the markets settle down (usually during early summer months). At that time the District will seek other providers. Supplying the District's electricity will be Mass Gas and Electric, not used prior to now. However, the same market forces driving natural gas prices up are also affecting electrical rates (Natural gas is used to produce electricity). It appears there may be frequent changes of District suppliers for those products in the remaining fiscal period and on into fiscal 2015.

Gasoline and diesel fuel prices bid through the Barnstable County Collaborative, will not be known until county bids are opened April 29, 2014 (after publication of this annual report). But, COMM has selected the OEP (Operating Expense and Profit) option again. Whatever the price at that time, it will be a "mark-up" above that of a published "Boston low price posted in the Journal of Commerce on a certain delivery day."

As stated in past warrant reports, developing strategies to reduce energy costs are difficult but critical. An overall practical and sound approach with input from Barnstable County and consultants helps. But realistically the cost of these commodities, with some exceptions, continue to rise.

## **AUDIT**

The auditing firm of Lynch, Malloy, Marini, LLP of Brewster, Massachusetts has completed the audit for fiscal year 2013. Copies of the audit are available by request at the District office.

## **CAPITAL EXPENDITURES** **ARTICLES 21**

To be voted on at District Meeting May 20<sup>th</sup> is an article to purchase an additional ambulance (\$290,000). The Fire Commissioners have determined a need to operate the rescue service with four ambulances in order to have three in service at all times. If voted in the affirmative, it is the intention of the Prudential Committee to fund the purchase with a low cost Bond Anticipation Note (BAN) for two years. This will delay full payment until fiscal 2016-2017. At that time the District will have retired current indebtedness to maintain healthy reserves. COMM asks your support by voting passage of this article that requires a two-thirds (2/3) vote approval.

## **LABOR RELATIONS**

The very purpose of the COMM District is to service and protect the health, safety and property of the District's citizens, and to provide them with clean, flowing, potable water. This is accomplished only through the dedicated and professional services of the District's employees. Our labor force is our most important asset to ensure emergency response and assistance to the citizens and to ensure a safe and clean water supply.

At present, the Water District employees, the emergency dispatch personnel and the firefighters union are each entering into the final year of each existing contract. Labor negotiations for new contracts will commence in accordance with the provisions of the existing contract and applicable law.

## **NEW INITIATIVES**

District retirement assessments are leveling off as their investments have shown profitable returns, but the State is still reviewing the accounting practice of City, Town and Districts regarding reserves for retired employees' benefits. The benefit cost of current and retired employees has been spiraling. The Prudential Committee will work with both the Fire Commissioners and Water Commissioners to identify sustainable benefits for our employees, while considering taxpayer concerns. The Prudential Committee has established a reserve account, OPEB Liability Trust Fund, beginning in fiscal year 2013 and continuing forward. The Water Department is contributing a portion of the Trust monies attributed to their liability. We are using a very conservative investment policy so as to protect any funds put into the fund for future use to cover retirees post employee benefits. This initiative is a necessary step based on GASB (Government Accounting Standards Board) 45 in order to maintain the District's Triple A

bond rating, thus ensuring taxpayers affordable interest rates on our capital improvement programs into the future.

### **COMMENTS**

We would like to thank our Clerk/Treasurer Judith Sprague, Assistant Clerk/Treasurer Melissa Abrams, Fire Chief Michael J. Winn, Deputy Chief Byron Eldridge, and the Board of Fire Commissioners, Water Superintendent Craig A. Crocker, and the Board of Water Commissioners.

Respectfully submitted,

THE PRUDENTIAL COMMITTEE

Carlton B. Crocker, Chairman

John A. Lacoste

David V. Lawler

### **PRUDENTIAL OPERATIONS PERSONNEL**

Judith C. Sprague, Clerk/Treasurer (June 2003)

Melissa Abrams, Assistant Clerk/Treasurer (September 2010)



## **CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT REPORT OF INFORMATION SYSTEMS**

The District's computer system continues to be a valuable resource for all District departments. The IT Department's mission is to provide the Fire District with a communications infrastructure capable of handling current and future technology requirements. It is imperative that the system be capable of providing accurate and timely information in emergency situations. The District has made a fundamental change in the IT Department with day to day operations contracted to an outside vendor to allow better overall management, security, service and control. This modification provides the District computer system with 24 hr, state of the art monitoring and management. The employees have 24/7 access to service and troubleshooting help. The service also provides up to date security and virus protection. The District is also making a change in this year's FY15 budget to include IT related costs from individual department budgets into the IT budget; this will provide a clearer image of IT expenses. The District has also formed a District-wide Computer Committee that will oversee the IT Department; the Committee consists of members of each department and a member of the Prudential Committee. The committee is tasked with guiding the districts future needs, to oversee the budget and make recommendations to the system.

### **THE CURRENT IT NETWORK CONSISTS OF THE FOLLOWING:**

- 47 workstations, 15 of which are mobile.
- 13 servers, including 1 main server, 1 back-up server and 11 virtual servers.
- 4 firewalls, one firewall to handle each facility, water dept. and 3 fire stations.
- 1 firewall dedicated to the email server only.

### **PROJECTS COMPLETED FOR FISCAL YEAR 2014**

Upgrade of phone system  
Upgrade of servers  
Upgrade of server room  
New district website  
Outsourcing of IT support  
Consolidation of servers  
Installation of redundant battery backup system



## PROJECTS PROPOSED FOR FISCAL YEAR 2015

Upgrade of mobile computers

Upgrade of software

Upgrade of workstations

We will continue a replacement schedule of work stations, mobile computers and software upgrades to keep an efficient, secure and state of the art computer system.

Respectfully submitted for the  
INFORMATION SYSTEMS,

Byron I. Eldredge, Deputy Chief

**May 21, 2013**

**NOTICE OF THE ANNUAL MEETING  
AND  
ANNUAL MEETING WARRANT**

**Centerville-Osterville-Marstons Mills Fire District**

**Town of Barnstable**

**Commonwealth of Massachusetts**

In accordance with the foregoing Warrant, the eighty-seventh Annual District Meeting of the Centerville-Osterville-Marstons Mills Fire District was held at the West Villages Elementary School, Osterville-West Barnstable Road, Marstons Mills, Massachusetts, on Tuesday, May 21, 2013 at 7:00 p.m.

Moderator Charles M. Sabatt called the meeting to order at 8:05 p.m. after attaining a quorum, Judith C. Sprague, District Clerk, then read the call and return of the Warrant. With voters present and having a copy of the Warrant for this meeting, the reading of the individual Articles of the Warrant was omitted.

**Acting Under:**

**ARTICLE #1.** Upon a motion duly made and seconded, it was unanimously voted to accept the reports of the Prudential Committee, Information Systems, Fire Commissioners and Water Commissioners, all as printed in the Annual Report.

**ARTICLE #2.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$3,251,630.08 and to transfer from income of the Water Department the sum of \$583,109.22 for a total appropriation of \$3,834,739.30 for Fiscal Year 2014 for the ordinary operating expenses of the Prudential Committee Operation, to be expended under the direction of the Prudential Committee.

**ARTICLE #3.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the income of the Water Department the sum of \$1,875,000.00 for the ordinary operating expenses of the Water Department for Fiscal Year 2014.

**ARTICLE #4.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$5,859,207.60 and transfer from the income of the Ambulance Account the sum of \$1,166,375.78 for a total of \$7,025,583.38 for the ordinary operating expenses of the Fire Department for Fiscal Year 2014.

**ARTICLE #5.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$132,500.00 for Fiscal Year 2014 for the ordinary operating expenses of

the Information Systems Department, to be expended under the direction of the Prudential Committee.

**ARTICLE #6.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate from the income of the Water Department the sum of \$102,070.01 to pay maturing debt of the Fire District otherwise incurred by or for the Water Department; and to raise and appropriate the sum of \$444,965.00 and transfer from Free Cash the sum of \$505,035.00 for other District bonds and notes incurred, making a total of \$1,052,070.01 for Maturing Debt, as it becomes due and payable during Fiscal Year 2014.

**ARTICLE #7.** Upon a motion duly made and seconded, it was unanimously voted to transfer from the income of the Water Department and appropriate the sum of \$45,912.05, to pay accruing interest on the debt of the Fire District incurred by or for the Water Department; and to raise and appropriate the sum of \$63,812.50 for accruing interest on debt of the District incurred other than by or for the Water Department, making a total of \$109,724.55, for the payment of Maturing Interest on bonds and notes as it becomes due and payable during Fiscal Year 2014.

**ARTICLE #8.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$36,785.00, in accordance with M.G.L. c.41 Section 108B or other applicable law, for the Town of Barnstable for costs of tax collection, property assessment, data processing and treasury expenses incurred on behalf of the District, for the fiscal year ending June 30, 2014, said funds to expended under the direction of the Prudential Committee.

**ARTICLE #9.** Upon a motion duly made and seconded, it was unanimously voted to authorize the Prudential Committee to employ an outside auditor to audit the books and accounts of the District, including those of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2013.

**ARTICLE #10.** Upon a motion duly made and seconded, it was unanimously voted to authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2014, as permitted by the Massachusetts General Laws, Chapter 44, Section 53F, as amended.

**ARTICLE #11.** Upon a motion duly made and seconded, it was unanimously voted to indefinitely postpone this article.

**ARTICLE #12.** Upon a motion duly made and seconded, it was voted by a majority to change the District By-Laws Article III Section 4 stating that, "One hundred (100) registered voters of the Centerville-Osterville-Marstons Mills Fire District shall constitute a quorum for the purposes of the annual meeting", to "Seventy-Five (75) registered voters of the Centerville-Osterville-Marstons Mills Fire District shall constitute a quorum for the purposes of the annual meeting; provided however that such quorum shall not apply to such parts of any meeting which are devoted exclusively to the election of District officers."

**ARTICLE #13.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$25,000.00 for the continued upgrade of the Information System to

purchase software and/or hardware, including but not limited to, servers, desktop computers, GPS enabled laptop computers, completion of the network virtualization project, negotiate a new more cost effective software licensing agreement and whatever else the District deems necessary to complete these phases of the projects.

**ARTICLE #14.** Upon a motion duly made and seconded, it was unanimously voted to borrow and appropriate the sum of \$92,000.00 for new radio equipment, cabling, radio controls, related radio equipment and carpet for the Dispatch Center at the Headquarters Station in Centerville, said funds to be expended under the direction of the Board of Fire Commissioners, with approved of the Prudential Committee.

**ARTICLE #15.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$38,500.00 to purchase a new four wheel drive SUV, lights, radios, and related equipment and to sell or trade a 2003 four-wheel drive Ford Ranger, whichever is in the best interest of the Fire District, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee.

**ARTICLE #16.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$21,000.00 for the purchase of eleven (11) Automatic Electronic Defibrillators (A.E.D.'s) and related equipment and to sell or trade eleven older A.E.D.'s , whichever is in the best interest of the Fire District, said funds to be expended under the directions of the Board of Fire Commissioners, with the approval of the Prudential Committee.

