

Centerville-Osterville Marstons Mills Fire Department
Fire Commissioners' Meeting
October 20, 2025

CALL TO ORDER: This meeting will come to order at 1703 and will be recorded. We will begin our meeting with public comment. If you wish to provide public comment, please raise your hand, and wait to be called on by the chair. Speakers should identify themselves when called on to speak. Each speaker may have a minimum of three minutes. To be complaint with the Open Meeting Law, the board may choose not to engage in discussion on a particular comment but may wish to include the topic on a future agenda. The Board of Fire Commissioners strives to maintain an orderly and peaceable public meeting environment.

Fire Commissioners Macallister, Coombs, and Brown were in attendance along with Chief Hill, Deputy Rogers, N. Kennedy and Local 2346 President.

Roll call was taken. Questions or comments on last month's meeting minutes? Seeing none, a motion was made and seconded to accept the minutes of the September 15, 2025, meeting.

CORRESPONDENCE

PERSONNEL

J. Mosher remains out due to off duty injury.

J. Travis remains out due to hand injury. Awaiting doctors' appointment with orthopedic surgeon.

FIRE PREVENTION

Fire Prevention continued this month with routine inspections both commercial and residential. Resale/Transfer inspections were up for the month.

Attended both FPAM & Cape & Islands Fire Prevention meetings. This month's FPAM meetings topic was Fire Alarm Systems and Cape & Islands topic was Sprinkler System Inspections annual vs. 5 years.

Conducted the first of four required fire drills in all the schools to include all the preschools. Participated in the town wide public safety day held at the Barnstable Adult Community Center. We spoke with many residents about home safety and FPO Booth gave a presentation in conjunction with Hyannis FPO's.

Both FPO's attended the annual Fire & Life Safety Conference. Some of the topics covered were different ways to enhance and improve how we spread the fire safety message for all ages. FPO Booth attend a weeklong class in Rhode Island on Fire Investigation Cause & Origin of Fire. **Chief Hill – Unfortunately there are no classes offered in Massachusetts making us look at sounding areas for classes.**

Probationary Firefighters Jim Craven and Billy Botelho spent one day of their orientation with fire prevention. Where they learned what fire prevention does and what a day looks like in fire prevention. We also gave a tour of

the district which included high target hazards i.e. nursing homes, assisted living facilities, schools, solar fields, main commercial areas, and all waterways. **Chief Hill – this is a new concept this year having the high school intern ride with fire prevention. It is great for them to see what fire prevention does daily.**

This past month a total of (86) permits were issued by the Fire Prevention Office while collecting (\$1,760) permits. Resale inspections of homes were the most common type of permit (51) and inspection (35). Overall Fire Prevention completed (104) inspections and/or activities, (18) of which were part of our Community Outreach campaign.

EMS

Two new ambulances arrived at COMM HQ on Sept 29, 2025. A-3 was placed into service at station. 3. We are working to get A-2 in service as soon as possible.

Several COMM members have completed the American Heart Association CPR, ACLS Instructor Course. This establishes a larger pool of instructors to teach these courses in-house and to the public.

Training and education continue monthly with all personnel in good standing.

EMS is beginning to assess the potential needs of equipment replacement as we approach budget season for the next fiscal year. **Chief Hill – There will be an article for six new LifePaks which cost \$60,000.00, but at this time they are offering a trade-in value of \$18,000.00.**

DISPATCH

In the month of September COMM units were dispatched to 460 calls for service and 87 calls were dispatched for Cotuit Fire.

EQUIPMENT

A1 – Replaced oil pressure sensor, replaced batteries and alternator.

A2 – Getting ambulance ready to be put into service.

A3 – Helped EMS Officer put ambulance in service.

R1 – Scotts Repair replaced lower ball joints.

L1 – Replaced rotors, calipers, brake pads, and bearings. Replaced step bumpers.

C2 – Two-way radio installed.

Sold Hovercraft and portable radios on GovDeals. **Chief Hill – The Hovercraft sold for \$6,100.00 to a local person from Yarmouth.**

New C6 has been ordered. **Chief Hill – The vehicle ordered will be for Fire Prevention.**

Attended a two-day class put on by Greenwood on Design and Performance Standards of fire apparatus.

Chief Hill – I would like to thank LT. Davern and Mechanic Randall for their hard work in getting the new ambulances in service.

TRAINING

October's training focused on sharpening operational skills and preparing for chimney fire risks while officially rolling out the Fire Engineering Learning Management System (LMS).

Company training this month centered on chimney fire operations, ladder work, and NFPA 1410 pumping evolutions. Firefighters also completed Fire Engineering's "Combat Ready Firefighting: Fighting Complacency" program, which reinforced the importance of staying alert and disciplined on every call. EMS training continued with online learning and M&M Rounds focused on patient care and case reviews.

OPERATIONS

Marine Division

All marine units are in service. As of September 30th, the Department has responded to thirteen marine-related Incident during CY 2025.

Dive Team

The Dive Team conducted training in September at Hamblin's Pond. The focus of the training was new equipment orientation. The department and dive team are in the process of planning a multi-agency training exercise to be held on November 13th at the Osterville drawbridge. **Chief Hill – The training will involve the Barnstable County dive team, Hyannis dive team, and the Harbormaster and will be from 8:00am-1:00pm.**

BUILDINGS AND GROUNDS

Cleaned 2nd floor administration carpets and continued to organize and clean stations.

BUDGET

See attached budget sheet.

PLANNING

Chief Hill – I will be giving each Commissioner a handout regarding increasing staffing prior to the November Meeting. I will be asking for 16 firefighters over the next 4 years.

COMMITTEES

Deputy Rogers – We have been working with Policy Builders to combine our policies and procedures. This will be a more streamlined approach where employees will have the ability to look up the policies and procedures on their phones.

INFORMATION TECHNOLOGIES (IT)

MISCELLANEOUS

The Annual Recognition Ceremony was held on October 17th and was well attended by families and public.

ADJOURNMENT AND NEXT MEETING

The meeting adjourned at 1742. Next meeting is November 17th at 5:00pm.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Dan", written over a horizontal line.

Doug Brown, Clerk