

## Centerville-Osterville Marstons Mills Fire Department

### Fire Commissioners' Meeting

August 10, 2020

#### Minutes

The Board of Fire Commissioners meeting opened at 1707 hrs. Fire Commissioners Macallister, Riley and Frank were in attendance along with Chief Winn, Deputy Chief Eldridge, 2346 Representative M. Grossman and K. Thut.

Roll call was taken. A motion was made and seconded to accept the minutes from the July 20, 2020 meeting. There were no ambulance waivers nor any public comment.

#### INTERVIEWS FOR FIRE PREVENTION OFFICER

1700 hrs – Pat Hill

1715 hrs – Shawn Lehane

**Motion made and accepted to offer Lt. Patrick Hill the position of Fire Prevention Officer.**

#### INTERVIEWS FOR LEAD DISPATCHER

1745 hrs – Bill Monroe

**Motion made and accepted to offer Bill Monroe the position of Lead Dispatcher.**

#### COVID-19

Families First Coronavirus Response Act (FFCRA) – see attached. **Chief Winn discussed Governor Baker's recent order including the travel ban due to COVID-19. He informed the Fire Commissioners of the District's responsibilities under the FFCRA.**

#### CORRESPONDENCE

MM Village Association has asked for consideration on placing a memorial to Sean Gannon at Station 3. Prudential Committee has agreed with stipulations. **Chief Winn will provide more information as it is available. Commissioner Riley will serve as conduit to Board. Discussion re the memorial being outside, small. Also discussed was the thin blue line flag on 306.**

Surveying to be done on COMM property for the "Centerville to Marstons Mill Sewer Expansion Project." **Specifically, Station 1.**

#### PERSONNEL

- David Scott – shoulder surgery on 6/9/20, expected return October 2020
- Mike Simmons – Retiring as of 8/10/20
- Eric Bengston – out on neck/back injury since 6/5/20. Return unknown.

#### FIRE PREVENTION

Fire prevention continued to perform resale inspections, new fire alarm system inspections, and some limited business inspections in July.

There were no site plan reviews in July. Construction continued on Garrett's Family Market, 1617 Falmouth Road, Centerville and construction has resumed on the Cape Cod Healthcare Urgi-Care center at 770 Main Street, Osterville.

This past month a total of 169 permits were issued by the Fire Prevention Office while collecting \$4145.00 in permit fees which is an increase of \$2170 over the same period last year. Resale inspections of homes was the most common type of permit (132) and inspection (134), an increase of 84 for the same period last year. Overall the Fire Prevention Officers completed 228 inspections and/or activities 2 of which were Senior Safe Grant visits.

## EMS

COMM continues to purchase and stock personal protective equipment in anticipation of COVID spikes and the realization that wearing of face coverings will be a long-term requirement. Planning has begun for an increase of COVID 19 related incidents as fall and winter approach and indoor activities resume.

Training and licensing requirement for Ketamine use and storage are complete. Awaiting word from Dr. Crowell on the desired amount and concentration to be carried by services. EMS Training and QA/QI continues to be performed on a regular basis.

Required continuing education provided by Cape and Islands EMS will look differently in the coming months. Zoom-type meetings and the use of Prodigy will make up a fair amount of future trainings as in-class education will not be possible due to COVID-19. This continues to be a work in progress.

## DISPATCH

The month of July saw a significant drop in the number of calls dispatched for emergency service, when compared to the same month a year ago. Last month COMM units responded to 412 calls, as compared to 549 in July 2019. That is down 137 for the month and 180 for the year. As a comparison, the storm which spawned the Yarmouth Tornado was on 7/23/19 and COMM had 34 calls that day, 29 the next, most related to wind damage and downed power lines. The storm this week (8/4/2020) which caused Tornado warnings for all of Massachusetts resulted in 33 COMM calls. Many were related to power outages and alarms caused by power loss. For further comparison, we generally average between 10 and 15 calls per day depending on the month and year.

Dispatched calls for Cotuit Fire were also down in July, with 67 calls versus 97 the previous July. The 7 month total for Cotuit is 485, down 14 as compared to the previous year.

The Dispatchers continue to work with Captain Sargent on the Red NMX Software package. While some progress has been made and we are able to simulate calls for COMM addresses, there has been some delay from the vendor in getting occupancy files installed for the rest of the town, so the map does not yet track all the occupancies in Cotuit, or any of the occupancies in the rest of the Town, where we may have to respond for mutual aid. The Red NMX paging module has been working quite well, but the last few days there have been instances where many of the pages are delayed or fail to go through. It is unclear whether that is related to the software or carrier issues.

## EQUIPMENT

**When Dave Scott returns the Commissioners will officially thank Rich Randall for his help.**

## OPERATIONS

## BUILDINGS AND GROUNDS

The crabgrass battle is still being fought – winning some and losing the rest. Sanitizing and mask stations have been added to doors at all three stations. Repairs to the urinal plumbing at Stations 1 and 3 were done. All three stations required branch and leaf clean up after the high winds of Isaias.

## BUDGET

FY 2021 is beginning week 7/52 or 13.4% complete. Please see provided information. **Maintenance spending discussed and upcoming retirements causing vacancies.**

## TRAINING

### September Training:

- Kubota /Trail Review
- Respiratory Protection Program and SCBA PowerPoint Policy 611 and 908 (Prodigy)
- Ground Ladders

School walk-thru schedule attached.

## PLANNING

**The next Fire Commissioners' meeting will include interviews for the open Lieutenants positions (1 permanent and 1 acting.)**

## COMMITTEES

## MISCELLANEOUS


## EXECUTIVE SESSION

**The Fire Commissioners made and seconded a motion to cancel the planned Executive Session.** Executive Session to “To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.”

## ADJOURNMENT AND NEXT MEETING

**Meeting adjourned at 1905 hrs.** The next meeting is scheduled for September 21, 2020.

Respectfully submitted,

  
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Scott Frank, Clerk  
Typed by KT

# SCHOOL WALK-THROUGHS

## 2020



### 1.) Cape Cod Academy

- Do the walk-through in early August.
- Please contact Jim Moynihan to schedule 508-648-5333 (c)

### 2.) Cape Cod Collaborative

- Do the walk-through **after** August 17<sup>th</sup>
- Please contact the front desk 508-420-6950 ext 0 or Anita Woods 508-420-6950 ext 1115

### 3.) Barnstable (Centerville Elementary, West Villages, Barnstable United Elementary)

- Centerville Elementary and West Villages will be open and have custodians there 0600- 1400.
- Barnstable United will be open and have custodians there 0600-2200.