

**Centerville-Osterville Marstons Mills Fire Department**  
**Fire Commissioners' Meeting**  
**April 14 2025**

**CALL TO ORDER:** This meeting will come to order at 1702 and will be recorded. We will begin our meeting with public comment. If you wish to provide public comment, please raise your hand, and wait to be called on by the chair. Speakers should identify themselves when called on to speak. Each speaker may have a minimum of three minutes. To be complaint with the Open Meeting Law, the board may choose not to engage in discussion on a particular comment but may wish to include the topic on a future agenda. The Board of Fire Commissioners strives to maintain an orderly and peaceable public meeting environment.

Fire Commissioners Macallister, Riley, and Brown were in attendance along with Chief Hill, Deputy Rogers, and N. Kennedy, Local 2346 President and Captain T. Goodearl.

Roll call was taken. A motion was made and seconded to accept the minutes of the March 17, 2025, meeting.

There were no ambulance waivers.

Interviews for Captain and Lieutenant. At the completion of the interviews a motion was made and seconded to promote Matthew Malone to Captain, Steven Coombs to Lieutenant, and Thomas DeGraan to Acting Lieutenant.

#### CORRESPONDENCE

#### PERSONNEL

Z. Hunter will be having an Independent Medical Examination (IME) which is scheduled for April 15, 2025.

Dispatcher Monroe clear to return to work on May 5, 2025, from knee surgery.

T. DeGraan to be the next Acting Lieutenant as the Lieutenants' list has been exhausted.

#### FIRE PREVENTION

Fire Prevention continued this month with routine inspections both commercial and residential. Resale/Transfer inspections were down for the month.

Both FPO's attended the March FPAM meeting in Auburn. This month's topic was Vacant Dwellings. FPO Lehané attended the March Cape & Islands Fire Prevention Assoc. Meeting, this month's topic was ADU's. FPO Booth attended a two day in person class at MFA Stow campus, the topic was Fire Investigation for First Responders.

Continued with the junior firefighter program at Centerville Elementary and West Villages. This month was a gear demo, as we showed them each item, we also explained how they help protect us from the dangers of heat, fire, and smoke. To make it fun, we had them "dress" FF Tim in his gear the way he would get dressed to go on a call.

This month Fire Prevention conducted fire drills 3 of 4 in all schools in our district to include preschools. There was an annual polar plunge at Craigville Beach where there were just over 800 students who participated in the event. Both FPO's, The EMS Officer, Chief, Deputy and the on-duty crew from Station 1 stood by in case of any issues.

This past month a total of (65) permits were issued by the Fire Prevention Office while collecting (\$1,865) in permit fees. Resale inspections of homes were the most common type of permit (30) and inspection (19). Overall Fire Prevention completed (103) inspections and/or activities, (38) of which were part of our Community Outreach "Senior Safe" campaign.

## EMS

All EMT's and Paramedics with certification expiring on April 1, 2025, have met all requirements to recertify.

We are in the process of training all paramedics and AEMT's on the new ProVu video laryngoscopes recently purchased.

New I-Gel airway devices have been placed on all ambulances and have been used on several EMS incidents.

All equipment and supplies are in good working order.

## DISPATCH

COMM units were dispatched to 445 calls for service in March. In addition, 88 calls were dispatched for Cotuit Fire.

Of the 445 COMM calls in March, 72 percent were EMS/MV related, alarms represent 11 percent, mutual aid 5 percent, and Fire Prevention Senior Safe visits accounted for 6.5 of run volume for the month.

Full-time dispatchers will meet with Deputy Rogers to make recommendations on the final look and feel of the Zetron Max Radio console and Fire Station Announce screen.

## EQUIPMENT

A324 – At Allegiance for warranty work.

A326 – Checked over vehicle for proper operation, made necessary repairs.

A327 – Checked over vehicle for proper operation, made necessary repairs.

E305 – Performed routine maintenance on engine, made necessary repairs.

L307 – Replaced six (6) tires.

Checked operation of each airline hoses at station 1 for air leaks, made necessary repairs.

## TRAINING

This month's training continued to focus on operational readiness and proficiency through company drills, hands-on evolutions, and scenario-based discussions. Marine operations were emphasized, including familiarization with local boat yards and dock standpipe systems. Fire personnel engaged in company-level drills and strategy sessions covering fireground tactics, size-up procedures, and marine firefighting operations.

The department also conducted training with the Paratech Rescue Strut System, reinforcing technical rescue capabilities. EMS training focused on pediatric trauma resuscitation and equipment review, with M&M rounds for extended learning.

## OPERATIONS

### Marine Division

Marine 310 out of service at Headquarters station finishing up final punch list items. It is expected to return in service within a week.

### Dive Team

The Dive Team did not train in the month of March, as it had two sessions in February.

## BUILDINGS AND GROUNDS

Station 1 – Mid-Cape Garage Door made repairs found in inspection. Checked all streetlights for power and working conditions.

Station 2 – Replaced light bulbs in apparatus bay. Ready Rooter cleared blockage in men's bathroom.

Station 3 – Removed broken fence at front of station.

## BUDGET

See attached budget sheet.

## PLANNING

Received three proposals for the painting at headquarters. This will be phase 1 with a tentative start the beginning of June. **Chief Hill – Phase 1 will be the first floor**

## COMMITTEES

COMM received 35 applications for Firefighter/Paramedic. The hiring committee is hoping to narrow the list to 5 applicants with interviews starting on April 28<sup>th</sup>.

## INFORMATION TECHNOLOGIES (IT)

## MISCELLANEOUS

Opened an account with GOVDeals.com and will be selling old trucks 308 and 322.

COMM was awarded the following grants:

Student Awareness of Fire Education (SAFE) Program - \$5,700.00

Senior SAFE Program - \$2,400.00

Firefighter Safety Equipment Grant - \$28,310.00

Chief Hill – There will be a PIA on April 25<sup>th</sup> for the boat fire at Oyster Harbors Maine.

#### ADJOURNMENT AND NEXT MEETING

The meeting adjourned at 1849. Next meeting is May 19<sup>th</sup> at 5:00pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Doug Brown", is written over a horizontal line.

Doug Brown, Clerk