

# CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

## MINUTES OF THE PRUDENTIAL COMMITTEE

WEDNESDAY, March 10, 2021

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**PRESENT:** Carlton B. Crocker, John Lacoste, David V. Lawler, Prudential Committee; Krystal Abrams, Clerk/Treasurer; Alexandra Jackson, Assistant Clerk/Treasurer, Michael Winn, Chief; Craig Crocker, Water Superintendent

**Also Present:** Byron Eldridge, Deputy; Douglas Murphy, Attorney

The meeting convened at 6:02pm.

**Douglas Murphy:** Attorney Douglas Murphy opened the meeting with a discussion regarding the agreement that has been drafted between C.O.M.M. Fire District and Vineyard Wind. Attorney Murphy discussed the plan of replacing about 8,000ft. of water mains and what roads would be disrupted during this project. Attorney Murphy noted there is some delay on Vineyard Wind's part to start this project, COMM Fire District has given them all the permission's they need from us at this time. Vineyard Wind has presented that the water main part of the project will need to be executed between March 2021 and Memorial Day weekend, May 30, 2021, as the town will ask them to suspend any road work from Memorial Day weekend until September 2021. Attorney Murphy discussed various scenarios in which C.O.M.M. Fire would be impacted, such as what would happen if the Vineyard Wind project came to a stop for any reason, and suggested we have some type of provision in the agreement that would cover C.O.M.M. Fire if this happened.

**David Lawler made a motion to approve Carlton Crocker, with the assistance of the Centerville Osterville Marstons Mills Fire District Attorney and Superintendent of the Water Department, to negotiate and designate authority to Carlton to enter into a contract with Vineyard Wind One, LLC, with reference to work detailed in a draft memorandum of agreement dated February, 15 2021. John Lacoste seconded the motion. The motion passed unanimously.**

**Chief Winn:** Chief Winn shared four documents with us this evening, two of which were the budget drafts and Articles that have been presented at the previous meeting. Chief Winn discussed the downward trend in our District with Covid-19 cases. All of our Skilled Nursing Facilities in the District are reporting Covid-19 recovered. Chief Winn discussed department updates for the month of February, see attached. On February 26, 2021 there was a change made in the dispatch department in respect to how our dispatchers interact with incoming emergency

calls. In the past, emergency callers could be transferred up to three times before they reach C.O.M.M Fire, after dialing 911. The Barnstable Police Department and C.O.M.M. Fire have implemented that when a 911 call comes in, Barnstable Police Department will directly contact C.O.M.M. Fire stating they need an ambulance or fire truck at the location of the emergency. This implementation eliminates the emergency caller being asked a second set of redundant questions. Since this has been implemented Chief Winn states we have seen a substantial reduction in response times. Chief Winn stated they have started the advertising process to establish a new list of firefighter EMT's and firefighter Paramedic candidates. The Hiring Committee will narrow the list down to 10 Paramedics and 10 EMT's for the next fiscal year. Chief Winn asked Deputy Eldridge to explain the reasons behind headquarters getting a new cooling tower and HVAC updates.

**Craig Crocker:** Craig distributed and discussed his draft for the Operation and Maintenance budget for FY 2022, he is still working on numbers as well as pending contract negotiations. Craig discussed the changes he made to his original Articles for Fiscal Year 2022. The Water Department has done some testing and sampling recently which changed numbers in the water budget for Fiscal Year 2022. Craig also stated that he will be asking to reappropriate from the stabilization fund to the reserve fund for any unseen circumstances that may arise. Craig discussed the next Fiscal Year phase of the Hayden wellfield. Carlton Crocker asked Craig to discuss the wells in the Craigville area and what Craig has in mind for the future. Craig discussed that he foresees the three wells to become seasonal. They will run from approximately May to September/October, and that Hayden will be up and running by June 2022. Craig said Hyannis is up and running at their plant so C.O.M.M. will not be providing water to them this upcoming fiscal year. Craig stated he has put in an emergency application with the SRF Loan Program to see if there are any grants and opportunity for funding for the new Pump Station. Krystal Abrams stated that our Fiscal Advisor from UniBank, is going to provide different scenarios for borrowing for the proposed 1.1 million dollars Pump Station Project. Craig stated he should be able to finalize his numbers by the next Prudential Meeting. Carlton Crocker would like to call another Prudential Meeting in two weeks to finalize the budgets to be able to send to print for Annual Meeting. Craig pointed out he has received some calls in the water department regarding the PFAS in the water streams. There was an article published in the paper this past Sunday (3/7/21) regarding PFAS found in some of the water, such as Mills River. Craig stated PFAS is pretty much everywhere in the environment and he would take all questions or concerns regarding this. For more information regarding PFAS please visit [www.commwater.com](http://www.commwater.com). Craig closed by saying that they started flushing today. The water department started in the north part of the District, near Race Lane, Marstons Mills area and would travel in the west direction to complete the flush. It was discussed amongst the board members to upgrade the water department building and see what the present needs are and the future needs will be. The building was last renovated approximately 15-20 years ago with a brand new electrical system, there were no other renovations done at that time.

**Krystal Abrams:** Krystal agreed to have another Prudential Meeting in two weeks to finalize budgets. Krystal is working on the Annual Meeting book and is in need of a cover picture. The Prudential Department has been working diligently with the new payroll system, and will be going live with the new software on payroll date April 9<sup>th</sup> 2021. Prudential also had a meeting

with Water Utility and that will be going live in June 2021, training will begin at the end of April. Prudential will be meeting with our representative from Bartholomew Company next Wednesday with a portfolio overview and where we stand currently in regards to our OPEB trust and the current market conditions.

**David V. Lawler made a motion to approve the minutes of the February 10<sup>th</sup> 2021 meeting as printed, John A. Lacoste seconded the motion, the motion passed unanimously.**

**Next meeting: March 24, 2021 at 6:00pm.**

**Public Comment: None**

**David V. Lawler made a motion to adjourn the meeting at 7:07 p.m. John A. Lacoste seconded the motion. It was a unanimous vote.**

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**Alexandra Jackson, Assistant Clerk/Treasurer**