

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS
FIRE DISTRICT**
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2021 SPECIAL DISTRICT MEETING



1926 -2021

SPECIAL MEETING

Centerville Fire Station
Route 28, Centerville

WEDNESDAY, OCTOBER 6, 2021

5:00 PM

OUTSIDE TENT

Prudential Committee Office
508-790-2375



CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT

MAINTENANCE AND OPERATION BUDGET

Operation & Maintenance	Appropriated	Appropriated	Proposed	AMT OF INC.	% INC
	FY 2020	FY 2021	FY 2022	OR (DEC)	OR DEC
CHEMICAL COSTS	252,000.00	260,000.00	260,000.00	0.00	0.00%
D.E.P. ASSESSMENT	9,355.00	10,835.00	10,985.00	150.00	1.37%
ELECTRICITY	300,000.00	250,000.00	278,650.00	28,650.00	10.28%
EQUIPMENT OPERATING EXPENSES	50,000.00	50,000.00	50,000.00	0.00	0.00%
GENERAL OPERATION	112,655.00	112,655.00	112,655.00	0.00	0.00%
NEW EQUIPMENT	1,500.00	1,500.00	1,500.00	0.00	0.00%
OFFICE SUPPLIES	50,000.00	50,000.00	50,000.00	0.00	0.00%
PUMP STATIONS	144,000.00	146,000.00	156,000.00	10,000.00	6.41%
SUPPLIES & MATERIALS	52,000.00	52,000.00	52,000.00	0.00	0.00%
TELEPHONE	11,000.00	12,000.00	12,000.00	0.00	0.00%
WATER SYSTEM	128,000.00	130,000.00	122,000.00	(8,000.00)	-6.56%
PROFESSIONAL FEES	8,000.00	12,000.00	12,000.00	0.00	0.00%
SALARIES					
SUPERINTENDENT	114,700.00	118,142.00	122,276.00	4,134.00	3.38%
ASST SUPERINTENDENT	91,500.00	95,600.00	98,950.00	3,350.00	3.39%
PUMP STATION OPERATOR	67,650.00	69,680.00	69,680.00	0.00	0.00%
WATER TECHNICIANS (6)	378,640.00	393,000.00	410,654.00	17,654.00	4.30%
OFFICE PERSONNEL (3)	151,000.00	156,450.00	156,450.00	0.00	0.00%
PART TIME HELP	0.00	0.00	0.00	0.00	0.00%
OVERTIME & LONGEVITY	109,000.00	111,138.00	105,200.00	(5,938.00)	-5.64%
WATER COMMISSIONERS-\$3000 per commissioner	9,000.00	9,000.00	9,000.00	0.00	0.00%
BUDGET TOTALS	2,040,000.00	2,040,000.00	2,090,000.00	50,000.00	2.39%
Prudential Costs, Group Health & Business Ins.	760,701.51	797,788.34	784,826.18	(12,962.16)	-1.65%
TOTAL BUDGET	2,800,701.51	2,837,788.34	2,874,826.18	37,037.84	1.29%

Updated Budget Information- October 2021:

The updated budget document (shown above) represents the Operating budget of the Board of Water Commissioners totaling \$2,090,000.00 and is the same amount approved at the May 2021 Annual District Meeting. The budgeted amounts of the salary line items have been revised to reflect contract increases with the bargaining unit and management that were not completed prior to the May District Meeting. The increases represent approximately \$39,300 for the year and range from 2.5%-11% based on evaluations and a comparative survey. Anticipated funds were budgeted into line items (approved May 2021) and the level funded line items had contingency monies and were able to absorb the actual increases that were agreed upon by the Bargaining unit, Prudential and Water Committees.

