

**Centerville-Osterville Marstons Mills Fire Department**  
**Fire Commissioners' Meeting**  
**August 21, 2023**

**CALL TO ORDER:** This meeting will come to order at 1700 and will be recorded. We will begin our meeting with public comment. If you wish to provide public comment, please raise your hand, and wait to be called on by the chair. Speakers should identify themselves when called on to speak. Each speaker may have a minimum of three minutes. To be complaint with the Open Meeting Law, the board may choose not to engage in discussion on a particular comment but may wish to include the topic on a future agenda. The Board of Fire Commissioners strives to maintain an orderly and peaceable public meeting environment.

Fire Commissioners Macallister, Riley, and Brown were in attendance along with Chief Winn, Deputy Eldridge, N. Kennedy, and M. Rogers (Local 2346).

Roll call was taken. A motion was made and seconded to accept the minutes from the July 17, 2023, meeting. There was one (1) ambulance waivers.

Interviews took place for the Lieutenant position available.

#### CORRESPONDENCE

Chief Winn along with Carlton Crocker and Lt. Pat Hill attended a site visit to the Vineyard Wind windmill farm off the coast of Martha's Vineyard on August 3<sup>rd</sup>.

On August 8<sup>th</sup> an EF0 tornado touched down in Marstons Mills at the Cape Cod Animal Hospital and CJ's Ranch.

#### PERSONNEL

Ryan DiPilato is out on IOD due to a back injury.

Pat Cox is out on FMLA leave due to a shoulder injury from an off-duty bicycle accident. Due to return to duty the beginning of September.

Jack Tuohy-Bedford will be graduating from MA Fire Academy on September 1<sup>st</sup>.

New hires Casey White, Abigale Corey, and Jessica Mosher start their 10-week training at the MA Fire Academy in Bridgewater on September 11<sup>th</sup>.

#### FIRE PREVENTION

Fire Prevention continued this month with routine inspections both commercial and residential. Lt. Hill assisted with the new hire orientation and presented such topics as Fire Prevention, Lexipol, and Community Outreach. Both FPO's assisted with a program at West Villages put on by The New England Center for Children. This program provides comprehensive services for children with mild to severe autism. FPO's performed a gear demo along with "Touch-a-Truck" presentation.

A new complete fire alarm system was installed at Barnstable United to replace the existing antiquated system. The issue emerged after an interior odor of gas call that resulted in the discovery of an inoperable fire alarm system with multiple deficiencies. Department heads, along with the Town of Barnstable Superintendent and the Facility

Maintenance Director, developed a plan to replace the fire alarm panel, along with all devices. The work was scheduled to take about a week to complete, and prior to start date C-O-MM Fire required a fire watch in place during (summer) school activities. The new fire alarm system was installed by Norel Services out of Waltham and will be monitored locally by Cape Cod Alarm. Fire Prevention assisted alarm technicians with testing the entire system prior to the start of the school year. Each smoke detector, pull-station, and duct smoke were manually activated, along with confirmation of adequate sound and strobes from the alarm system. The newly installed panel is much more user friendly than its archetype, and groups are currently scheduling time with fire prevention to familiarize themselves with the panel prior to any type of alarm activation or emergency. **Chief Winn stated that this was a much-needed upgrade to the alarm system.**

This past month a total of (59) permits were issued by the Fire Prevention Office while collecting (\$1650) in permit fees. Resale inspections of homes were the most common type of permit (44) and inspection (52). Overall Fire Prevention completed (115) inspections and/or activities, (27) of which were Community Outreach "Senior Safe" inspections.

## EMS

Work continues with pricing and ordering of 2 ambulances approved at the **last** District Meeting.

Significant time spent on the NEMSIS 3.5 upgrade requirement and rebuilding of COMM PCR form.

Routine QA/QI, maintaining equipment etc.

EMS training and recertification requirements begin September 1<sup>st</sup>.

## DISPATCH

During July COMM units were dispatched to 529 calls for service, which is down 8 runs from last July, for a 7-month total of 3097. Of the 529 calls, 314 were EMS or MV with injury related, 188 were fire, alarm, or service related, and 29 were Fire Prevention Senior Safe visits. COMM also dispatched 79 calls for Cotuit Fire District in July.

