

Centerville-Osterville Marstons Mills Fire Department
Fire Commissioners' Meeting
November 17, 2025

CALL TO ORDER: This meeting will come to order at 1701 and will be recorded. We will begin our meeting with public comment. If you wish to provide public comment, please raise your hand, and wait to be called on by the chair. Speakers should identify themselves when called on to speak. Each speaker may have a minimum of three minutes. To be compliant with the Open Meeting Law, the board may choose not to engage in discussion on a particular comment but may wish to include the topic on a future agenda. The Board of Fire Commissioners strives to maintain an orderly and peaceable public meeting environment.

Fire Commissioners Macallister, Coombs, and Brown were in attendance along with Chief Hill, Deputy Rogers, N. Kennedy and Local 2346 Vice President.

Roll call was taken. Questions or comments on last month's meeting minutes? Seeing none, a motion was made and seconded to accept the minutes of the October 20, 2025, meeting.

Interviews for Acting Lieutenant position available. At the completion of the interviews a motion was made and seconded to promote Charels Riley to Acting Lieutenant. The Board received and reviewed resumes and letters of recommendation from all candidates.

CORRESPONDENCE

PERSONNEL

FIRE PREVENTION

Fire Prevention continued this month with routine inspections both commercial and residential. Resale/Transfer inspections were down for the month.

Both FPO's attended this month's FPAM meeting in Auburn, the topics were Lab Code Compliance & Permitting and NFPA-4 What You Really Need to Know.

Chief Hill and FPO Lehane attended an in-person meeting with other town officials regarding the sewer project when they anticipate the project to start in our district and how long they believe that it will take to complete all projects connected with the sewer project. Fire Prevention is on the weekly Teams meetings and will update everyone as needed. **Chief Hill – the current sewer work on Rte. 28 could take up to 18-24 months to complete.**

October kicks off Fire Prevention Month. The inspectors visited all preschools and day cares in the district teaching fire safety to the students, including grades K-5 at Cape Cod Academy. The Junior Firefighter program

started up again for the new school year. We are teaching all 1st grade classes at West Villages; 2nd grade classes at Centerville Elementary and new to the program is one 1st grade and one 2nd grade class at Cape Cod Academy. Assisted FF/ DePippo with CPR/Stop the Bleed class at the Osterville Library and held story time at the Centerville Library. FPO Booth was present at the Centerville Fall Festival, distributing fire prevention items and Halloween glow sticks for the kids. Lastly, we taught a Fire Safety for Life class to a group of special-needs young adults at Christ Chapel, focusing on how to stay safe at home while living independently. **Chief Hill – FPO Booth has been doing a great job in setting up classes and getting out in the community.**

This past month a total of (73) permits were issued by the Fire Prevention Office collecting \$1,805.00 in permit fees.

EMS

Two new ambulances have been in service for a few weeks with a few minor issues noted and repairs in process. All reports indicate that crews are pleased with their operation.

Massachusetts OEMS conducted the Annual Ambulance Service Inspection on 11/13/25. COMM passed, there were only 2 very minor deficiencies that were found.

EMS training continues monthly with personnel compliant with required assignments.

All equipment and supplies are in good working order. Continually assessing the needs for equipment.

DISPATCH

COMM has responded to a total of 453 calls in the month of October, bringing a year total to 4532 calls, up 93 from 2024. Cotuit Fire responded to 105 calls in the month of October. **Chief Hill – We are on record to have the busiest year yet.**

Dispatcher Larrivee attending the multi-agency dive drill at the Oyster Harbors drawbridge. Molly acted as the dispatcher on duty which gave her hands on experience in a low frequency, high stress call with multiple agencies.

The secondary dispatch console will be installed by the end of December. This will complete the project.

EQUIPMENT

A2 – Brought to Greenwood to have all connections and grounds checked along with several other issues with IV drawer and refrigerator not cooling.

A4 & A5 – Performed maintenance on vehicles.

C2 – Finished having vehicle outfitted with radio and light package.

C7 – First maintenance performed at Ford.

E1 – Replaced exhaust system muffler and repaired leak at turbo.

L1 – Made multiple repairs with the help from Scotts Repair.

Truck lifts were serviced and inspected.

Pump testing performed on all engines and ladder truck.

TRAINING

November was a productive month that continued to strengthen the department's operational readiness and overall training consistency. A key highlight has been the continued rollout and use of the Fire Engineering Learning Management System. The transition has been smooth, and the LMS is clearly helping streamline our training workflow and record management.

This month's schedule focused heavily on basement fire operations, rope search techniques, and RIT related self-survival skills. In addition, crews completed a walk-through of the Marstons Mills Airfield, which provided valuable pre-planning insight and hazard awareness for potential incidents at the facility.

EMS training continued with trauma triage modules, airway management preparation, and participation in hospital-based M&M rounds.

OPERATIONS

Marine Division

All marine units are in service. As of October 31, the Department has responded to thirteen marine-related Incident during CY 2025.

Dive Team

The Dive Team conducted training in October at Hamblin's Pond. The focus of the training was new equipment orientation.

BUILDINGS AND GROUNDS

Station 1:

Perform and complete all daily maintenance and janitorial tasks throughout headquarters.

Perform hot water carpet extraction on all 2nd floor carpet areas.

Touch up all paint throughout the 1st floor.

Station 2:

Spencer Hallet Plumbing & Heating replaced flush valve in men's locker room.

Pressure washed in front of building.

Trimmed all shrubs along the front entrance and side of building.

Station 3:

Delivered new dishwasher for installation by A.G. Appliance.

Spencer Hallet Plumbing & Heating made repairs in public restroom and kitchen sink.

BUDGET

See attached budget sheet.

PLANNING

Staffing presentation. **Chief Hill** gave a presentation outlining a plan to increase staffing levels over the next four years.

COMMITTEES

INFORMATION TECHNOLOGIES (IT)

MISCELLANEOUS

ADJOURNMENT AND NEXT MEETING

The meeting adjourned at 1844. Next meeting is December 15th at 5:00pm.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Doug Brown", written over a horizontal line.

Doug Brown, Clerk