**ARTICLE #17.** Upon a motion duly made and seconded, it was voted by a two-thirds majority with one dissenter to borrow and appropriate the sum of \$93,000.00 to install a top layer of asphalt and restripe the parking lines at the Headquarters Fire Station, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee.

**ARTICLE #18.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$16,000.00 for the installation of acoustical tile on the walls and ceilings of the apparatus bay of the Osterville Fire Station, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee.

**ARTICLE #19.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$345,238.84 and to transfer and appropriate from System Development Charges a sum of \$42,000.00 for a total of \$387,238.84 for the labor and materials necessary for water service installations, repairs to the water system, leak detection hydrant relocations, replacement of undersize and older piping, water main extensions and other related upgrades on Route 149 and others within the system, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

**ARTICLE #20.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$85,000.00 for the labor and materials necessary to perform upgrades to the supervisory control and data acquisition (SCADA) system.

The improvements will be performed on the computer and radio equipment at the necessary locations, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

**ARTICLE #21.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$35,000.00 for the purchase of a full size, four wheel drive truck and related equipment, and to sell or trade a 2006 Chevy truck, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

**ARTICLE #22.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the income of the Water Department the sum of \$24,000.00 to the Other Post-Employment Benefits (OPEB) Liability Trust fund to apply to the Water department's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 rule with the approval of the Prudential Committee.

**ARTICLE #23.** Upon a motion duly made and seconded, it was unanimously voted to borrow and appropriate an amount up to \$800,000.00 for the permitting, inspection, rehabilitation, and repainting of the tank and related appurtenances for a new coating system on the Mid-Cape water tank located at the 2053 Service Road site, said funds are to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

**ARTICLE #24.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate the sum of \$100,000.00 from the Stabilization Fund for the Other Post Employment Benefits (OPEB) Liability Trust for the District's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 rule with the approval of the Prudential Committee.

**ARTICLE #25.** Upon a petition of fifty or more registered voters of the District, a motion was made and duly seconded and voted by a majority that the Centerville-Osterville-Marstons Mills Fire District fund through the C-O-M-M Water Department the opening, occupancy and all necessary utilities for the House trailer formerly occupied as the temporary quarters for the Fire Department as Station 2 located at 1238 Main Street in Osterville.

**Upon a motion duly made and seconded, it was unanimously voted to adjourn the Annual District Meeting at 9:35 p.m.**

A TRUE COPY ATTEST: Judith C. Sprague, Clerk/Treasurer  
Centerville-Osterville-Marstons Mills Fire District

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT  
CENTERVILLE, MASSACHUSETTS

SUPPLEMENTARY INFORMATION

COMPOSITION OF TREASURER'S CASH

Year Ended June 30, 2013

Composition of cash including cash equivalents and term deposits  
at end of year:

Petty Cash		\$ 750
Interest bearing deposits with rate of interest:		
TD Bank - Money Market	0.20%	2,625,630
TD Bank – Payroll Account	0.01%	31,330
TD Bank – Vendor Account	0.01%	50,057
TD Bank – Capital Projects	0.20%	46,662
TD Bank - Term deposit	0.09%	31,610
Century Bank – Money Market	0.35%	1,377,570
UniBank – Cert. of Deposit	0.25%	1,301,451
Rockland Trust – Money Market	0.10%	461,000
Bristol County Savings Bank – Cert. of Deposit	0.50%	125,723
Cape Cod Five Cents Savings Bank – Money Market	0.20%	402,732
Total Cash		<u>\$ 6,454,515</u>

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**

Statement of Net Position

June 30, 2013

	<b>Primary Government</b>		
	<b>Governmental</b>	<b>Business-type</b>	
	<b>Activities</b>	<b>Activities</b>	<b>Total</b>
<b><u>ASSETS</u></b>			
Cash and cash equivalents	\$4,328,757	\$2,228,312	\$6,557,069
Receivables, net of allowance for un-collectibles	1,006,745	736,326	1,743,071
Capital assets, net of accumulated depreciation	9,503,527	17,187,338	26,690,865
 Total assets	 \$14,839,029	 \$20,151,976	 \$34,991,005
<b><u>LIABILITIES</u></b>			
Account payable and other current liabilities	\$ 97,512	\$192,147	\$289,659
Notes payable			
Accrued interest payable	25,508	21,331	46,839
Provision for refund of paid taxes	335,470		335,470
Non-current liabilities			
Due within one year	950,000	102,070	1,052,070
Due in more than one year	6,791,740	3,171,669	9,963,409
 Total Liabilities	 \$8,200,230	 \$3,487,217	 \$11,687,447
<b><u>NET ASSETS</u></b>			
Invested in capital assets, net of related debt	\$6,783,527	\$15,000,859	\$21,784,386
Restricted	184,783		184,783
Unrestricted	(329,511)	1,663,900	1,334,389
 Total net assets	 6,638,799	 16,664,759	 23,303,558
 Total liabilities and net assets	 \$14,839,029	 \$20,151,976	 \$34,991,005

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**

Statement of Revenues, Expenditures and Changes in Fund Balance

Governmental Funds

For the Year Ended June 30, 2013

	<b>General Fund</b>	<b>Ambulance Fund</b>	<b>Non-major Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>Revenues</b>				
Property taxes	\$ 9,688,809	\$	\$	\$ 9,688,809
Licenses and permits	22,885			22,885
Penalties and interest	43,970			43,970
Investment income	13,732		47	13,779
Charges for services		1,150,459		1,150,459
Departmental and other	<u>56,898</u>		<u>52,873</u>	<u>109,771</u>
Total revenues	9,826,294	1,150,459	52,920	11,029,673
<b>Expenditures</b>				
Current				
Fire operations	6,690,504		21,444	6,711,948
Prudential operations	3,031,468			3,031,468
Information systems	95,558			95,558
Debt service	<u>1,040,313</u>			<u>1,040,313</u>
Total expenditures	<u>10,857,843</u>		<u>21,444</u>	<u>10,879,287</u>
Revenues over (under) expenditures	(1,031,549)	1,150,459	31,476	150,386
<b>Other financing sources (uses)</b>				
Transfers in from other funds	1,191,342			1,191,342
Transfers out to other funds	<u>(1,191,342)</u>	<u>(1,191,342)</u>	<u>(101,102)</u>	<u>(1,292,444)</u>
Total other financing sources (uses)	<u>1,191,342</u>	<u>(1,191,342)</u>	<u>(101,102)</u>	<u>(101,102)</u>
Revenues and other financing sources over (under) expenditures and other financing uses	159,793	(40,883)	(69,626)	49,284
Fund balance, beginning of year	<u>2,391,024</u>	<u>1,363,241</u>	<u>254,409</u>	<u>4,008,674</u>
Fund balance, end of year	<u>\$ 2,550,817</u>	<u>\$ 1,322,358</u>	<u>\$ 184,783</u>	<u>\$ 4,057,958</u>



# CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

## Notes to Financial Statements

June 30, 2013

### **Note 6. Capital Assets**

Capital asset activity for the year ended June 30, 2013 was as follows:

	<b><u>Beginning Balances</u></b>	<b><u>Increases</u></b>	<b><u>Decreases</u></b>	<b><u>Ending Balances</u></b>
<b><u>Governmental activities</u></b>				
Capital assets not being depreciated:				
Land	\$384,746			\$384,746
Construction in progress				0
Subtotal	384,746	0	0	384,746
Capital assets being depreciated:				
Buildings and related improvements	\$10,659,021			\$10,659,021
Equipment, machinery & vehicles	5,049,885	149,023	(45,107)	5,153,801
Sub-total	\$15,708,906	\$149,023	(45,107)	\$15,812,822
Less accumulated depreciation:				
Buildings and related improvements	3,425,457	238,257		3,663,714
Equipment, machinery & vehicles	2,717,708	357,726	(45,107)	3,030,327
Sub-total	\$6,143,165	\$595,983	\$(45,107)	\$6,694,041
Governmental capital assets, net	<u>\$9,950,487</u>	<u>\$ (446,960)</u>		<u>\$9,503,527</u>
<b><u>Business-type activities</u></b>				
Capital assets not being depreciated:				
Land	3,775,996			3,775,996
	3,775,996			3,775,996
Capital assets being depreciated:				
Buildings and related improvements	1,420,046			1,420,046
Equipment, machinery & vehicles	843,310			843,310
Infrastructure	23,771,750	40,650		23,812,400
Sub-total	\$26,035,106	\$ 40,650		\$26,075,756
Less accumulated depreciation:				
Buildings and related improvements	594,648	34,907		629,555
Equipment, machinery & vehicles	739,055	40,813		779,868
Infrastructure	10,821,704	433,287		11,254,991
Sub-total	\$12,155,407	\$509,007		\$12,664,414
Business-type activities capital assets, net	<u>\$17,655,695</u>	<u>\$ (468,357)</u>		<u>\$17,187,338</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:

Total fire operations - governmental activities \$595,983

Business-type activity:

Total water operations - business-type activity \$509,007

The annual requirements to amortize all general obligation bonds and loans outstanding as of June 30, 2013, including interest, are as follows:

<b>Year Ending June 30</b>	<b><u>Governmental Activities</u></b>			<b><u>Business-type Activities</u></b>		
	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2014	950,000	63,813	1,013,813	102,070	42,709	144,779
2015	785,000	39,288	824,288	104,116	40,647	144,763
2016	785,000	16,256	801,256	106,203	38,544	144,747
2017	200,000	2,250	202,250	108,333	36,398	144,731
2018				110,505	34,210	144,715
2019-2023				586,656	136,658	723,314
2024-2028				647,867	74,981	722,848
2029-2031				420,729	12,733	433,462
Totals	<u>\$2,720,000</u>	<u>\$121,607</u>	<u>\$2,841,607</u>	<u>\$2,186,479</u>	<u>\$416,880</u>	<u>\$2,603,359</u>

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DEPARTMENT  
2013**

**BOARD OF FIRE COMMISSIONERS**

Scott Frank, Fire Commissioner  
Mark Macallister, Fire Commissioner  
Edward Riley, Fire Commissioner

**FIRE DEPARTMENT PERSONNEL**

Michael Winn, Chief (E) 2013  
Byron Eldridge, Deputy Chief (E) 1985  
Charles Faria, Custodian 1991  
David Scott, Mechanic 2006  
Louise O'Neil, Administration 2007  
Sandra Mackey, Administration 2012  
Kathleen Thut, Administration 2013  
Rev. Robert Anthony, Fire Chaplin