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

FIRE MAINTENANCE AND OPERATION BUDGET

	Appropriated FY 2020	Appropriated FY 2021	Proposed FY2022	AMT OF INC. OR (DEC)	% INC OR DEC
APPARATUS & REPAIR					
A. Personnel & Training	80,850.00	80,850.00	82,100.00	1,250.00	1.52%
B. Vehicle Repair & Maint	170,000.00	170,000.00	170,000.00	0.00	0.00%
C. Firefighter Equipment	99,000.00	107,000.00	137,000.00	30,000.00	21.90%
D. EMT Equipment	139,050.00	139,050.00	149,050.00	10,000.00	6.71%
E. Fire Prevention	7,700.00	27,700.00	27,700.00	0.00	0.00%
TOTAL APPARATUS & REPAIR	496,600.00	524,600.00	565,850.00	41,250.00	7.29%
BUILDING & UPKEEP					
A. Station & Office Supplies	21,800.00	21,800.00	21,800.00	0.00	0.00%
B. Bldg Services & Contracts	37,300.00	37,300.00	37,300.00	0.00	0.00%
C. Bldg & Grounds Supplies	68,500.00	68,500.00	68,500.00	0.00	0.00%
TOTAL BUILDING & UPKEEP	127,600.00	127,600.00	127,600.00	0.00	0.00%
NATURAL GAS, PROPANE, #2 OIL	57,400.00	57,400.00	57,400.00	0.00	0.00%
ELECTRICITY	88,600.00	63,600.00	63,600.00	0.00	0.00%
TELEPHONE & COMMUNICATIONS	34,000.00	34,000.00	34,000.00	0.00	0.00%
LEGAL SERVICES	25,000.00	25,000.00	25,000.00	0.00	0.00%
AMBULANCE BILLING	52,000.00	52,000.00	52,000.00	0.00	0.00%
TOTAL OTHER DEPT EXPENSES	257,000.00	232,000.00	232,000.00	0.00	0.00%
SALARIES					
FIRE CHIEF	145,734.05	145,734.05	155,000.00	9,265.95	5.98%
DEPUTY CHIEF	125,073.02	125,073.02	130,000.00	4,926.98	3.79%
ADMINISTRATIVE PERSONNEL	154,000.00	180,164.00	174,500.00	(5,664.00)	-3.25%
PERMANENT FIREFIGHTERS	4,907,083.65	5,010,681.48	5,057,713.59	47,032.11	0.93%
DISPATCHERS	281,102.60	290,298.39	297,934.00	7,635.61	2.56%
PERMANENT FF CALLBK & OT	999,375.00	999,375.00	1,024,359.38	24,984.38	2.44%
DISPATCH/ADMIN SICK/VAC/OT	45,671.74	47,050.00	48,226.25	1,176.25	2.44%
HOLIDAY PAY (*Contract Change)	304,181.81	304,301.86	309,639.06	5,337.20	1.72%
FIRE COMMISSIONERS-(\$3000 per commissioner)	9,000.00	9,000.00	9,000.00	0.00	0.00%
CUSTODIAN	41,600.00	54,912.00	56,555.20	1,643.20	2.91%
MECHANIC	99,362.80	102,458.00	105,474.00	3,016.00	2.86%
MECHANICAL SERVICES & O.T.	9,000.00	9,000.00	9,000.00	0.00	0.00%
TRAINING PROGRAM DEVELOPMENT	31,000.00	31,000.00	31,000.00	0.00	0.00%
SICK BUYBACK	70,000.00	80,000.00	80,000.00	0.00	0.00%
UNIFORM-PERMANENT FF	48,500.00	58,500.00	58,500.00	0.00	0.00%
UNIFORM-DISPATCHERS	1,500.00	1,500.00	2,600.00	1,100.00	42.31%
BURNING PERMIT (DISPATCH)	2,000.00	2,000.00	2,000.00	0.00	0.00%
DISPATCHER DIFFERENTIAL/FSLA	0.00	0.00	33,000.00	33,000.00	100.00%
TOTAL SALARIES	7,274,184.67	7,451,047.80	7,584,501.48	133,453.68	1.76%
FIRE DEPARTMENT BUDGET TOTALS	8,155,384.67	8,335,247.80	8,509,951.48	174,703.68	2.05%

October 6, 2021

NOTICE OF THE SPECIAL MEETING AND SPECIAL MEETING WARRANT

Centerville-Osterville-Marstons Mills Fire District

Town of Barnstable

Commonwealth of Massachusetts

To the Clerk of the Centerville-Osterville-Marstons Mills Fire District:

Greetings:

You are hereby required and directed to notify and warn the inhabitants of the Town of Barnstable residing within the territory comprising the Centerville-Osterville-Marstons Mills Fire District, qualified to vote in the District elections and affairs, to meet on Wednesday, October 6, 2021, at the Centerville Fire Station, 1875 Falmouth Road, Route 28, Centerville, Massachusetts, at 5:00 p.m. for a Special District Meeting, to act upon the following articles:

ARTICLE #1. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$4,216.04 or some other sum for unpaid bills for the prior fiscal year.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *This article is to raise monies for four invoices received after the close of the fiscal year of 2021.*

ARTICLE #2. To see if the District will vote to transfer and re-appropriate from Article#20 from the May 16, 2017 Annual Meeting, the sum of \$62,810.97 and Article #25 from the May 15, 2018 Annual Meeting, the sum of \$46,013.30 and Article#20, and from the May 21, 2019 Annual Meeting, the sum of \$125,000.00, for a total of \$233,824.27 to purchase necessary state-mandated digital radios the department operates daily and upgrades to existing dispatch related equipment and systems, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee, or to take any other action thereon:

