

**Centerville-Osterville Marstons Mills Fire Department**

**Fire Commissioners' Meeting**

**September 21, 2020**

**Minutes**

**The Board of Fire Commissioners meeting opened at 1707 hrs. Fire Commissioners Macallister, Riley and Frank were in attendance along with Chief Winn, Deputy Chief Eldridge, 2346 Representative M. Rogers and K. Thut.**

**Roll call was taken. A motion was made and seconded to accept the minutes from the August 10, 2020 meeting. There was one (1) ambulance waiver requesting an abatement - approved. Soon to retire FF Andrew Reed thanked Chief/Dep and Fire Commissioners for their support during his career.**

**INTERVIEWS FOR LIEUTENANT AND ACTING LIEUTENANT**

1710 – Matt Malone  
1730 – Mike Carney  
1750 – Zach Hunter  
1810 – Brad Smith

**Motion made and seconded to offer Matt Malone the permanent Lieutenant position and Zach Hunter the acting Lieutenant's position during Lt. Bengston's absence.**

**NEW HIRE CANDIDATES**

1830 hrs (with masks and appropriate attire). **New hires C. Murphy, T. O'Donnell and E. Swartz met the Fire Commissioners.**

**COVID-19**

**Update on skilled nursing facilities given by Chief Winn.**

**Update on MOU with Local 2346 – the 2346 Negotiation Committee is working on an update.**

**CORRESPONDENCE**

Thank you letter from Lt. Pat Hill  
Lt. Roger's Hamblin Pond letter

**PERSONNEL**

- David Scott – shoulder surgery on 6/9/20, expected return October 2020
- Eric Bengston – out on neck/back injury since 6/5/20. Surgery on 9/18.
- Andrew Reed – retiring on 10/15/20.
- Richard Sargent - retiring on 11/27/20.

**FIRE PREVENTION**

Fire Prevention continued to perform resale inspections, new fire alarm system inspections, and some limited business inspections in August.

There were no site plan reviews in August. Final inspections began for Garrett's Family Market, 1617 Falmouth Road, Centerville with a tentative opening in the second week of September and construction has continued on the Cape Cod Healthcare Urgi-Care Center at 770 Main Street, Osterville.

The plan to begin performing Senior Safe visits in August has been unsuccessful as there is a shortage of smoke alarms and carbon monoxide alarms and we have been unable to obtain the needed supplies to restart the program.

This past month a total of 140 permits were issued by the Fire Prevention Office while collecting \$3400.00 in permit fees. Resale inspections of homes was the most common type of permit (107) and inspection (115). Overall the Fire Prevention Officers completed 207 inspections and/or activities 10 of which were Senior Safe Grant visits.

Lt. Pat Hill will begin in Fire Prevention on 05 Oct 20.

## EMS

New equipment has been purchased to replace worn out equipment which included 2 new Reeves stretchers, first-in backpacks and 2 new stair chairs.

PPE equipment continues to be ordered and stockpiled in anticipation of a rise in COVID 19 incidents. We are currently in very good shape with our supply on hand and members have been extremely compliant with required use of PPE around the stations and on calls. Daily screening of all staff continues to take place at the beginning of each shift including a temperature check for all and assurance that they are feeling well.

EMS training continues with courses all conducted online. No in-person sessions are allowed per OEMS. Adjustments are being made to ensure everyone has the classes needed.

## DISPATCH

At the end of August we stood at 3071 calls for emergency service, which is 237 less than the same 8 month period a year ago. August's total was 440 (263 of those were EMS related) which is down 57 calls compared to August of 2019. Cotuit stood at 571 calls through 8 months, down 19 from last year.

We are now doing all of our member paging through the new Red NMX system, the vendor has corrected a problem that some members on certain carriers were not receiving calls. We can also page Cotuit members through the new system. A training on Dispatch procedures for Red NMX is scheduled for September 23rd from 0800-1100 with Captain Sargent. It will take place in the IT office, with Dispatch covered by a spare during that time. We are now able to simulate calls and track locations throughout our District and the other Districts of the Town, and Captain Sargent has begun to introduce the groups to what the display will look like in responding vehicles.

With the building remaining closed to the general public, we have begun to track the number of "window contacts" the Dispatcher has each day. Such things as sharps drop offs, package delivery, paperwork for Fire Prevention and general questions require the Dispatcher to leave the console or pick up items from the vestibule. Tracking began August 20th and is generally between 5 and 10 weekday morning contacts, and between 2 and 5 weekday afternoon contacts. Procedure is to wear the telephone headset so there is not a delay in answering emergency calls.

## EQUIPMENT

306 turbo issue. **Will be returning from Minuteman on 9/22.**

## OPERATIONS

Capt Adams and Lt. Goodearl – new plan/process for coxswain training.

## BUILDINGS AND GROUNDS

Large projects include: Station 1 – sewer ejection pump, new chilling tower and at Station 3 – air conditioning issue. **Deputy Eldridge proposes solution for chilling tower rot to replace part (\$12k) to arrive in Spring 2021.**

Voting was set up and broken down at Station 2. To prepare for over seeding, the island at Station 1 and front lawn at Station 2 were raked and weeded. Also at Station 1: the back doors and wall of the app bay were painted, ballast/LED lightbulb replaced on a stairwell, return vents cleaned and the men's shower drains washed. For 9/11 the U.S. flag was replaced near the memorial. A new ice machine was installed in Centerville and the old (broken condensing unit) disposed of.

## BUDGET

FY 2021 is beginning week 13/52 or 25% complete. Please see provided information. **YTD salary spending at 23.8% and overtime spending at 17.5%, overall spending is on track at 23.9%.**

## TRAINING

### October Training:

- Chimney Fire: Prodigy class and equipment review
- Extrication: Group 1 and 2 (2 cars were delivered to Station 1)
- SCBA Air Consumption Course
- EMS Class: Prodigy

## PLANNING

## COMMITTEES

## MISCELLANEOUS

### Upcoming events:

- Oct. 5 & 9 – flu shots at COMM – Station 1
- Oct. 12 – Columbus Day
- Oct. 16 – CPE Reimbursement due (Certified Public Expenditures)

## ADJOURNMENT AND NEXT MEETING

**Meeting adjourned at 1925 hrs.** The next meeting is scheduled for October 19, 2020.

Respectfully submitted,



Scott Frank, Clerk

Typed by KT