**PERMANENT FIREFIGHTERS**

Aalto, Roger Lt. (P) 1991  
Adams, R. Christopher Lt. (E) 1999  
Arrascue, Enrique (P) 2006  
Bengston, Eric Lt. (P) 1994  
Burchell, Thomas Lt. (P) 1997  
Carney, Michael (P) 2002  
Carpenter, Daniel (P) 1999  
Coombs, Steven (P) 2013  
Dalbec, Edward (P) 2005  
Davern, Jason (P) 1999  
DeGraan, Thomas (P) 2005  
Delude, Kevin (P) 2013  
Dillon, Matthew Lt. (P) 2004  
Ferola, David (P) 1999  
Gallo, Richard (I) 1990  
Gardner, James Lt. (P) 1985  
Gelinas, David Jr. (E) 2005  
Goodearl, Thomas Lt. (P) 1998  
Greene, Sean Capt. (E) 1991  
Grossman, Michael FPO (E) 1990  
Henderson, Steven (P) 1991  
Henson, Roger (E) 1997  
Hill, Patrick (E) 2007  
Hunter, Zachary (P) 2010  
Johnson, Gary (E) 1989  
Judge, Michael (E) 1999

Lehane, Shawn (E) 1999  
Long, Thomas (E) 2000  
MacNeely, Martin FPO (E) 1988  
Malone, Matthew (P) 2010  
Miskiv, George (E) 2000  
Miskiv, Thomas Lt. (E)  
Morrison, Brian Lt. (E) 2000  
Mullin, Scott (P) 2013  
O'Melia, Robert (E) 1994  
Osgood, Daniel Lt. (E) 2000  
Reed, Andrew (P) 1996  
Rhude, Paul Capt. (E) 1999  
Riley, Charles (E) 2007  
Rogers, Christopher (E) 2009  
Rogers, D. Brady Capt. (E) 2009  
Rogers, Michael (E) 2005  
Sabatinelli, Eric Lt. (I) 1999  
Sahl, Richard (E) 2001  
Sargent, Richard Capt. (P) 1989  
Sassone, Louis (P) 2004  
Schneckloth, Charles (E) 1995  
Simmons, Michael (E) 1991  
Smith, Bradley (P) 2011  
Tavares, John Lt. (E) 1981  
Williams, Gordon (E) 2000

**DISPATCHERS**

Gifford, Jeffrey (EMD) (E) 1984  
Monroe, William (EMD) (E) 2000

Motte, Laurie (EMD) (E) 1999  
Pierce, Richard (EMD) 2011

(E) Emergency Medical Technician  
(I) EMT – Intermediate  
(P) Paramedic  
(EMD) Emergency Medical Dispatcher

## Greetings

On behalf of the Fire Commissioners I would like to thank you for your continued support of the Centerville-Osterville-Marstons Mills Fire District.

The Centerville-Osterville-Marstons Mills Fire District has an 88 year history of providing the highest quality emergency services to the residents and visitors of our three incredible villages; Centerville, Osterville and Marstons Mills (COMM.) I am proud to be the Fire Chief of this department and very much appreciate your confidence and trust.

The Centerville-Osterville-Marstons Mills Fire District does not take for granted our mission of serving and protecting our three villages and we strive to be an all-hazard emergency services department offering services in fire prevention, fire suppression, emergency medical services (Basic and Advanced Life Support,) public education and disaster preparations and mitigation. Our staff of 60 sworn and civilian personnel responds effectively with professionalism and courtesy, to over 4500 emergency calls each year.

We believe in, and practice, community-based emergency services as we place tremendous value on the relationships and trust that our staff builds within our three villages. We enhance those relationships and trust by being involved in activities and events on- and off-duty. Our off-duty efforts include having COMM staff participate in local youth sports, civic organizations, environmental and human service causes and now most recently, having assisted with the “Habitat for Humanity” project. Our on-duty activities include having members participate in each of the three Village Days, beach bonfires, Christmas Strolls, youth camps, road races, fund raisers and Opiate Overdose Awareness classes. In addition, by having each of our three fire stations strategically located within the heart of each village, the stations are utilized as community safety resources and provide the location for over 500 “walk in” blood pressure and wellness checks each and every year.

The success of the Centerville-Osterville-Marstons Mills Fire Department is due to both the strong commitment of our crews and the support that the department receives from the villages and our entire District. Our new website, [www.commfiredistrict.com](http://www.commfiredistrict.com) is a work in progress and will be a one stop source of access and information. Please take a moment to view it.

Finally, I would like to thank you for the opportunity to serve as your new Fire Chief. I am proud to report that your fire department is ready, professional and vigilant.

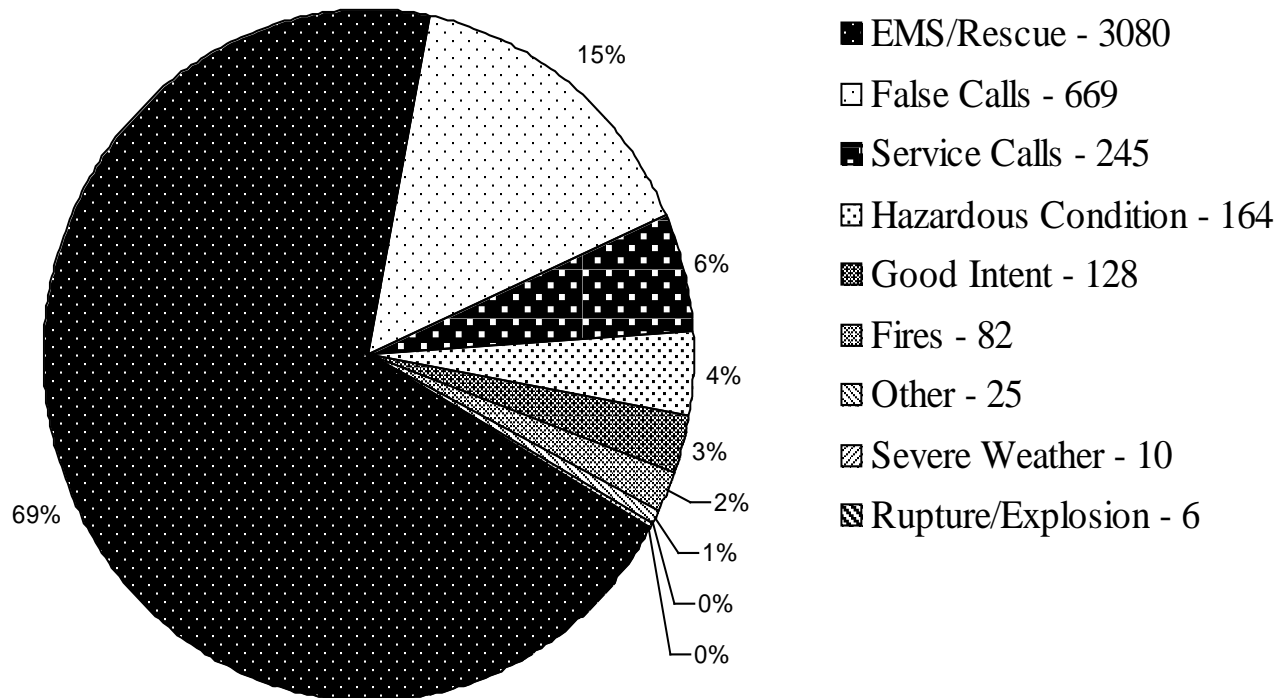
Michael J. Winn, Fire Chief

## Services Provided

The Centerville-Osterville-Marstons Mills Fire Department (COMM) operates out of three stations with a staffing of 12 personnel on duty every day. There are three ambulances, five fire trucks, three boats, four SUVs, two fire prevention vehicles and two forestry trucks in service every day to serve the citizens of COMM.

In 2013 the COMM Fire Department responded to 4412 emergency calls for service. The largest single type of call was emergency medical assistance.

In addition to the calls listed below on the graph, the COMM Fire Department participated in many public service events including parades, polar plunges, village days, and taught fire safety classes at our local schools. COMM Fire hosted Rapid Intervention Training, an Opiate Overdose Awareness Seminar and monthly dive team training.

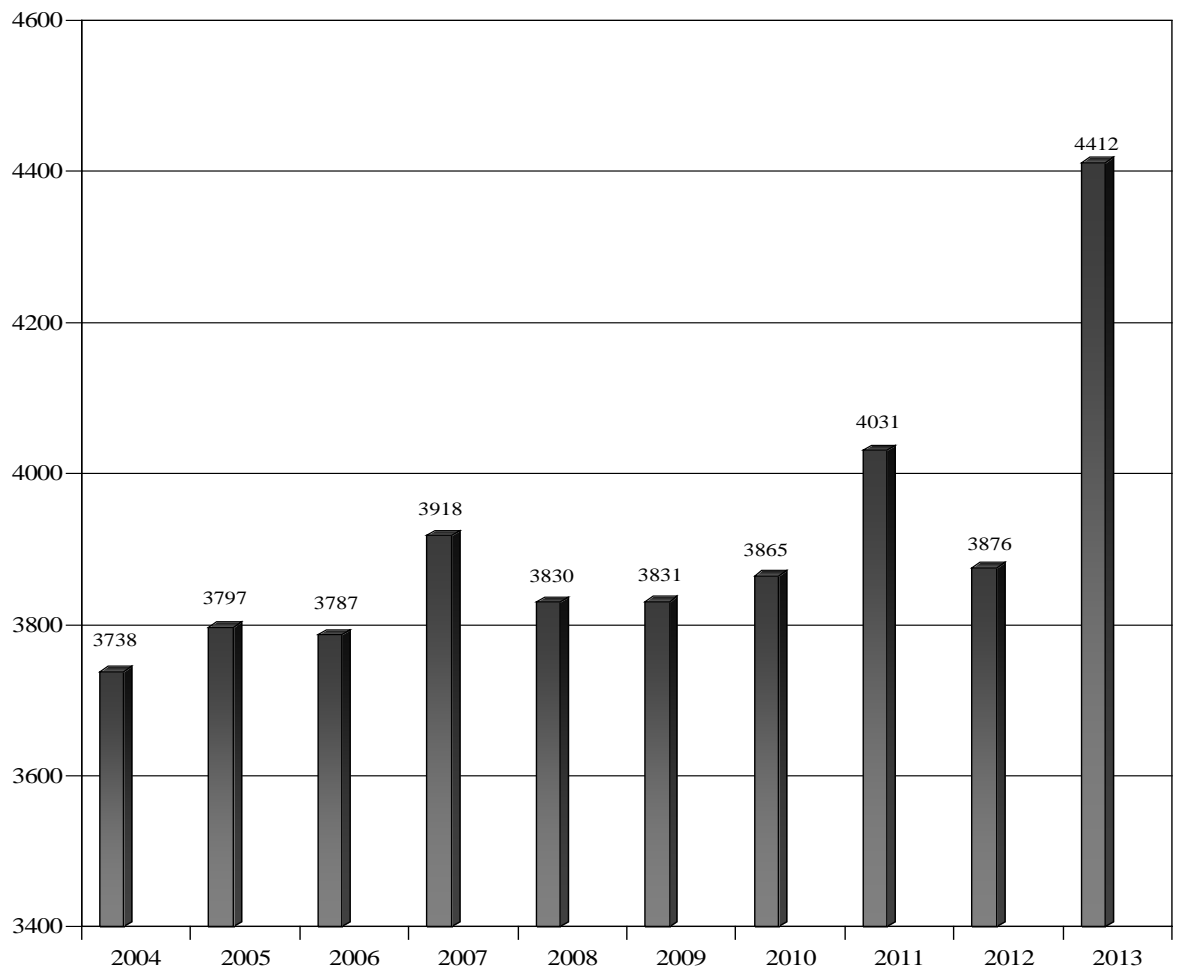


## Total Incident Calls 2004-2013

Centerville-Osterville-Marstons Mills (COMM) Dispatchers answered the emergency line 5,208 times in 2013 (4412 COMM + 796 Cotuit). This represents a significant increase in call volume over prior years.