One of the two Zetron Max radio consoles has been sent out for repairs. Deputy Eldridge and IT Director Sargent are working with the vendor and Zetron on possible upgrade/replacement of the radio console and fire station announce systems.

## EQUIPMENT

C301, C322, C328, & C329 – changed oil and replaced filters.

A324 – removed front end and sent spindle to Woodward Springs to have king pin bushings and pins installed. Once received installed bushings and pins and reinstalled front end. Found blower motor in cab froze, removed, and manually freed blower motor. Replaced an International only fitting on air tank that was faulty and replaced head light.

A325 – serviced engine and transmission.

A326 – check engine light on for a DEF tank fault; brought to Allegiance for new DPF head replacement under warranty. Refrigerator in patient compartment not functioning; order new refrigerator, found transmission light on; checked all systems and test drove could not duplicate transmission light.

A327 – replaced blower motor, replaced resistor and fuse for a/c unit in cab. Ambulance currently out of service to due electrical issue on drive line.

E304 – serviced engine and fuel system, replaced air and power steering filter, replaced recirculation valve and rebuilt front discharge valve. Also replaced hose from tank to recirculation valve.

E305 – replaced engine air filter and remounted under truck to avoid contact with steering shaft, replaced three (3) rear strobe lights and license plate lightbulb, reinstalled under glow light, replaced door C switch, replaced handle on faulty cock block, and rewired generator plug.

E306 – replaced head light, checked, and found faulty harness on transmission; ordered new harness. Engine is currently out of service.

B310 - replaced 800 radio power harness.

Tested air temperatures coming out of the vents inside and outside of the back of all ambulances.

Trained groups on how to operate B310 fire pump.

## TRAINING

### September Training:

- 1.) Respiratory Protection Program/SCBA PowerPoint (ISO T2) (annual)
- 2.) Kubota (309) Trail Review (ISO T5)
- 3.) Company Drill: Ladder Practical- Review carries and raises (ISO T2) (annual)
- 5.) M&M Rounds: CCH Sept 21<sup>st</sup> and Falmouth Hospital Sept 25<sup>th</sup>

### Training Hours:

Month: July

# of Member's Reporting: 50

Total Hours: **512:35**

*(The above was recorded in FireRescue1 Academy and includes firefighters and officers)*

## OPERATIONS

### **Marine Division**

Marine 310 is in service in the water at Crosby Yacht Yard. The Department has responded to 12 marine-related incidents through July 31, 2023. There have been 80 hours of operator-based, and 167.25 total personnel hours of underway time logged as of July 31. All small boats are in service at their respective stations.

### **Dive Team**

The Dive Team conducted its monthly training in Brewster as part of a joint training with Hyannis FD and Barnstable County Dive Teams. The topic was a search patterns. Dive Unit 319 is out of service.

## BUILDINGS AND GROUNDS

Lawn maintenance at all stations.

Shrub trimming at Stations 2 & 3.

Station 1 – cleaned water in basement due to severe rainstorm, replaced filter in 1<sup>st</sup> floor refrigerator, removed corkboard in basement classroom to accommodate new TV for training.

Station 2 – replaced soap dispenser, adjusted door alignments, anchored loose shower door in men's locker room, power washed D side of building, and installed new light over bay door #1 due to original light falling.

## BUDGET

See attached budget sheet. **Will review overtime budget concerns at the October meeting.**

## PLANNING

**Forming a workgroup to review the future of the fire service and to make sure COMM is moving in the proper direction.**

## COMMITTEES

PPE Committee lead by Lt. Brad Smith is looking into the age of bunker gear and possible replacement. **Chief Winn stated that COMM is looking into bunker gear without PFAS.**

## INFORMATION TECHNOLOGIES (IT)

## MISCELLANEOUS

COMM Recognition Night will be held at Station 1 on October 16<sup>th</sup> at 5:00pm.

## ADJOURNMENT AND NEXT MEETING

**Meeting adjourned at 1935hrs. Next meeting is September 21, 2023, at 5pm.**

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Doug Brown", with a long horizontal flourish extending to the right.

Doug Brown, Clerk