

Centerville-Osterville Marstons Mills Fire Department
Fire Commissioners' Meeting
February 26, 2024

CALL TO ORDER: This meeting will come to order at 1700 and will be recorded. We will begin our meeting with public comment. If you wish to provide public comment, please raise your hand, and wait to be called on by the chair. Speakers should identify themselves when called on to speak. Each speaker may have a minimum of three minutes. To be complaint with the Open Meeting Law, the board may choose not to engage in discussion on a particular comment but may wish to include the topic on a future agenda. The Board of Fire Commissioners strives to maintain an orderly and peaceable public meeting environment.

Fire Commissioners Macallister, Riley, and Brown were in attendance along with Chief Winn, Deputy Eldridge, N. Kennedy, and M. Rogers (Local 2346)

Roll call was taken. A motion was made and seconded to accept the minutes from the January 29, 2024, meeting.

There were no ambulance waivers.

At 1704 hrs the Fire Commissioners enter executive session. Returned to regular session at 1755hrs.

CORRESPONDENCE

PERSONNEL

R. DiPilato started physical therapy. Hoping to return to work in late April, early May.

C. Rogers is due to have surgery on February 29th.

S. Coombs returned to duty on February 15th.

J. Davern has been out due to shoulder surgery. Due to return to light duty on February 26th.

Mikayla Rocheleau gave her notice, her last day was February 23rd.

Nicola Stacy has been hired as the new Fire Prevention Administrative Assistant. Her start date is February 26th.

Cristin Van Buren has been hired as the Assistant Clerk Treasurer. Her start date was February 16th.

FIRE PREVENTION

Fire Prevention continued this month with routine inspections both commercial and residential. Although resale/transfer inspections were down for the month, FPO's conducted numerous business inspections focusing mainly in the downtown Centerville area.

Our Community Outreach “Senior Safe” campaign continues to flourish with these being conducted on Saturdays from 0900-1300 with help from our newly established Community Outreach Team. Fire Prevention also concluded their “Ice & Cold Weather Emergencies” presentation at both Centerville Elementary and West Villages as part of our Jr. Firefighter Program. Next month’s presentation will be “Get out, stay out and find a safe meeting place”.

Lt. Hill attended a 2-day educational training seminar for Public Information Officer, held at Newton Fire Department and presented by TEEX. FPO Lehane attended this month’s FPAM meeting which was held in Auburn with a presentation by Derek Case, of Radio Solutions Inc. Topic discussed was BDA’s.

This past month a total of (57) permits were issued by the Fire Prevention Office while collecting (\$1835) in permit fees. Resale inspections of homes were the most common type of permit (25) and inspection (29). Overall Fire Prevention completed (87) inspections and/or activities, (16) of which were part of our Community Outreach “Senior Safe” campaign.

EMS

DISPATCH

During the month of January COMM units were dispatched to 406 calls for service. That is an increase of 32 calls compared to January of 2023. In addition, 105 calls were dispatched for Cotuit Fire Department in January, an increase of 50 calls over the previous January.

Medical and Motor Vehicle incidents accounted for about 67% of the calls in January. Alarms were 14%, service and investigation 8%, mutual aid 3% and Fire Prevention about 8%.

Of the 487 calls handled for both departments, 67% were 911 or police transfers, 14% from alarm companies or Barnstable County control, and roughly 9% came from COMM or Cotuit units on the road, mostly Fire Prevention Senior Safe program visits.

In January dispatchers Brouillette, Perkins and Monroe attended an all-day seminar on dispatching during Active Shooter incidents. Sponsored by Cape and Islands EMS, the program was held at the Cape Codder Resort in Hyannis

EQUIPMENT

A 324 – Oil change and lubed chassis, repaired loose wires, and installed radio mount.

A 325 – Installed new coat hanger clip and pull cord for air horn.

A326 – Check engine light on, found to have an exhaust fluid issue sent to dealer for repair.

C321 – Removed radio to install in new 321 and installed radio from 329. Oil change and filters, cleaned slide out tray, replaced cabin filter, ordered new seat cover and cushion.

C322 – Put plow on truck for snowstorm and helped crews as needed plowing during storm.

New C321 – Installed DVRS, 800 portable charger, replaced portable charger, sprayed under body with Carwell spray, installed new running board. CMG picked up the vehicle to finish outfitting.

New C322 – Sprayed under body with Carwell spray and had lift gate installed. Lighting kit expected to arrive the beginning of March.

E305 – Removed officers side pump panel step and freed. Installed DVRS box in cab, greased drivers sidestep bumpers and greased steps.

E306 – Removed pump steps, unable to repair. Replaced flickering front clearance light, installed DVR boxes, repaired door as door sensor was sounding, overheat transmission light was on, found temp circuit high, found faulty connector at sensor, replaced sensor, replaced cabinet door switch on drivers' side and check engine light came on found ERG valve needs to be replaced, valve is on backorder.