COMM also provides dispatch services to the village of Cotuit and its own fire apparatus. In 2013 a new high was achieved with 796 calls received.

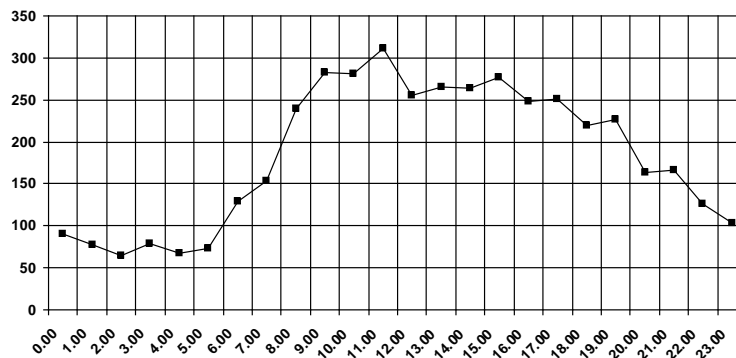
In addition to emergency/incident calls, our Dispatchers and Administration monitor the Fire Department business phone lines to answer citizen's questions regarding permits, fire prevention, public relations, records requests and billing.



## Incident Calls by Time

Date Range: From 1/1/2013 To 12/31/2013

Time of Day	Number of Incidents
00:00:00 to 00:59:59	90
01:00:00 to 01:59:59	77
02:00:00 to 02:59:59	65
03:00:00 to 03:59:59	79
04:00:00 to 04:59:59	67
05:00:00 to 05:59:59	73
06:00:00 to 06:59:59	129
07:00:00 to 07:59:59	153
08:00:00 to 08:59:59	239
09:00:00 to 09:59:59	282
10:00:00 to 10:59:59	281
11:00:00 to 11:59:59	311
12:00:00 to 12:59:59	256
13:00:00 to 13:59:59	266
14:00:00 to 14:59:59	264
15:00:00 to 15:59:59	277
16:00:00 to 16:59:59	248
17:00:00 to 17:59:59	251
18:00:00 to 18:59:59	219
19:00:00 to 19:59:59	227
20:00:00 to 20:59:59	163
21:00:00 to 21:59:59	166
22:00:00 to 22:59:59	126
23:00:00 to 23:59:59	103



## EMERGENCY MEDICAL SERVICES

The Centerville-Osterville-Marstons Mills Fire Department's Emergency Medical Services (EMS) mission continues to serve the residents and visitors of the District with a high degree of skill and professionalism.

The Department currently operates with 28 EMT/ Basic, three EMT/Intermediates and 23 EMT /Paramedics out of three fire stations, utilizing three 2009 International/Horton Class 1 ambulances and one Advanced Life Support-equipped fire engine.

2013 saw a total of 3141 emergency medical service calls. This number is comparable to 2012, with the majority of these calls being cardiac-related and requiring Advanced Life Support treatments.

- ◇ 53.87% of EMS calls were in Centerville
- ◇ 28.65% were in Marstons Mills
- ◇ 14.49% were in Osterville, the remaining were mutual aid assistance to neighboring communities
- ◇ 75.07% of transports were to Cape Cod Hospital, the remaining transports were to Falmouth and Boston-area hospitals
- ◇ Average age of patients requiring EMS was 64 years of age
- ◇ Nearly a 50% split between men and women.

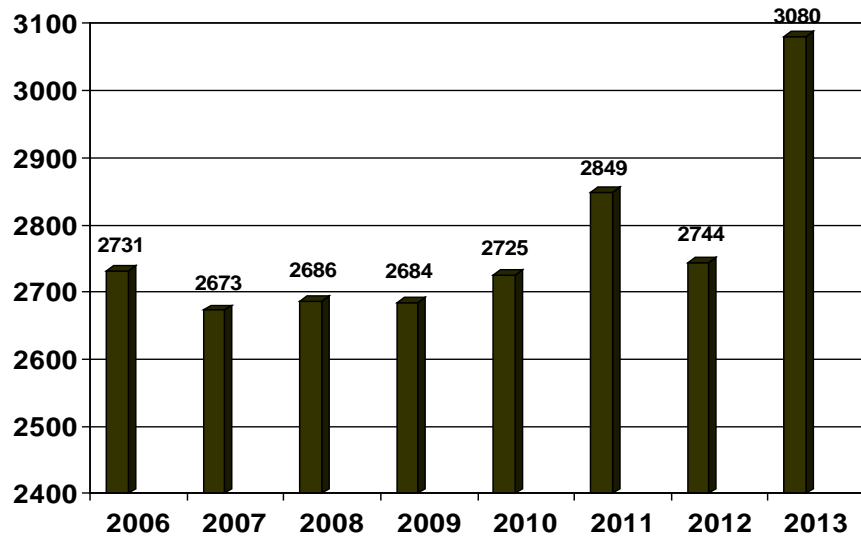
COMM Paramedics and EMT's continuously train to maintain excellence in treatment and the highest standard of care. The Department has an aggressive Quality Improvement/Quality Assurance program in place. We welcome all feedback regarding your experience and interaction with our service. Feel free to contact our EMS Officer with any questions or comments at [jdavern@commfiredistrict.com](mailto:jdavern@commfiredistrict.com).

As always, we offer free blood pressure checks at all three stations and a sharps collection program at our Headquarters.





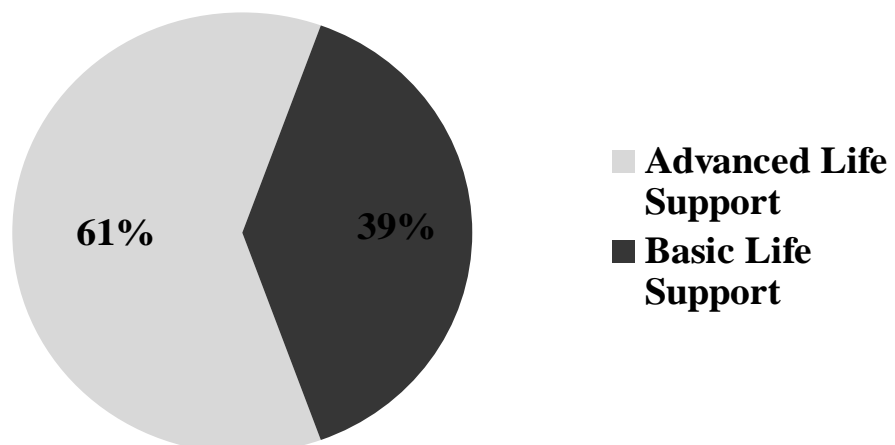
## Total Medical Calls 2006-2013



## Patient Category Types 2013

Basic Life Support = is the level of medical care which is used for victims of life-threatening illnesses or injuries until they can be given full medical care at a hospital, including CPR.

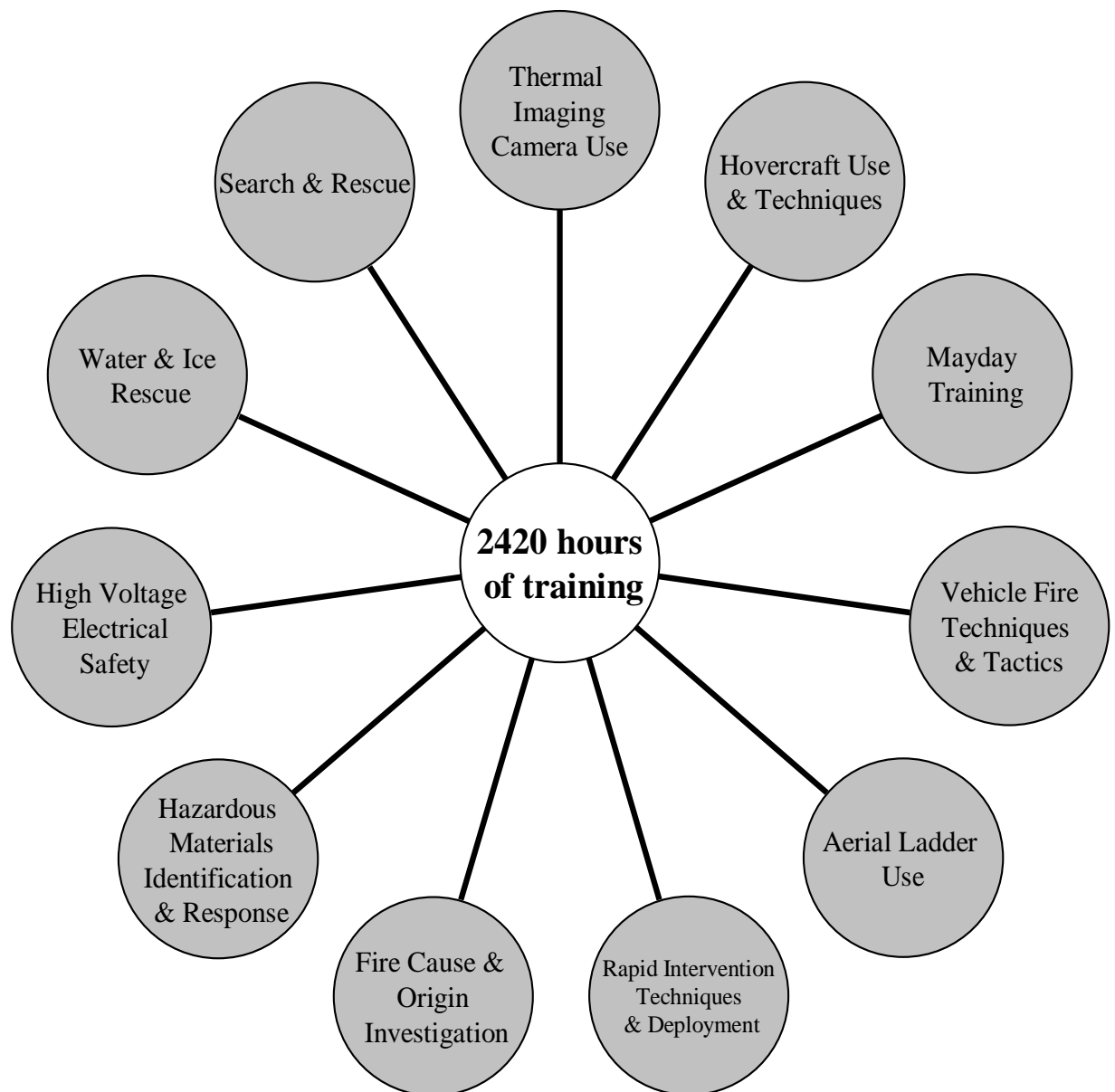
Advanced Life Support = Basic Life Support with the additional use of intubation, cardiac defibrillation, IVs, and/or advanced medications.



