

**Centerville-Osterville Marstons Mills Fire Department**  
**Fire Commissioners' Meeting**  
**June 16, 2025**

**CALL TO ORDER:** This meeting will come to order at 1700 and will be recorded. We will begin our meeting with public comment. If you wish to provide public comment, please raise your hand, and wait to be called on by the chair. Speakers should identify themselves when called on to speak. Each speaker may have a minimum of three minutes. To be complaint with the Open Meeting Law, the board may choose not to engage in discussion on a particular comment but may wish to include the topic on a future agenda. The Board of Fire Commissioners strives to maintain an orderly and peaceable public meeting environment.

Fire Commissioners Macallister, Coombs, and Brown were in attendance along with Chief Hill, Deputy Rogers, and N. Kennedy, Local 2346 President and Local 2346 Grievance Committee member.

Roll call was taken. A motion was made and seconded to accept the minutes of the May 19, 2025, meeting.

There were no ambulance waivers.

James Craven and William Botehlo were introduced to the Fire Commissioners.

Local 2346 Grievance Committee filed a step 2 grievance pertaining to sick time buy back upon retirement. This matter has been tabled till July meeting.

Local 1 Memorandum of Agreement was signed by Chairman Macallister.

Chairman Macallister presented former Commissioner Riley with a plaque and clock for his 24 years as Fire Commissioner.

## **CORRESPONDENCE**

## **PERSONNEL**

Z. Hunter is scheduled for another Independent Medical Exam by a third-party physician on June 21, 2025. This is per Local 2346 contract language.

Conditional offers have been made to James Craven and William Botelho with a start date in August.

B. Monroe last day in dispatch will be June 30<sup>th</sup>. There will be a retirement coffee for him on July 1<sup>st</sup> at 8:30 am. **Chief Hill – Job posting for Dispatcher will be posted this week.**

## **FIRE PREVENTION**

Fire Prevention continued this month with routine inspections both commercial and residential. Resale/Transfer inspections were down for the month.

Both FPO's attended the May annual education FPAM seminar in Southbridge and Cape & Islands Fire Prevention Association meeting.

This month was the final junior firefighter visit for the year. West Villages came to Headquarters for a tour and to meet Smokey Bear. We went to Centerville Elementary for story time and to interact with Smoke Bear along with spraying water from the hose of the engine. At both events members of the Community Outreach team assisted. FF Tim also held story time at the Centerville Library.

Best Buddies took place on Saturday May 31<sup>st</sup>. With the race ending Craigville Beach Road. Fire Prevention is involved with this event during the entire permitting process along with other town depts. A walk-through safety inspection with the building department was done the day before the event. We were present during the event along with other members of the department who were covering the detail. During the event a portion of one of the event tents gave way due to strong winds and inclement weather causing the event to be canceled. **Chief Hill – Post Incident Assessment was held with the Barnstable Police Department and Town of Barnstable to discuss the concerns and future of the Best Buddies Event.**

This past month a total of (78) permits were issued by the Fire Prevention Office while collecting (\$1,780) in permit fees. Resale inspections of homes were the most common type of permit (44) and inspection (28). Overall Fire Prevention completed (100) inspections and/or activities, (22) of which were part of our Community Outreach "Senior Safe" campaign.

## EMS

2025 Massachusetts Statewide Treatment Protocols takes effect June 16, 2025. Personnel have been trained and updated on changes for 2025.

We have received updates to include progress photos of the 2 new ambulances that are currently in production. Late July completion is still anticipated.

COMM hosted 2, 4-hour sessions of a Pediatric Simulation Class offered and funded by Homeland Security and presented by physicians and staff from Boston Medical Center.

Training and certification for all personnel remain up to date.

## DISPATCH

During the month of May COMM dispatched 456 calls for emergency service. That is an increase of 43 runs compared to last May. COMM also dispatched 111 calls for the Cotuit Fire Department in May.

Cybercom has completed the installation of the upgraded fire station announce and radio dispatching system.

With my pending retirement, this will be my last report. Thank you for the opportunity to have served my hometown these 25 years. **Chairman Macallister – Thank you to Bill Monroe for his service.**

## EQUIPMENT

A325 – Replaced front tires

A326 – Installed Knox Box in cab

A327 – Replaced head light bulb

E304 – Replaced rear slack adjusters, replaced sensors on EGR system, replaced oil and filters.

E307 – Applied new grease to ladder. Ordered a new water pump.

B312 – Replaced battery.

Attended a two-day class on Ford 6.7 diesel engines for maintenance and repairs.

C302 (New) – Finalizing purchase of new vehicle.

C328 (New) – Unable to order due to missed deadline. Order will be placed in the fall.

## TRAINING

The June training curriculum emphasized operational readiness through fireground strategy, EMS reinforcement, and equipment familiarization. Crews engaged in NFPA 1403-compliant live fire training using the car fire prop, while EMS personnel completed protocol updates and hands-on skill reviews. Fire companies also conducted pumping evolutions with the newly acquired Elkhart RAM XD portable monitor nozzle. Strategic fireground discussions centered on mansion-size residential fires, and EMS M&M rounds further supported continuing education and clinical refinement.

## OPERATIONS

### Marine Division

Marine 310 in service at Crosby Yacht Yard. As of May 31, the Department has responded to four marine-related Incident during CY 2025. Thirteen hours of operator-based, and twenty-three total personnel hours of underway time have been logged in the 2025 calendar year. Three department members Ferola, McGonigle, Laffey, successfully completed a U.S. Coast Guard instructed, Boat Operator Search and Rescue course during the month of May, and FF Ferola has been approved as a Tier III (Daytime/Fair Weather) operator.

### Dive Team

The Dive Team conducted training in May at Hamblin's Pond. The focus of the training was search patterns.

## BUILDINGS AND GROUNDS

Station 1 – Moved furniture and materials off walls to prep for painting of first floor. Mid-Cape Garage Door repaired door #2. **Chief Hill – J. Desrosiers has been a huge help with preparing for the painting on the first floor along with Lieutenant J. Travis.**

Station 2 – Reset ductless mini split.

Station 3 – Removed shrubs and trimmed trees.

Cape Cod Mini Split serviced mini splits at Station 1 and Station 2.

**Deputy Rogers – Headquarters parking lot lights should be installed by the end of next week. Received the quote for Station 3 HVAC repairs, waiting on a start date.**

## BUDGET

See attached budget sheet.

## PLANNING

## COMMITTEES

100<sup>th</sup> Anniversary in 2026. Working on implementing a committee to work on the details of the anniversary.

## INFORMATION TECHNOLOGIES (IT)

## MISCELLANEOUS

JAG Painting has begun phase 1 of painting headquarters.

## ADJOURNMENT AND NEXT MEETING

**The meeting adjourned at 1800. Next meeting is July 21<sup>st</sup> at 5:00pm.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Doug Brown', with a long horizontal flourish extending to the right.

Doug Brown, Clerk