

Centerville-Osterville Marstons Mills Fire Department
Fire Commissioners' Meeting
August 11, 2025

CALL TO ORDER: This meeting will come to order at 1700 and will be recorded. We will begin our meeting with public comment. If you wish to provide public comment, please raise your hand, and wait to be called on by the chair. Speakers should identify themselves when called on to speak. Each speaker may have a minimum of three minutes. To be complaint with the Open Meeting Law, the board may choose not to engage in discussion on a particular comment but may wish to include the topic on a future agenda. The Board of Fire Commissioners strives to maintain an orderly and peaceable public meeting environment.

Fire Commissioners Macallister, Coombs, and Brown were in attendance along with Chief Hill, Deputy Rogers, N. Kennedy and Local 2346 President.

Roll call was taken. A motion was made and seconded to accept the minutes of the July 21, 2025, meeting.

There were no ambulance waivers.

CORRESPONDENCE

PERSONNEL

Dispatcher Molly Larrivee is starting her training on August 18th.

Firefighters James Craven and William Botelho will be starting on September 2nd. **Chief Hill – James Craven already has Fire Academy. William Botelho will need Fire Academy; he is enrolled in the December class at the Bridgewater campus.**

Custodian Joe Desrosiers will be retiring on September 12th.

FIRE PREVENTION

Fire Prevention continued this month with routine inspections both commercial and residential. Resale/Transfer inspections were up for the month.

July started with a safe and well-attended firework display at Oyster Harbors, both FPO's were present during the transfer of fireworks from the delivery truck to the barge and then during the show that evening. FF Mosher completed her two weeks of light duty with us in early July. FF Nick Robbins was with fire prevention for 1 day of this two-week orientation which consisted of a power point of what a day in fire prevention entails along with a tour of the district to include the target hazards, schools, district lines and many of the other commercial buildings that are in our district.

FPO's attended Osterville Village Day with the community outreach tent set up and handed out informational flyers along with items for the children. It was a well-attended event; we were able to educate many people on

fire safety.

The Lake Elizabeth Christian Association invited both FPO's to their monthly meeting where they gave a presentation on sustainability and fire safety in and around the home.

The Centerville Library held story time with FPO Booth and the Department of Conservation & Recreation with an appearance from Smokey Bear. Informational flyers and stickers were presented to everyone regarding summertime safety.

This past month a total of (67) permits were issued by the Fire Prevention Office while collecting (\$1,655) permits. Resale inspections of homes were the most common type of permit (38) and inspection (31). Overall Fire Prevention completed (126) inspections and/or activities, (28) of which were part of our Community Outreach "Senior Safe" campaign.

EMS

2 new Horton Ambulances have arrived at Greenwood Emergency Vehicles (dealership) in Attleboro. Delivery to COMM in late September/early October and will be in service shortly after delivery.

With the assistance of FF Mosher on light duty, medication expiration inventories have been updated.

Beginning to schedule fall EMS recertification classes for our EMT's and Paramedics.

Stryker assets to include stretchers, monitors etc. are to be serviced by Stryker next week.

DISPATCH

In the month of July COMM dispatched 532 calls and 106 calls for Cotuit Fire. **Chief Hill – COMM has had 3,029 calls for the year which is up 84% from 2024.**

EQUIPMENT

C320 – Replaced ball joints and performed maintenance.

C321 – CMG installed new light bar.

A324 – Whalen replaced light head strobe.

A326 – Replaced resistor and circuit breaker for blower motor.

A327 – Stryker replaced bearing on stretcher. Ordered parts to repair a/c in front of the cab.

E305 – Replaced glass master mount. Rebuilding deck gun and valves.

E306 – Replaced glass master tool mount. Ordered mounts for rescue jacks.

L307 – Cleaned rust buildup from rear outrigger. Replaced rear clearance lights.

319 (Dive truck) – Replaced blower motor resistor and circuit breaker.

314 (Hovercraft) – GovDeals will be coming in September to list for sale.

TRAINING

August training focused on seasonal preparedness, fire suppression system operations, company-level tactical skills, and facility familiarization. Crews reviewed the Hurricane/Prolonged Event Took Kit to enhance readiness for extended incidents and storm-related operations. Sprinkler and standpipe training was conducted for all groups to reinforce system knowledge and operational use. Company drills emphasized thermal imaging camera operations, with a review of the Seek FirePro 300 that are attached to SCBA's. School walk-throughs were completed at multiple facilities to review building layouts, access points, and fire alarm systems. Radio training ensured continued proficiency with COMM FD 400 portable radios, aligning with ISO objectives.

OPERATIONS

Marine Division

All marine units are in service. As of July 30th, the department has responded to thirteen marine-related incidents during CY 2025. Due to the department's change in training software, underway hours data is unavailable.

Dive Team

The Dive Team conducted training in July at Hamblin's Pond. The focus of the training was evidence search.

BUILDINGS AND GROUNDS

Trimmed shrubs at Stations 2 & 3.

Station 3 – Met Pilgrim Pest Control to treat bee's nest. Patched area where bees got in and painted wall near front entrance. Repaired and cleaned sidewalk entrance. Also repaired toilet in guest bathroom.

The aging minisplit system serving the Station 2 server room has been evaluated and is scheduled for replacement by Cape Cod Mechanical Systems at the earliest opportunity.

The full replacement of Station 3's HVAC system remains in progress. Multiple planning meetings have been held with contractors from Rise Engineering to design a system that is both efficient and effective. We anticipate receiving the final replacement plan, along with associated cost estimates very soon.

Briggs Landscaping is scheduled to conduct tree pruning along the headquarters parking areas. This work will improve lighting coverage and enhance overall parking lot safety.

BUDGET

See attached budget sheet.

PLANNING

Recognition Night will be held in October, finalizing date and time.

Centennial planning is underway.

COMMITTEES

A Joint Labor Management Committee (JLMC) has been established to review all department policies and procedures, making necessary revisions for approval. In addition, the JLMC will oversee the transition to the department's new Knowledge Management System (KMS), provided by Policy Builders – a Massachusetts based

company specializing in customized policy manuals for fire departments. This new system will strengthen the department's policy manual and significantly improve the accessibility and retrieval of policy documents.

INFORMATION TECHNOLOGIES (IT)

MISCELLANEOUS

COMM had the opportunity to observe and support live aerial firefighting operations as part of the S-271 Helicopter Crewmember Course held by Maine Forest Rangers at Cape Cod Airfield. **Chief Hill – Water drops out of Misitc Lake**

Interviews for the Custodian/Maintenance Technician will be held on August 14th with a start date of September 2nd. **Chief Hill – received 14 applicants, we will be interviewing 7 applicants.**

9/11 Ceremony will be held at Station 1 starting at 9:45am.

Chief Hill – New website design is underway. RFP's have been sent out for the Lieutenants Promotional Process; 15 candidates have signed up to take the exam. Phase 1 painting has been completed. Phase 2 will take place either Fall or Spring.

ADJOURNMENT AND NEXT MEETING

The meeting adjourned at 1719. Next meeting is September 15th at 5:00pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Doug Brown", is written over a horizontal line.

Doug Brown, Clerk