## Training

COMM personnel are continuously learning and practicing the latest firefighting and emergency medical procedures. Our Fire Department utilizes the most up-to-date techniques to take full advantage of the life-saving equipment and apparatus we have at our stations. Training records are maintained on each Firefighter to ensure that each one is prepared to serve at a moment's notice.

In 2013 we were fortunate to provide Coast Guard Basic Boat Crewman Training (40 hours) for 18 of our members which now ensures complete compliance with new 2014 standards put in place by NFPA 1670. In addition, Training Captain Sean Greene provides monthly training to all members focusing on the fundamentals of firefighting.



## Fire Prevention

COMM's Fire Prevention Officers bring 50 years of combined experience to the duty of inspecting both residential and commercial properties to ensure the safety of our citizens both at home and when in public places within the District. Inspectors MacNeely and Grossman performed over 2600 fire prevention activities in 2013 that include inspections, plan reviews and community meetings. Our permit fees have not increased in over 12 years and are some of the lowest on Cape Cod. At COMM, the ultimate goal is to encourage compliance and maintain safety standards to prevent potentially harmful fires.

Permit Type	Count	Total Fees
Smoke & CO Detector Inspections/Resale	553	\$13,825.00
Report Fees – Environmental	6	150.00
Aboveground Storage of LPG	37	925.00
Aboveground Storage Tank Removal	73	1,825.00
Cutting/Welding	3	75.00
Dumpster Storage	1	25.00
Fire Alarm/Carbon Monoxide Detectors	165	4,125.00
Fireworks	2	50.00
Flammable/Combustible Fluid Storage	16	400.00
Flammable Storage Commercial/5 yr.	1	25.00
Hood/Suppression System	6	150.00
Miscellaneous Fees Collected	2	24.00
Oil Burning Equipment	29	725.00
Public Event Inspection	1	25.00
Records/Report Fee	59	310.00
Sprinkler System Alteration	12	300.00
Sprinkler System Installation	10	250.00
Subpoena Fees Collected	1	16.00
Transfer/Cargo Tank Truck	2	50.00
Underground Storage of LPG	17	425.00
Underground Storage Tank Removal	7	175.00
Ventless Gas Heating	4	100.00
Burning Permits (residential & agricultural)	5072	NO COST
<b>TOTAL</b>	<b>6079</b>	<b>\$23,975.00</b>

## SAFE BOAT 310

It is our pleasure to introduce the newest member of the COMM family:

### SAFE BOAT 310

The 25' rescue boat comes to COMM as U.S. Coast Guard surplus, administered through the U.S. Dept. of Forestry. The hard work and persistence of several of COMM's members ensured our request to be awarded the boat AT NO COST!

She has been valued at \$166,000 (with a replacement value of \$204,000) and came ready to serve the citizens of Centerville, Osterville and Marstons Mills.



Look for Safe Boat 310 in the “Bays”

## GRANTS

**GRANT** *noun* - a sum of money given by an organization, esp. a government, for a particular purpose.

The Centerville-Osterville-Marstons Mills Fire Department continues to apply and compete for any and all grant opportunities. This past year, in addition to Safe Boat 310, COMM Fire received a S.A.F.E. grant (Student Awareness of Fire Education) in the amount of \$4050. This is a state initiative to provide resources to local fire departments to conduct fire safety education programs to school children and seniors.

COMM is currently pursuing the following grants in order to improve our emergency responses and equipment without increasing our current budget:

**Regional Rapid Intervention Training (RIT) grant - \$402,150.00**

**COMM Training grant - \$172,800.00**

**Fire Prevention grant - \$71,460.00**

The grant application process is complicated and often tedious, however, COMM is fortunate to have talented grant writers in its midst. Although never guaranteed, COMM has been highly successful in acquiring funds available through various sources.

This past year, the members of the International Association of Firefighters Local 2346 have continued in their commitment to give back to the community. As firefighters we are always ready to help, we also work hard to continue to respond even when out of uniform.

In April of 2011, our members responded to 72 Ginger Lane for a home that was fully involved in flames. With the help of alert neighbors, the resident had thankfully been able to escape the home prior to our arrival. The home had been damaged beyond repair. This year Firefighter Gus Riley organized with Habitat for Humanity, and our members returned to the site to roof the new home. Now in the final stages of completion, our members have again returned to the site to complete the finish trim work. We will be working with Habitat for Humanity on other projects within our district.

The annual “Fill the Boot” campaign raised close to \$3000 for the Muscular Dystrophy Association from within our district, and your support is very much appreciated. Special thanks for Stop & Shop Supermarkets for allowing us to set up at their Marstons Mills location- look for us again this summer. The annual Firefighter Chili Challenge also raised an additional \$23,000 for MDA, and although we didn’t take home any trophies, we were very pleased with the end result.

Our members also participated in the annual Barnstable Kid’s Day celebration, allowing kids to climb our trucks and spraying foam for them to cool off on a hot summer day. Our annual visit with Santa at our Fire Headquarters was a resounding success, providing close to 300 families with a picture with Santa at no cost. This event also helps collect toys for the Toys for Tots campaign. Each spring we enter a team in the “Run to the Top” challenge which is a timed run in full turnout gear up the Provincetown Pilgrim Monument. This race raises funds for the Cape Cod Firefighter/EMS Cancer Relief Fund.

With the help of Firefighter Patrick Hill, we have entered a fundraising team in the “Kids Cancer Buzz Off” where members will shave their heads at an event this summer at Gillette Stadium. This event is in honor and support of children with cancer. Any support for this cause would be greatly appreciated; please look for Team COMM Fire at [www.buzzforkids.org](http://www.buzzforkids.org).

Speaking on behalf of our membership, we appreciate the support we have received from this great community. We hope to always honor your commitment to our organization by doing our very best each and every time you call, and by supporting the needs of our community in any way we can.

Respectfully submitted,

Enrique Arrascue  
President, IAFF Local 2346



**CENTERVILLE-OSTERVILLE-MARSTONS MILLS  
WATER DEPARTMENT**

P.O. BOX 369 – 1138 MAIN STREET  
OSTERVILLE, MASSACHUSETTS 02655

OFFICE OF  
BOARD OF WATER COMMISSIONERS  
WATER SUPERINTENDENT  
TEL. No. 508-428-6691  
FAX No. 508-428-3508  
www.commwater.com



**CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT**

**BOARD OF WATER COMMISSIONERS**

Scott E. Crosby, Chairman  
Peter Hansen, Vice Chairman  
Kevin Medeiros, Clerk

**2013-2014 PERSONNEL**

Craig A. Crocker, Superintendent (1992)\*  
Glenn E. Snell, Assistant Superintendent (2013)\*  
Judith E. Winfield (1982)  
Jamie R. Hylas (1987)\*  
Samuel A. Nickerson (1990)\*  
Kevin J. Ferguson (1994)\*  
Roger P. Raymond (1998)\*  
Kirsten Tavano (2000)  
T. Chatham Fawkes (2001)\*  
Matt Pistone (2002)\*  
Beth Flick (2004)  
Timothy Picard (2005)\*  
Zach Martin (2013)

\* State Certified Drinking Water Operators

## **CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT REPORT OF THE BOARD OF WATER COMMISSIONERS**

The Board of Water Commissioners would like to thank the voters of our District for your continued support in our endeavor to supply the best quality of drinking water possible. We ask that you continue your conservation efforts. They are crucial to protect our future resources and to control the current cost of water. For information and materials on conserving water contact our office at 428-6691 or visit our web site ([www.commwater.com](http://www.commwater.com)).

The goal of the Centerville-Osterville-Marstons Mills Water Department is to contribute to the well being of our community by supplying affordable high-quality drinking water. We pledge to be a model Water Department providing the best service possible. We strive for excellence through education and communication with our community and within our organization.

### **Public Relations**

The Department mailed out the annual Water Quality Report along with the January 2014 water bills. The report contains information on the safety and quality of water for the year 2013. If you have any questions or suggestions please feel free to call or write the office.

We publish an annual newsletter to keep ratepayers informed of Department projects and happenings. This newsletter and Water Quality Report are available at the District Offices, Libraries and Post Offices within the villages. Please visit our redeveloped web site ([www.commwater.com](http://www.commwater.com)) which provides information and services.

Again, for 2014, we ask for your Voluntary Conservation efforts to control the cost of water, to protect the environment and to avoid mandatory water restrictions.

- Please avoid all outside water use between the hours of 6:00 AM and 8:00 PM.
- Residents living in homes on the odd numbered sides of streets are asked to water lawns and gardens on odd numbered days only. Residents residing on even numbered sides of streets are requested to water lawns and gardens on even numbered days.
- Water only when necessary. Please be aware of the advance weather forecast. If wind and rain is forecast make adjustments to your watering schedule to minimize water consumption.
- Maintain your lawn at a height of at least two (2) inches. This practice will protect roots and retain soil moisture.
- Install rain sensor shutoff devices on automatic irrigation systems.

Water Conservation kits available at no charge upon request. Use water wisely!

### **Budget & Water rate increases**

This past year and throughout this economic downturn we have been able to maintain our rates due to prudent cost saving measures and our continued efforts to keep new spending out of the operation and maintenance budget. However, increasing operating costs have forced us to examine our revenue. The results of the recent water rate review concluded a modest rate increase and rate re-structuring would keep the Department on a sound financial footing. Our consultant recommended the changes, and if approved by the Board would allow us to perform capital improvements and offset future increasing operating costs. The proposed rates can be found at [www.commwater.com](http://www.commwater.com).

### **Pump Stations and Equipment**

In 2013 we recorded withdrawals over a Billion gallons. The equipment performed well with no major problems. In fact, the equipment is in excellent condition due to regular maintenance and scheduled replacement. The Annual well cleaning and performance testing has

allowed us to identify pumping equipment that is not operating efficiently and correct any problems. We will continue to upgrade equipment which will provide for a more reliable link between the facilities and the central computer control. The emergency disinfection equipment project continues to move forward which will allow us to respond to an emergency more efficiently. Also, a coordinated effort with the Town has enhanced the reverse 911 system and allows the District access in the event of an emergency to contact residents.

### **New Source construction**

The progress of a new pumping facility (Hayden 23) continues with the design phase complete. We will be entering the construction of the access road and installation of utilities. The funding for the construction of the facility will be requested at the appropriate time. We are currently working with Town officials to protect and test other sites identified from our investigation program.

