

Centerville-Osterville Marstons Mills Fire Department

Fire Commissioners' Meeting

November 18, 2019

Minutes

The Board of Fire Commissioners meeting opened at 1700 hrs. Fire Commissioners Macallister, Riley and Frank were in attendance along with Chief Winn, Deputy Chief Eldridge, FF M. Rogers, and K. Thut.

Roll call was taken. A motion was made and seconded to accept the minutes from the October 21, 2019 meeting. There was one payment offer - accepted. There was no public comment.

CORRESPONDENCE

PERSONNEL

- C. Schneckloth – retired as of 11/4/19
- S. Greene – out on IOD as of 6/12/19
- R.W. Henson – retiring as of 11/15/19
- J. Travis – out on neck injury IOD since 8/1. Expected return of 11/29. **Update: 12/31.**

FIRE PREVENTION

The Fire Prevention Association of Massachusetts monthly meeting was held in Auburn this past month. The morning educational portion was an overview of the new safety and performance features for enhanced smoke alarms presented by Bruce Johnson, from Underwriters Laboratories. The afternoon educational portion was on Energy Storage Systems presented by Chris Towski, LT. Cambridge Fire.

Site plan was held for 770 Main Street Osterville for a Cape Cod Healthcare Primary Care/Urgent care facility in the former Savant/A&P building.

Final fire alarm, sprinkler, and BDA inspections were conducted at the new office building at 1575 Iyannough Road.

The Junior Firefighters programs began at both West Villages and Centerville Elementary schools.

This past month a total of 116 permits were issued by the Fire Prevention Office while collecting \$2765.00 in permit fees. Resale inspections of homes was the most common type of permit (71) and inspection (59). Overall the Fire Prevention Officers completed 263 inspections and/or activities 46 of which were Senior Safe Grant visits.

EMS

The trial for the Lifepak 15 modem has gone well. The modem allows us to download vitals (EKG, etc.) to the laptops for inclusion in the ePCR. Ambulance inspections completed today, 11/18. No violations occurred. With Dave, EMS is spec-ing the new ambulance to replace 324 in the spring. Recertification efforts continue positively and per training this summer, the requirement to obtain patient signatures has

been met. **Ambulance inspections were completed successfully this past week. Chief Winn thanked everyone for maintaining our vehicles “to be ready” at anytime.**

DISPATCH

During October we dispatched 540 calls using COMM resources, for a 10 month total of 4316, up 145 as compared to the same period a year ago. October of 2019 was 139 calls over the previous October. Much of the increase can be attributed to the wind storm we experienced on October 17th. We had 68 calls that day alone, and 26 the following day. For Cotuit Fire Department we dispatched 85 calls in October which is 26 more than the previous October.

With 4477 calls as of November 13th, it is very likely that call volume for 2019 will top last year’s record of 4888 and possibly approach 5000 calls for the first time in Department history.

The four Dispatchers would like to thank the District for sending us to the APCO Regional conference at the Sea Crest Hotel in Falmouth on November 11th to 13th. Seminars were presented on a variety of topics related to dispatch and call taking, both on the technical and practical sides. Many of the seminars centered on self-care, and avoiding or reducing stress and other challenges following critical incidents. We also attended the trade show held in conjunction with the conference and got updated information from some of our prime equipment vendors, including Zetron.

EQUIPMENT

At Station 1, the Plymovent air pressure regulator and the boots on the 306 and 327 bays were replaced. 317, 306 and 329 were all serviced. The attendant seat on 325 was sent to Greenwood for a warranty repair and the air inlet on 326 was repaired. 324 and 326 all received new tires, brake pads and rotors. There were no issues found with 307’s ladder during the UL test however a few days later and electrical issue was traced back to a bad connector in the trans circuit. New SCBA brackets were installed in all engines, ambulances, staff cars and the ladder truck.

OPERATIONS

Three open positions (2 EMTs and 1 Paramedic) have been posted. Applications available at Station 1 and due back on Dec. 13. **(82 applications have been sent out, 20 received back so far.) Chief reminded Commissioners that we anticipate retirements next year as well so retaining applications for at least that time will possibly save effort.**

BUILDINGS AND GROUNDS

Flower pots, planting beds and leaf removal continue at Station 1. Also at Station 1, the plexiglass generator cover was repaired and valves in the men’s room urinals were replaced. The motor and limit switches for the overhead door (#1) in the app bay are at end of life. Replacement is scheduled for the week of 11/18. Set up and break down for voting was done at Station 2 on 11/5. **The Prudential has asked that the FCs consider hiring an engineering firm to opine on the structural integrity of the 30 yr. old Station 1.**

BUDGET

FY 2020 is beginning week 21/52 or 40.3% complete. Please see provided information. **OT is currently at 15% over due to illnesses and openings. Will be continually monitored as will the maintenance budget. Overall spending is at 40.3% which is on target.**

TRAINING

November:

- SEMS SCOTT Electronic Management System: Capt. Morrison to train all four shifts. RFID cards were handed out in October. Once training is complete, computer will be placed the rear of 321.
- RDC Rapid Deployment Craft: Set-up and practical on the water.
- Vehicle Stabilization: PowerPoint and practical. Bucklers delivered 2 vehicles.

Group 1 and 2, extrication practical. Group 3 and 4 to do in the spring.

December:

- Cold Weather Emergencies: PowerPoint.
- Ice Rescue Operations: PowerPoint and review Marsars board and related equipment.
- Smoke detectors CO detectors: FPO's to teach all 4 shifts.

Capt. Morrison will be attending SCBA Maintenance training in Methuen Nov 14th.

PLANNING

COMMITTEES

MISCELLANEOUS

Nov. 20-22 – First Responder training at COMM

Nov. 23 – Barnstable Co. Fire Chiefs' exam

Nov. 28 – Thanksgiving – Admin closed

Dec. 6 – Osterville Holiday Stroll

Dec. 7 – Marstons Mills Holiday Stroll

Dec. 8 – Centerville Holiday Stroll

Dec. 24 – COMM Admin Brunch + ½ day

Dec. 25 – Christmas – Admin closed

The RFP is available for ambulance billing.

ADJOURNMENT AND NEXT MEETING

Adjourn meeting. **Meeting adjourned at 1721 hrs.** The next meeting is scheduled for December 16, 2019.

Respectfully submitted,



Scott Frank, Clerk

