

**Centerville-Osterville Marstons Mills Fire Department**

**Fire Commissioners' Meeting**

**October 19, 2020**

**Minutes**

**The Board of Fire Commissioners meeting opened at 1703 hrs. Fire Commissioners Macallister, Riley and Frank were in attendance along with Chief Winn, Deputy Chief Eldridge, 2346 Representative M. Grossman and K. Thut.**

**Roll call was taken. A motion was made and seconded to accept the minutes from the September 21, 2020 meeting. There were no ambulance waivers nor any public comment.**

**INTERVIEWS FOR CAPTAIN AND LIEUTENANT**

1710 – E. Arrascue

1730 – T. Goodearl

1800 – M. Carney

1815 – B. Smith

1830 – Z. Hunter

**Motion made and seconded to offer Enrique Arrascue the Captain's position. Motion made and seconded to offer Zach Hunter the Lieutenant position. Motion made and seconded to offer Brad Smith the Acting LT position.**

**COVID-19**

**Update on skilled nursing facilities – at a minimum the Chief contacts each District skilled nursing facility once a week and reports info to crews during roll call each morning.**

**Guidance from State of MA**

**Funding opportunities- after original CARES grant of \$42k there have not yet been funding opportunities that fit the Department's needs but we will continue to pursue any appropriate avenue that arises.**

**Update on MOU with Local 2346 – Chief will meet with 2346 (B. Smith) soon.**

**CORRESPONDENCE**

**Neighbor complaint on Scudder mentioned.**

**PERSONNEL**

- David Scott – shoulder surgery on 6/9/20, returned to light duty on 10/15.
- Eric Bengston – out on neck/back injury since 6/5/20. Surgery on 9/18.
- Andrew Reed – retired on 10/15/20.
- Laurie Motte – will be out 11/12-12/26/20.
- Richard Sargent - retiring on 11/27/20. **Chief Winn – “Rich Sargent will be truly missed.”**

**Update on new hires – Eric Swartz, Tony O'Donnell, Ben Stacy and Chris Koretski. Chief gave process updates including three going to the Fire Academy.**

**FIRE PREVENTION**

Fire prevention continued to perform resale inspections, new fire alarm system inspections, business, and limited senior safe inspections in September.

There were no site plan reviews in September. Final inspections were completed for Garrett's Family Market 1617 Falmouth Road Centerville and Cape Cod Healthcare Urgi-Care center at 770 Main Street Osterville. The doctor's offices have opened and the Urgi-Care is scheduled to open in spring of 2021.

We were able to obtain the necessary smoke alarm and CO alarms to begin performing senior safe inspections and have resumed the program.

This past month a total of 152 permits were issued by the Fire Prevention Office while collecting \$3700.00 in permit fees. Resale inspections of homes was the most common type of permit (110) and inspection (124). Overall the Fire Prevention Officers completed 232 inspections and/or activities, 8 of which were Senior Safe Grant visits.

## EMS

- Personal protective equipment supply is in great shape. We have a significant supply of procedure and N-95 masks as well as coveralls and gowns.
- Air Traq video laryngoscopes were ordered and delivered. Currently working to schedule training for all Paramedics on the use of these and a review of humeral head EZ I/O insertion. These were approved for purchase as part of an article at last District meeting.
- ImageTrend Hospital Hub is up and running after many years of effort to get it over the finish line. Hospital Hub eliminates the need to print out our patient care reports for 99% of our calls and instead automatically uploads the report in the hospital's system. This will save time and frustration with having to deal with the hospital's printer network.
- Thanks to Joe for painting and helping to reorganize the EMS Office. It is appreciated.

## DISPATCH

Through the first three quarters of calendar year 2020 we stood at 3487 calls for emergency service, which is down 289 when compared to the same period a year ago. We had 416 calls in September, down by 52 compared to last September. We also dispatched 70 calls for Cotuit during September, which puts them down by 16 calls when compared to the first nine months of 2019.

Under our Covid-19 protocols which do not allow public access beyond the vestibule, we are averaging about 5 window contacts each weekday morning, and about 4 in the afternoon.

All Dispatchers and all spare Dispatchers have now received a dedicated three hour training class on dispatching using the new RedNMX software package. We continue to simulate calls in dispatch and also have another computer setup on the 2nd floor where scenarios can be run at any time. Continued thanks to Captain Sargent and Deputy Eldridge who have done most of the data entry and passed our suggestions along to the vendor on ways to customize the program to our needs.

## EQUIPMENT

**Dave will be working in a "light duty" capacity. Rich will be starting regular maintenance on vehicles. Upcoming aerial testing and inspections have been scheduled.**

## OPERATIONS

## BUILDINGS AND GROUNDS

At all stations grounds maintenance continues with leaf and stick pick up from windstorms, etc. including patching and seeding bare patches. The irrigation systems have been blown out and shut down for the season. At Station 1: the front sign has been cleaned and the new ejector pump for basement septic was installed. The EMS Office was patched/painted and blinds in the meeting hall were installed.

## BUDGET

FY 2021 is beginning week 17/52 or 32.7% complete. Please see provided information. **Overtime spending is on track though slightly increased from last month. About 30% overall YTD spending.**

## TRAINING

### November Training:

- Communicable Disease Lexipol policy 602 and 903 (mandatory once per year)
- Firefighter Health Safety and Survival Lexipol policy 614 (mandatory once per year)
- EMS Class Prodigy
- LGS Rapid Diver Program – this week in Harwich

## PLANNING

Recognition Reception will be cancelled for 2020. Spring date possible depending on COVID restrictions.

## COMMITTEES

## MISCELLANEOUS

### Upcoming events:

- Nov. 11 – Veteran's Day
- Nov. 26 - Thanksgiving

CPE reimbursement submitted on 10/16 – expected amount \$ \$216,134.50.

## ADJOURNMENT AND NEXT MEETING

**Meeting adjourned at 1935 hrs.** The next meeting is scheduled for November 16, 2020.

Respectfully submitted,



Scott Frank, Clerk