### **Distribution System Expansion& Improvements**

Our consumption breakdown is 88% residential, 8% commercial, 1% municipal, and 3% unaccounted. Insurance Services Office Inc. (ISO) conducted a Public Protection Classification (PPC) survey. Most insurers use the PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties. We are pleased to report that the water supply system received a Class 1 rating (highest).

In an effort to make public water supply available, and to enhance fire protection to all residents of the District, the Board of Water Commissioners will continue to install water mains for existing streets and subdivisions that file a petition and meet the requirements. The Board aims to simplify the procedure and facilitate connections to the water system for these residents. To date, public water supply has been made available to over five hundred fifty residents over the past ten years.

System improvements have been focused on the streets that the Town has scheduled for reconstruction. We have attempted to coordinate the necessary upgrades prior to this paving. The funds requested will allow us to add/replace necessary piping to River Rd and M.M. village center as well as other streets.

Our annual flushing program is underway. We should have the entire distribution system, completed by June 14. We apologize for the inconvenience of this imperative service.

### **Cross- Connection Program**

The Department will continue the cross-connection program by re-surveying and testing all necessary facilities. A cross-connection occurs whenever a potable drinking water line is directly or indirectly connected to a nonpotable (fire service, irrigation system, cooling systems, boilers, etc.) piece of equipment or piping. An unprotected or inadequately protected cross connection on your premises could contaminate the drinking water in your dwelling, and in neighboring dwellings. The most common potential cross-connection is the garden hose. The Department installs a check valve with all new residential hookups & provides hose bib vacuum breakers to prevent back siphonage. Throughout the District there are 173 testable backflow prevention devices installed in commercial buildings, schools, apartment complexes and other necessary buildings.

### **Control your costs: home leak detection**

It is important for residents to implement a periodic leak-detection survey in their own homes. Most homes have a low-flow indicator on their water meters, which is a small red diamond-shaped dial on the head of the meter. Turn off all water fixtures and look at the red dial. If the dial is moving there is a leak in your home. In most cases the leak is a result of a toilet leak, which over time can add up. The purchase of a moisture sensor on automatic



irrigation systems is also a good water saving idea. Residents need to learn as much as possible about how to consciously conserve water and how to make these changes become part of a regular routine. Contact the Department for assistance and free conservation kits or check out our website. ***Please conserve and use water wisely!***

### **Water Quality Sampling**

The Department samples monthly for coliform bacteria throughout the system. The Department also samples for over 80 regulated and unregulated substances throughout the year. Laboratories certified by the Commonwealth of Massachusetts analyze all samples. Sample results are sent to the Massachusetts Department of Environmental Protection for analysis. Please refer to the table of your water quality report to see what is in your drinking water.

### **Training**

Distribution operators are certified by the Massachusetts Board of Certification of Operators of Drinking Water Supply Facilities. The maintenance of these licenses requires training contact hours. Training classes are scheduled through various associations and provide our staff with “hands-on” training from customer service to safety. We would like to congratulate all staff members that continue their professional development.

In addition to thanking District customers, the Board of Water Commissioners extends our thanks and appreciation to our dedicated employees, the Prudential Committee, the Fire Department, the Clerk/Treasurer’s office and the various Town of Barnstable agencies for their welcome assistance and cooperation throughout the year. We are proud of the staff and management of the Department and are confident that consumers will continue to receive the best service we can provide.

Respectfully submitted,

BOARD OF WATER COMMISSIONERS

Scott E. Crosby, Chairman

Peter Hansen, Vice Chairman

Kevin Medeiros, Clerk

CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT

**ANNUAL STATISTICS  
2013 ANNUAL PUMPAGE**

January	43,295,000
February	42,317,000
March	44,029,000
April	50,517,000
May	89,738,000
June	115,338,000
July	176,415,000
August	163,969,000
September	113,702,000
October	84,210,000
November	45,834,000
December	46,654,000

**2013 TOTAL     1,016,018,000 GALLONS**

**FACTS ABOUT YOUR SYSTEM**

Maximum Day: July 7, 2013 – 7,837,000 Gallons

Maximum Week: July 7th – July 13th, 2013 – 47,914,000 Gallons

28 – New Services installed in 2013

12,070 – Service connections

139 – Services repaired/replaced in 2013

(0.33) Miles of new & replaced water main installed in 2013

251.65 – Total miles of water mains

1,993 – Hydrants in service

565 – Hydrants repaired in 2013

4,438 – Work orders issued

662 – Acres of watershed property

32 – Buildings

3 – Storage tanks

19 – Ground water sources

**FY2015**

**Proposed Budgets**

**And**

**Articles**

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT  
PRUDENTIAL OPERATION BUDGET**

	Appropriated FY 2013	Appropriated FY 2014	Proposed FY 2015	AMT OF INC. OR (DEC)	% INC OR DEC
<b>SALARIES (52 Week Pay Year):</b>					
PRUDENTIAL COMMITTEE - \$3000 per commissioner	9,000.00	9,000.00	9,000.00	0.00	0.00%
CLERK/TREASURER	74,500.00	77,000.00	79,007.00	2,007.00	2.61%
ASST. TO CLERK/TREASURER	35,100.00	36,400.00	37,492.00	1,092.00	3.00%
LONGEVITY PAY	1,413.47	1,462.00	1,501.00	39.00	2.67%
PART-TIME	4,500.00	4,500.00	4,500.00	0.00	0.00%
OVERTIME (Office Staff)	2,000.00	2,000.00	2,000.00	0.00	0.00%
TAX COLLECTOR	2,500.00	2,500.00	2,500.00	0.00	0.00%
MODERATOR	300.00	300.00	300.00	0.00	0.00%
<b>Subtotal District Salaries</b>	<b>129,313.47</b>	<b>133,162.00</b>	<b>136,300.00</b>	<b>3,138.00</b>	<b>2.36%</b>
<b>DISTRICT EXPENDITURES:</b>					
GROUP INSURANCE	<b>1,995,544.00</b>	<b>1,895,135.00</b>	<b>2,072,958.00</b>	<b>177,823.00</b>	<b>9.38%</b>
BC/BS	1,569,061.00	1,643,005.00	1,723,408.00	80,403.00	4.89%
MEDEX	126,700.00	123,093.00	141,090.00	17,997.00	14.62%
DENTAL	90,750.00	94,588.00	99,725.00	5,137.00	5.43%
LIFE	2,362.00	2,380.00	2,455.00	75.00	3.15%
MEDICARE	105,300.00	105,300.00	105,318.00	18.00	0.02%
SOCIAL SECURITY	962.00	962.00	962.00	0.00	0.00%
RETIREMENT ASSESSMENT	1,142,595.00	1,169,887.30	1,197,680.00	27,792.70	2.38%
INSURANCE	289,587.53	289,262.00	315,000.00	25,738.00	8.90%
FINANCIAL ADVISOR/BANKING	2,000.00	2,000.00	2,500.00	500.00	25.00%
PRINTING & ADVERTISING	15,000.00	15,000.00	10,000.00	(5,000.00)	-33.33%
STREETLIGHTS	155,000.00	155,000.00	100,000.00	(55,000.00)	-35.48%
<b>Subtotal District Expenditures</b>	<b>3,499,317.53</b>	<b>3,600,477.30</b>	<b>3,698,138.00</b>	<b>97,660.70</b>	<b>2.71%</b>
CONTINGENCY FUND	40,000.00	40,000.00	40,000.00	0.00	0.00%
EDUCATION & PROF. DUES	5,200.00	5,200.00	5,200.00	0.00	0.00%
PROFESSIONAL FEES	45,000.00	45,000.00	45,000.00	0.00	0.00%
TELEPHONE (Local, Long Dist & Computer T-1 )	2,600.00	2,600.00	2,600.00	0.00	0.00%
OFFICE SUPPLIES	5,500.00	6,000.00	6,000.00	0.00	0.00%
OFFICE EQUIPMENT & SERVICES	2,000.00	2,300.00	4,300.00	2,000.00	86.96%
<b>Subtotal Office Expenses</b>	<b>100,300.00</b>	<b>101,100.00</b>	<b>103,100.00</b>	<b>2,000.00</b>	<b>1.98%</b>
<b>PRUDENTIAL/TREASURER OFFICE EXPENSES:</b>	<b>3,728,931.00</b>	<b>3,834,739.30</b>	<b>3,937,538.00</b>	<b>102,798.70</b>	<b>2.68%</b>

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT  
INFORMATION SYSTEM BUDGET**

	Appropriated FY 2013	Appropriated FY 2014	Proposed FY 2015	AMT OF INC. OR (DEC)	% INC OR DEC
SALARIES	76,653.00	70,000.00	0.00	(70,000.00)	-100.00%
LONGEVITY PAY	1,410.23	0.00	0.00	0.00	0.00%
<b>TOTAL SALARIES</b>	<b>78,063.23</b>	<b>70,000.00</b>	<b>0.00</b>	<b>(70,000.00)</b>	<b>-100.00%</b>
<b>EXPENSES</b>					
COMPUTER SYSTEMS & SERVICES	29,915.54	30,000.00	162,000.00	132,000.00	440.00%
COMPUTER - INTERNET SERVICE	3,468.00	4,000.00	3,226.80	(773.20)	-19.33%
HARDWARE & SOFTWARE UPGRADES	13,100.00	13,000.00	19,925.00	6,925.00	53.27%
LEGAL & PROFESSIONAL	0.00	0.00	25,000.00	25,000.00	0.00%
SUPPLIES	4,000.00	4,000.00	848.20	(3,151.80)	-78.80%
TELEPHONE	11,400.00	11,500.00	5,000.00	(6,500.00)	-57.02%
<b>TOTAL EXPENSES</b>	<b>61,883.54</b>	<b>62,500.00</b>	<b>216,000.00</b>	<b>153,500.00</b>	<b>248.05%</b>
<b>INFORMATION SYSTEMS BUDGET TOTALS</b>	<b>139,946.77</b>	<b>132,500.00</b>	<b>216,000.00</b>	<b>83,500.00</b>	<b>63.02%</b>

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**  
**FIRE MAINTENANCE AND OPERATION BUDGET**