E304 – Removed pump panel steps on pump operator and office side, removed foam nozzles, moved 2 ½ nozzles from pump operators' panel to compartment. Removed pump panel steps on both pump operator and officer side. Removed foam nozzles from truck and moved the 2 ½ nozzles from pump operators panel to rear compartment, moving brackets and holders, installed DVRS into cab, and replaced faulty headlight bulb.

E303 – Installed DVRS in cab, moved the radio and reattached RIT bag mount. Found breaks to be faulty, ordered parts needed, replaced front pads and cans, installed new batteries for cab lift pump, and replaced headlight bulb.

T320 – Replaced power steering pump, bulb in taillight, wiper blade and directional switch on steering wheel. Also checked oil and fluids.

BCSO programed all DVRS in each engine.

Allegiance trucks came and checked all engines Tak 4 front ends for proper operation. Found two (2) lower ball joints needed repair.

TRAINING

March Training:

1. Brush Fire PowerPoint (ISO T2)
2. Company Drill: 317/318 Practical (ISO T2)
3. M&M Rounds: Cape Cod 3/21 Falmouth 3/25
4. Area Familiarization (lakes and ponds) (ISO T8)
5. NIMS policy 609 (mandatory once a year) (ISO T2)

Continued from last month:

- New equipment to review
 1. New PPV fan
 2. RAM HD ground monitor E-304
 3. Emergency Plug C-321

Training Hours:

Month: January

of Member's Reporting: 46

Total Hours: 435:30

(The above was recorded in FireRescue1 Academy and includes firefighters and officers)

Below are the total training hours for the year 2023. This is the first full year collecting training data using the platform.

2023 Training Hours:

January 1, 2023, to December 31, 2023

of Member's Reporting: 53

Total Hours: 4,504:30

Additional Training/Certificates:

Capt. Sabatinelli and Lt. Hunter took a 2-day National Fire Academy structural collapse class held at the MFA.

(The above training was completed in addition to the COMM monthly training)

OPERATIONS

Marine Division

Marine 310 is in service in the water at Crosby Yacht Yard. The Department responded to no marine-related Incidents in 2024. There have been no hours of operator-based, and no total personnel hours of underway time logged in the 2024 calendar year. All small boats are in service at their respective stations and prepped for ice rescue incidents. **At this time Marine 310 has been pulled from the waters for service.**

Dive Team

The Dive Team conducted training in January at Hathaway's Pond with the County and Hyannis teams. The focus was search patterns and cold water diving.

BUILDINGS AND GROUNDS

Snow and ice clean up after storm.

Serviced and replaced batteries on several locks for the key fob system.

Station 1

- Replaced ballasts and bulbs in several fixtures on apparatus bay.
- Cleaned carpet in Prudential office after furniture rearrangement.

Station 2

- Leak in basement, sealing floor cracks on apparatus bay.
- Repaired door 1 outside light fixture and replaced bulb.
- Replaced bulbs in laundry and supply rooms.

Station 3

- Replaced bulbs in the gym.

BUDGET

See attached budget sheet.

PLANNING

COMMITTEES

INFORMATION TECHNOLOGIES (IT)

The district has received a grant from the state for Cybersecurity Training. This is an 8-month interactive training program that will include sending random emails to test the employee's response to spam. Each month will have assigned online training for each District employee that is approx. 20 min long. I have completed the training for the program and will be rolling out over the next month or two once the state has the website portal setup.

Met with a consultant regarding the Audio/Video equipment in the meeting hall as well as the conference rooms. Moving forward with the upgrade and will continue using the projector in the meeting hall and install basic computers with 40-50" screens in the conference rooms. There is quite a bit of wiring that needs to be updated and have discussed working together with the vendor on the wiring needed for the dispatch project.

IT hardware and software remain in good working condition with spare setups as well as vehicle computers available.

The IT budget is projected to only increase due to cost increases in support plans for our software platforms, RedNMX, Logics being the two most expensive support plans. The Thrive budget will remain very close to the current bill.

MISCELLANEOUS

NFPA 1582 Physicals for firefighters and dispatchers took place the week of February 19th.

Discussion regarding Acting Lieutenant as Chris Rogers will be on leave for more than 120 calendar days. Acting positions shall be filled using the promotional process. **On March 18th the Fire Commissioners will interview S. Coombs and J. Travis for Acting Lieutenant position available.**

New 321 completed and is due to be delivered to COMM the week of February 26th.

ADJOURNMENT AND NEXT MEETING

The meeting adjourned at 1809hrs. Next meeting is March 18, 2024, at 5pm.

Respectfully Submitted,



Doug Brown, Clerk