Move to indefinitely postpone

Explanation: *The Centerville Osterville Marstons Mills Fire District radio system currently operates off the Massachusetts State Police 800MHZ trunked radio system. This system is currently analog based and will be switching to a digital based system within the next five years. COMM Fire anticipated a total project cost of \$500,000.00 to switch all radios from analog to digital and requested the funding over three budget cycles, FY's 2018, 2019 and 2020 to minimize the financial impact when it is required. The Department was able to secure funds through a grant program offered by the state to assist with the purchase of the radios this past fiscal year. As a result the funding the department was seeking last year was amended and a total of \$375,000.00 was appropriated over the above years. The grant has allowed the department to transfer any unspent and unencumbered funds from those Articles to replace other outdated dispatch equipment which is 20-30 years old. This article would not raise any additional funds, but seek to use the existing monies from previous appropriations and the grant to replace additional equipment.*

ARTICLE #3. To see if the District will vote to raise and appropriate the sum of \$199,305.67 or some other amount to supplement the ordinary operating expenses of the Fire Department for Fiscal Year 2022, or to take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *This article will increase the budget of the Fire Department to a total of \$8,509,951.48 as shown in the book. This is an increase of \$199,305.67 which represents salary increases negotiated with two bargaining units that were not completed prior to the Annual Meeting.*

ARTICLE #4. To see if the District will vote to authorize and direct the Board of Water Commissioners, acting with the approval of the Prudential Committee, to accept and hold as a gift from the Town of Barnstable, for no consideration, the grant of a Conservation Restriction in perpetuity and in gross (the “CR”), for conservation and watershed protection purposes as defined in MGL Ch. 184, §31, with all rights, duties and obligations set forth MGL Ch. 184, § 31, 32 and 33, to be held either sole or jointly with the Barnstable Land Trust on 38.9 acres, more or less, or any portions thereof, of the land nominally located at 830 Wakeby Rd., Marstons Mills, Town of Barnstable and 297 and 300 Meiggs-Backus Road, Town of Sandwich Ma. such Barnstable parcel being more particularly described as Lot 2 on plan recorded in Barnstable Registry of Deeds Book 691, Page 82 (a portion of Barnstable Assessors map 013 parcel 003) and such Sandwich parcels being shown as parcels 11 and 39 on Sandwich Assessors Map 4; and furthermore, to authorize and direct the said Board and Committee to sign, seal, acknowledge and deliver any and all documents or instruments necessary and appropriate to accept such grant. Copies of the plans of the subject parcels and the CR as substantially proposed are available for viewing at the Office of the District Clerk, 1875 Falmouth Rd., Rte. 28, Centerville, Ma 02632.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *The land is located in a Zone 2 area of contribution Northwest of the District’s so-called Hayden Wellfield and is shown on Barnstable Assessors Map 013 as a portion of Parcel 003, and on the Sandwich Assessors Map 4 as Parcel 11 and Parcel 39. The land has been or will be acquired by the Town of Barnstable utilizing a state grant and/or Community Preservation funds and will, subject to the terms of the Grant Applications, the subsequent Project Agreement and the provisions of the CR itself and is intended to be under the operation, maintenance and the control of the Board of Water Commissioners and its Co-grantee the Barnstable Land Trust with ultimate authority as between the two, in the Board. The CR presently provides that the obligations described in the CR shall be the joint and several obligations of the Town, the COMM and the BLT Said land shall be open to the general public for appropriate outdoor passive recreational use while consistent with 310 CMR 22.00. Said land is also described on a sketch entitled, “Land parcels offered for sale to Town of Sandwich by Barbara LaFlam and the Estate of Robert Baker (B. LaFlam, Trustee), Meiggs-Backus Road, Sandwich MA, October 2020,” and as Lot 2 on Plan Book 691 Page 82, on file with the District Clerk. Furthermore, the article will authorize the Water Commissioners to sign, with the approval of the Prudential Committee any and all documents necessary to effectuate this transaction, including any grant agreements, conservation restrictions and filings with the Department of Environmental Protection and Division of Conservation Services.*

HEREOF FAIL NOT to make due return of the Warrant and your doings thereon at said meeting. Given under our hānds this sixth day of October, in the Year of our Lord, Two Thousand Twenty One.

Prudential Committee

Carlton B. Crocker, Chairman



John Lacoste



David V. Lawler



A TRUE COPY
ATTEST:

Krystal Abrams

Clerk/Treasurer, Krystal Abrams
Centerville-Osterville-Marstons Mills Fire District