	Appropriated FY 2013	Appropriated FY 2014	Proposed FY 2015	AMT OF INC. OR (DEC)	% INC OR DEC
<b>APPARATUS &amp; REPAIR</b>					
A. Personnel & Training	83,500.00	80,500.00	69,150.00	(11,350.00)	-14.10%
B. Vehicle Repair & Maint	123,300.00	125,300.00	136,000.00	10,700.00	8.54%
C. Firefighter Equipment	81,300.00	83,600.00	90,500.00	6,900.00	8.25%
D. EMT Equipment	121,547.00	126,711.94	129,050.00	2,338.06	1.85%
E. Fire Prevention	7,700.00	7,700.00	8,000.00	300.00	3.90%
<b>TOTAL APPARATUS &amp; REPAIR</b>	<b>417,347.00</b>	<b>423,811.94</b>	<b>432,700.00</b>	<b>8,888.06</b>	<b>2.10%</b>
<b>BUILDING &amp; UPKEEP</b>					
A. Station & Office Supplies	49,425.00	57,425.00	20,800.00	(36,625.00)	-63.78%
B. Bldg Services & Contracts	33,700.00	35,900.00	37,800.00	1,900.00	5.29%
C. Bldg & Grounds Supplies	60,000.00	61,000.00	61,000.00	0.00	0.00%
<b>TOTAL BUILDING &amp; UPKEEP</b>	<b>143,125.00</b>	<b>154,325.00</b>	<b>119,600.00</b>	<b>(34,725.00)</b>	<b>-22.50%</b>
NATURAL GAS, PROPANE, #2 OIL	62,400.00	62,400.00	62,400.00	0.00	0.00%
ELECTRICITY	93,600.00	93,600.00	93,600.00	0.00	0.00%
TELEPHONE & COMMUNICATIONS	54,000.00	54,000.00	54,000.00	0.00	0.00%
LEGAL SERVICES	20,000.00	20,000.00	20,000.00	0.00	0.00%
AMBULANCE BILLING	52,000.00	52,000.00	52,000.00	0.00	0.00%
<b>TOTAL OTHER DEPT EXPENSES</b>	<b>282,000.00</b>	<b>282,000.00</b>	<b>282,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>SALARIES</b>					
FIRE CHIEF	137,569.68	142,298.98	124,200.00	(18,098.98)	-12.72%
DEPUTY CHIEF	114,732.33	120,734.36	108,675.00	(12,059.36)	-9.99%
ADMINISTRATIVE PERSONNEL	115,448.00	120,635.00	120,635.00	0.00	0.00%
PERMANENT FIREFIGHTERS	3,949,409.58	4,115,632.53	4,274,000.00	158,367.47	3.85%
DISPATCHERS	233,553.32	244,158.02	251,584.56	7,426.54	3.04%
PERMANENT FF CALLBK & OT	898,000.00	925,000.00	925,000.00	0.00	0.00%
DISPATCH/ADMIN SICK/VAC/OT	38,000.00	42,000.00	42,000.00	0.00	0.00%
HOLIDAY PAY (PERM FF & DISP)	209,807.58	204,430.20	212,096.33	7,666.13	3.75%
FIRE COMMISSIONERS-(\$3000 per commissioner)	9,000.00	9,000.00	9,000.00	0.00	0.00%
CUSTODIAN	41,722.40	42,949.60	42,949.60	0.00	0.00%
MECHANIC	79,955.20	82,368.00	82,368.00	0.00	0.00%
MECHANICAL SERVICES & O.T.	9,000.00	9,000.00	9,000.00	0.00	0.00%
TRAINING PROGRAM DEVELOPMENT	31,000.00	31,000.00	31,000.00	31,000.00	0.00%
SICK BUYBACK	0.00	39,839.75	82,000.00	42,160.25	105.82%
FIRE CHIEF TRANSITION	5,012.24	0.00	0.00	0.00	-
UNIFORM-PERMANENT FF	31,200.00	31,200.00	31,200.00	0.00	0.00%
UNIFORM-DISPATCHERS	1,200.00	1,200.00	1,200.00	0.00	0.00%
BURNING PERMIT (DISPATCH)	4,000.00	4,000.00	4,000.00	0.00	0.00%
<b>TOTAL SALARIES</b>	<b>5,908,610.33</b>	<b>6,165,446.44</b>	<b>6,350,908.49</b>	<b>185,462.05</b>	<b>3.01%</b>
<b>FIRE DEPARTMENT BUDGET TOTALS</b>	<b>6,751,082.33</b>	<b>7,025,583.38</b>	<b>7,185,208.49</b>	<b>159,625.11</b>	<b>2.27%</b>



**CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT**

**MAINTENANCE AND OPERATION BUDGET**

<b>Operation &amp; Maintenance</b>	<b>Appropriated</b>	<b>Appropriated</b>	<b>Proposed</b>	<b>AMT OF INC.</b>	<b>% INC</b>
	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>OR (DEC)</b>	<b>OR DEC</b>
CHEMICAL COSTS	245,000.00	245,000.00	245,000.00	0.00	0.00%
D.E.P. ASSESSMENT	9,215.00	8,195.00	8,645.00	450.00	5.49%
ELECTRICITY	280,000.00	280,000.00	282,000.00	2,000.00	0.71%
EQUIPMENT OPERATING EXPENSES	50,000.00	52,000.00	52,500.00	500.00	0.96%
GENERAL OPERATION	110,000.00	110,000.00	112,000.00	2,000.00	1.82%
NEW EQUIPMENT	3,000.00	3,000.00	1,500.00	(1,500.00)	-50.00%
OFFICE SUPPLIES	41,000.00	46,000.00	48,000.00	2,000.00	4.35%
PUMP STATIONS	111,000.00	121,000.00	125,000.00	4,000.00	3.31%
SUPPLIES & MATERIALS	44,000.00	48,343.00	50,000.00	1,657.00	3.43%
TELEPHONE	11,000.00	11,000.00	11,000.00	0.00	0.00%
WATER SYSTEM	120,000.00	125,000.00	126,000.00	1,000.00	0.80%
PROFESSIONAL FEES	10,000.00	10,000.00	10,000.00	0.00	0.00%
<b>SALARIES</b>					
SUPERINTENDENT	94,976.00	97,830.00	99,880.00	2,050.00	2.10%
ASST SUPERINTENDENT	79,060.00	81,432.00	81,432.00	0.00	0.00%
PUMP STATION OPERATOR	56,500.00	58,200.00	60,237.00	2,037.00	3.50%
METER TECHNICIAN	61,800.00	63,800.00	66,100.00	2,300.00	3.61%
WATER TECHNICIANS (6)	266,555.00	274,500.00	284,300.00	9,800.00	3.57%
OFFICE PERSONNEL (3)	129,800.00	133,700.00	138,500.00	4,800.00	3.59%
PART TIME HELP	0.00	0.00	0.00	0.00	0.00%
STANDBY & OVERTIME	95,094.00	97,000.00	99,906.00	2,906.00	3.00%
WATER COMMISSIONERS-\$3000 per commissioner	9,000.00	9,000.00	9,000.00	0.00	0.00%
<b>BUDGET TOTALS</b>	<b>1,827,000.00</b>	<b>1,875,000.00</b>	<b>1,911,000.00</b>	<b>36,000.00</b>	<b>1.92%</b>
Prudential Costs, Group Health & Business Ins.	579,091.20	584,336.27	614,012.05	29,675.78	5.08%
<b>TOTAL BUDGET</b>	<b>2,406,091.20</b>	<b>2,459,336.27</b>	<b>2,525,012.05</b>	<b>65,675.78</b>	<b>2.67%</b>



**WATER DEPARTMENT BUDGET & ARTICLES FY2015**

EXPENSES		FUNDING							Totals	To Be Funded
	Total	Taxaition	Water Income (Est)	SDC Est Rec	Water Surplus Fund	Water Bettmt Reserve Fund	Transfer from Stabilization	Transfer from Available Funds		
	<b>Appropriation</b>		2,708,387.67	31,500.00	561,351.27		403,358.04	5,621.00	<b>3,710,217.98</b>	0.00
Water Budget	<b>1,911,000.00</b>		1,911,000.00						<b>1,911,000.00</b>	0.00
Maturing Debt	<b>236,116.07</b>		136,116.07		100,000.00				<b>236,116.07</b>	0.00
Maturing Interest	<b>47,259.55</b>		47,259.55						<b>47,259.55</b>	0.00
Indirect Costs (to PC)	<b>614,012.05</b>		614,012.05						<b>614,012.05</b>	0.00
Article #										
14 Installations & Improvements	<b>318,500.00</b>			31,500.00	287,000.00				<b>318,500.00</b>	0.00
15 Compact Excavator w/Trailer	<b>65,000.00</b>				65,000.00				<b>65,000.00</b>	0.00
17 OPEB Liability Trust	<b>24,600.32</b>				24,000.00			600.32	<b>24,600.32</b>	Art.#19 5/22/12
16 Truck	<b>30,020.68</b>				25,000.00			5,020.68	<b>30,020.68</b>	Art.#20 5/17/11 Art.#21 5/21/13
	<b>3,246,508.67</b>	<b>0.00</b>	<b>2,708,387.67</b>	<b>31,500.00</b>	<b>501,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,621.00</b>	<b>3,246,508.67</b>	<b>0.00</b>
<b>REMAINING</b>		0.00	0.00	0.00	60,351.27	0.00	403,358.04		463,709.31	
	<b>3,246,508.67</b>									
District Req'd Reserves 5.00%	<b>162,325.43</b>									
Actual 1.86%	<b>60,351.27</b>									
12.42%	<b>403,358.04</b>									
	<b>463,709.31</b>									

**May 20, 2014**

**NOTICE OF THE ANNUAL MEETING  
AND  
ANNUAL MEETING WARRANT**

**Centerville-Osterville-Marstons Mills Fire District**

**Town of Barnstable**

**Commonwealth of Massachusetts**

**To the Clerk of the Centerville-Osterville-Marstons Mills Fire District:**

**Greetings:**

You are hereby required and directed to notify and warn the inhabitants of the Town of Barnstable residing within the territory comprising the Centerville-Osterville-Marstons Mills Fire District, qualified to vote in the District elections and affairs, to meet on Monday, May 19, 2014, at the Centerville Fire Station, 1875 Falmouth Road, Route 28, Centerville, Massachusetts, where the polls shall be open at 8:00 a.m., and close at 7:00 p.m., and then and there to vote upon the following officers, to wit:

One Prudential Committee Member for three years  
One Water Commissioner for three years  
One Fire Commissioner for three years

And to meet on Tuesday, May 20, 2014, at the West Villages Elementary School, Osterville-West Barnstable Road, Marstons Mills, Massachusetts, at 7:00 p.m., to act upon the following articles:

**ARTICLE #1.** To accept the Reports of the Prudential Committee, Information Systems, Fire Commissioners, and Water Commissioners.

**Requested by the Prudential Committee  
The Prudential Committee Recommends Acceptance**

**ARTICLE #2.** To see if the District will vote to raise and appropriate the sum of \$3,323,525.95 and to transfer from income of the Water Department \$614,012.05 for Fiscal Year 2015 for the ordinary operating expenses of the Prudential Committee Operation, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

**Explanation:** *This article represents the budget of the Prudential Committee totaling \$3,937,538.00, as shown in this booklet.*

**ARTICLE #3.** To see if the District will vote to transfer and appropriate from the income of the water department the sum of \$1,911,000.00 or some other amount for the ordinary operating expenses of the Water Department for Fiscal Year 2015, or to take any other action thereon.

**Requested by the Board of Water Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article represents the budget of the Board of Water Commissioners totaling \$1,911,000.00 as shown in this booklet.*

**ARTICLE #4.** To see if the District will vote to raise and appropriate the sum of \$5,957,249.88 and transfer from the income from the Ambulance Account the sum of \$1,227,958.61 or some other amount for the ordinary operating expenses of the Fire Department for Fiscal Year 2015, or to take any other action thereon.

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article represents the budget of the Board of Fire Commissioners totaling \$7,185,208.49, as shown in this booklet.*

**ARTICLE #5.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$216,000.00 or some other amount for Fiscal Year 2015 for the ordinary operating expenses of the Information Systems Department, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

**Explanation:** *This article represents the budget of the Information Systems Department totaling \$216,000.00, as shown in this booklet.*

**ARTICLE #6.** To see if the District will vote to transfer and appropriate from the income of the Water Department and water surplus the sum of \$236,116.07, to pay maturing debt of the Fire District otherwise incurred by or for the Water Department; and to raise and appropriate the sum of \$374,876.00 and transfer from the free cash of the District the sum of \$502,624.00 for a total sum of \$877,500.00 for other District bonds and notes incurred, to make a grand total of \$1,113,616.07 for Maturing Debt, as it becomes due and payable during Fiscal Year 2015, or to take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

***Explanation:*** *This article represents the payments for the maturing debt that will become due during fiscal year 2015.*

**ARTICLE #7.** To see if the District will vote to transfer and appropriate from the income of the Water Department the sum of \$47,259.55, to pay accruing interest on the debt of the Fire District incurred by or for the Water Department; and to raise and appropriate from available funds the sum of \$40,233.28 for accruing interest on debt of the District incurred other than by or for the Water Department, making a total of \$87,492.83, for the payment of Maturing Interest on bonds and notes as it becomes due and payable during Fiscal Year 2015, or to take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

***Explanation:*** *This article represents the payments for the interest accrued and due during fiscal year 2015.*

**ARTICLE #8.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$36,785.00 to be paid, in accordance with M.G.L. c.41 Section 108B or other applicable law, to the Town of Barnstable as compensation for assessors, tax collectors and any certified collectors expenses incurred on behalf of the district, for the fiscal year ending June 30, 2015, said funds to be expended under the direction of the Prudential Committee, or take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

***Explanation:*** *The Fire Districts in the Town appropriate \$80,000.00 to the Town of Barnstable each year for their expenses incurred for assessing and tax collection services. This article represents COMM's Proportionate share of that amount.*

**ARTICLE #9.** To see if the District will vote to authorize the Prudential Committee to employ an outside auditor to audit the books and accounts of the District, including those of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2014.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

***Explanation:*** *It is prudent and customary to ensure that the public's financial interests are being watched and the auditor ensures that the financial statements are materially correct.*

**ARTICLE #10.** To see if the District will authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2015, as permitted by the Massachusetts General Laws, Chapter 44, Section 53F, as amended.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

*Explanation:* There are agreements between banking institutions and the District treasurer for services provided by the banks for funds on deposit. The Commissioner of Revenue of Massachusetts approves such procedures.

**ARTICLE #11.** To see if the District will vote to raise and appropriate pursuant to Massachusetts General Law, Chapter 40, Section 5C, a sum of money to be added to the Reserve Fund to ensure a total Reserve Fund not in excess of 5% of the receipts, rates and services from the Fiscal Year ending June 30, 2015, pursuant to Massachusetts General Law, Chapter 40, Section 5C, or take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

*Explanation:* This fund is a reserve that may be expended by vote of the Prudential Committee to meet extraordinary or unforeseen obligations and imperatives. While this is not directly appropriated to a particular use, transfers may be voted from time to time of all or any portion of the fund, to meet exigencies. An example of its use in the past has been for emergency repairs.

**ARTICLE #12.** To see if the District will vote release the excess authorization for borrowing for the Water Tank Project of \$541,750.00 and the Water Tank Painting Project of \$140,000.00 for a total of \$681,750.00 that was not needed for the projects, or to take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

*Explanation:* This article will release the excess amounts authorized to borrow for the Water Tank and Water Tank Painting Projects that were not needed.

**ARTICLE #13.** To see if the District will vote to raise and appropriate the sum of \$100,000.00 for the Other Post Employment Benefits (OPEB) Liability Trust for the District's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 statement with the approval of the Prudential Committee.

**Requested by the Board of Prudential Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article would raise funds to fulfill our obligation of reserving monies every fiscal year for the unfunded liability of the District for the Other Post Employment Benefits Liability Trust Fund account as required by GASB 45 and our actuarial study completed for June 30, 2012.*

**ARTICLE #14.** To see if the District will vote to transfer and appropriate from water surplus account the sum of \$287,000.00 and to transfer and appropriate from system development charges the sum of \$31,500.00 for a total of \$318,500.00 for the labor and materials necessary for water service installations, repairs to the water system, leak detection, meter replacements, hydrant relocations, replacement of undersized and older piping, water mains extensions and other related upgrades on River Road and others within the system, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or to take any action thereon.

**Requested by the Board of Water Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article will allow the Department to sub-contract related water installations and improvements through the public procurement process. This will continue the upgrade and maintenance of the Distribution system as necessary and as identified in the Water System Improvement Plan. The amount requested is based on an estimated number of new installations, repairs and the improvements have been coordinated with the Town's re-surfacing plan as necessary. The funds will also maintain staffing levels. Funding for this article is to be transferred and appropriated from water surplus and available funds.*

**ARTICLE #15.** To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$65,000.00 for the purchase of a compact-excavator, trailer and related equipment and to sell or trade a 1988 John Deere backhoe, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Water Commissioners with approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Water Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article will allow the purchase through the public procurement process of the necessary equipment. The smaller machine will allow a more efficient response to our needs of performing service repairs/replacements. Funding will be transferred from available funds.*

**ARTICLE #16.** To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$25,000.00 and to re-appropriate from Article #20 of the Annual District Meeting on May 17, 2011 and Article #21 of the Annual District Meeting from May 21, 2013 the remaining balances of \$1,338.47 and \$3,682.21, respectively, for a total of \$30,020.68 for the purchase of a full size, utility body truck and related equipment, and to sell or trade a 2003 Ford truck, whichever is in the best interest of the District, said funds to be expended under

the direction of the Board of Water Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Water Committee  
Recommended by the Prudential Committee**

***Explanation:** This article will allow the purchase of a new vehicle through the public procurement process and the sale or trade of a high mileage vehicle. The new vehicle will have increased fuel efficiency and safety features. Our mechanic has recommended replacement of this vehicle based on a review of the fleet. Funding will be transferred and appropriated from water surplus and available funds.*

**ARTICLE #17.** To see if the District will vote to transfer and appropriate from the income of the Water Department the sum of \$24,000.00 and to re-appropriate from Article #19 of the Annual District Meeting on May 15, 2012 the sum of \$600. 32 for a total sum of \$24,600.32 to the Other Post Employment Benefits (OPEB) Liability Trust Fund to apply to the Water Department's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 statement with the approval of the Prudential Committee.

**Requested by the Board of Water Commissioners  
Recommended by the Prudential Committee**

***Explanation:** This article will contribute to the fund established for the unfunded liability identified by GASB 45 statement.*

**ARTICLE #18.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$51,200.00 for the purchase of five (5) SCBA (Self-Contained Breathing Apparatus), five (5) comprehensive sets of bunker gear, and standardized helmet front pieces ensuring the ability to quickly and consistently identify our members on an emergency scene, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee, or to take any other action thereon:

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

***Explanation:** To begin the process of staggering the purchase of protective gear (oxygen tanks and firefighting clothing) to keep our firefighters safe and conform to new mandates of the National Fire Protection Association standards.*

**ARTICLE #19.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$40,000 to replace five (5) EMS computers and 16 laptops, including the necessary custom docks on the District's apparatus, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *The computers, which provide essential communication in all of the rescue apparatus, are aged and running out-of-date software. This article includes not only replacing all of these laptops but purchasing new ones for the Chief, Deputy and other officers at a lower overall cost. A full 3- year maintenance and damage warranty is included in the cost of these semi-ruggedized computers.*

**ARTICLE #20.** To see if the District will vote to raise and appropriate from available funds the sum of \$72,000.00 and to re-appropriate from Article #12 of the Annual District Meeting on May 19, 2009 the remaining balance of \$47,957.26 for a total of \$119,957.26 to completely remove, repair and repaint the chassis to extend the life of Engine 306. This cost estimate is based on a detailed analysis by the manufacturer and our independent mechanic, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *To repair Engine 306, a Pierce pumper purchased in 2005, which has undercarriage rust and corrosion issues due to salt on the winter roads. This engine responds to all auto crashes, structural fires and rescue calls in the District. It is expected that this engine will last at least 6 more years if repaired now.*

**ARTICLE #21.** To see if the District will vote to borrow the sum of \$289,900.00 for the purchase of a fourth ambulance in the District. The fourth ambulance would then serve as the first responding apparatus and would allow the District to ensure its continued longevity of high quality service, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *Increased call volume and simultaneous repair requirements have resulted in the need to purchase another ambulance in order to maintain the appropriate number of available apparatus at any given time while one ambulance is being repaired.*

**ARTICLE #22.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$50,000.00 for the replacement of a natural gas fired, modulating, condensing boiler, including related equipment and costs, at the Headquarters Fire Station, 1875 Falmouth Road, Centerville, MA, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee, or take any other action thereon.



**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article is for the replacement of one of two boilers that heat the headquarters fire station in Centerville. This boiler has sustained a catastrophic failure and it is not feasible to repair it due to its age (17 years), by the fact that this model is no longer produced.*

**ARTICLE #23.** Shall the District vote to raise and appropriate the sum of One (\$1.00) Dollar to acquire by purchase from NStar Electric Company and/or its other owner(s), affiliate(s) or subsidiary(ies) as the case may be, all of the streetlights, rights and facilities more particularly described in that certain Purchase and Sale Agreement Regarding Municipal Streetlights; and furthermore, vote to raise and appropriate such additional sum as may be required to defray the Districts obligations with respect to expenses incurred pursuant to the aforesaid Agreement and in the conversion, maintenance and operation of such streetlights to and as LED lamps, as more fully described in to the aforesaid Agreement and that certain Participation Agreement For LED Street Light Retrofit Full Conversion Project between the District and among others, the Cape Light Compact, or to take and other action thereon. All agreements referenced herein are available for viewing at the District headquarters, office of the Clerk/.Treasurer

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

**Explanation:** *This article would give the District permission to purchase the streetlights in the District from NStar and to convert them to LED lights at a cost of One Dollar to the District. The lights would be converted through a state program with Cape Light Compact at no cost to the District.*

**HEREOF FAIL NOT** to make due return of the Warrant and your doings thereon at said meeting. Given under our hands this twentieth day of May, in the Year of our Lord, Two Thousand Fourteen.

Prudential Committee

Carlton B. Crocker, Chairman

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John Lacoste

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David V. Lawler

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A TRUE COPY  
ATTEST:

\_\_\_\_\_  
Clerk/Treasurer, Judith C. Sprague  
Centerville-Osterville-Marstons Mills Fire District

