

Centerville-Osterville Marstons Mills Fire Department
Fire Commissioners' Meeting
June 17, 2019
Minutes

The Board of Fire Commissioners meeting opened at 1702 hrs. Fire Commissioners Macallister, Riley and Frank were in attendance along with Chief Winn, Deputy Eldridge, M. Rogers and K. Thut.

Roll call was taken. A motion was made and seconded to accept the minutes from the May 20, 2019 meeting. There were no ambulance waivers presented nor public comment.

CORRESPONDENCE

- VFIS/Gowrie has been selected as our IOD insurance provider beginning July 1, 2019. **Indemnity portion not renewed but cancer coverage included.**
- Letter prepared for Step 2 grievance response. **Commissioners signed.**
- Lt. Pat Hill FMLA request. **Pat requested 4 weeks off in total.**
- MOA between COMM/Local 59 regarding Joe Desrosiers' summer work hours. **Commissioners approved and signed.**

PERSONNEL

- C. Schneckloth – has completed all medical evaluations and disability retirement being processed. **Chief Winn explained the process. Chuck will have an open house when a final date is determined.**
- S. Greene – out on IOD as of June 12, 2019.

FIRE PREVENTION

The Fire Prevention Association of Massachusetts annual seminar was held in Southbridge on May 6 and 7. Both FPO's attended multiple classes and FPO Grossman taught a 2-hour class on smoke alarm and carbon monoxide alarm inspections.

There were no site plan reviews in May. Construction of the office building on Route 132 neared completion. The final inspections and sign offs were completed at Amie Bakery in Osterville.

The Junior Firefighter program continued at West Villages and Centerville Elementary schools. This past month a total of 112 permits were issued by the Fire Prevention Office while collecting \$2780.00 in permit fees. Resale inspections of homes was the most common type of permit (71) and inspection (79). Overall the Fire Prevention Officers completed 266 inspections and/or activities 37 of which were Senior Safe Grant visits.

EMS

- New ambulance 325 placed in service at station 2. Thanks to Dave Scott for his fabrication and mounting of related equipment.

- Groups have been trained on the 2019 OEMS Protocols, MCI Overview and Medicare Compliance. Thanks to Kathleen for her assistance with the Medicare Compliance class.
- Image Trend Elite training with the 4 groups will begin tomorrow June 18 at 0900. Implementation of the new version of Image Trend will occur on July 1, well ahead of the August deadline.
- 2 large events were held within the District in the past month - Best Buddies Challenge and the Hyannis Sprint Triathlon.

DISPATCH

For the month of May we dispatched 380 calls for COMM Fire and Rescue units, which is 19 less than last May and down 179 when compared to the first five months of 2018. Cotuit was dispatched to 83 calls in May, an increase of 27 compared to last May but still down 79 for the year-to-date.

The Dispatch Right computer CPU was replaced this month by Captain Sargent, who assisted all Dispatchers and spare Dispatchers to pull over their profiles and adjust to the Windows 10 operating system, which will be the platform for all Department computers moving forward. The video feeds for the new security system were installed at the same time. We now have 32 cameras covering all three stations, and can monitor all garage doors and personnel entry and public access points. Some features, such as remote door control at Stations 2 and 3 are not yet active and are scheduled for the coming weeks, along with system training for the Dispatchers.

EQUIPMENT

New ambulance required removing the Lifepak bracket, thermometer, knox box, SCBA brackets, etc. and reinstalling into the new one. Also, installed were the department radio/speakers, the portable radio holder, computers, fire extinguishers, and hand lights. Each group is in the process of being trained as the new rig has a different shifter controller engine (Dave explaining to the firefighters how to check fluids, etc.) All the new wiring required the installation of a new fuse panel. Mechanic Scott installs the new fuse box himself to ensure that all COMM rigs are wired the exact same. The dealer picked up our trade-in on June 14.

Engine 304 had turbo charger issues and was towed to Minuteman by Bucklers returning 2 days later. The HURST ram on 306 was repaired and the doors on 326 were locking on their own necessitating an electrical module replacement. Mechanic Scott and EMS Officer Davern attended a 2-day T-t-T Emergency Vehicle Driver Training at WBFD.

There was a July 1 purchase order cut for the new SCBAs per the FY20 article. **Chief explained the new standards on the SCBAs (longer cylinder time, etc.) and compliance with laws and OSHA requirements.**

OPERATIONS

Car seat installations:

- # May: 12 (up 5 from April)
- May OT hours: 0 (down 2 from April)
- May OT costs: 0 (down \$114.90 from April)

Barnstable Co. Fire Training Academy has suspended certain operations. **Chief Winn explained the discussions and roles regarding the Barnstable County Fire Training Academy relative to the BCFCA and future plans. The BCFCA has requested a statement from the Town of Barnstable stating that modern fire service training is NOT hazardous.**

BUILDINGS AND GROUNDS

Outside landscaping work continues, spreading mulch at all 3 stations and planting the flower pots at Station 1. Also at Station 1, small stumps were cleared and debris removed from around the fence. Station 3 irrigation needed repair due to Water Department road work, including repairing the damaged lawn. Station 1 garage door #7 will require a new motor, quotes being sought.

Valley Communications has completed the security system install. Changing a few hinges and adjusting several doors was required (including medical supply room.)

BUDGET

FY 2019 is beginning week 51/52 or 98% complete. Please see attached information. **Firefighter OT line is at 78%. The “vehicle repair” costs are over budget but overall YTD spending is at 88%.**

TRAINING

National Grid will be holding a meeting re natural gas. A few COMM FF’s will be in attendance.

PLANNING

COMMITTEES

MISCELLANEOUS

June 19 – Model A Day at COMM
July 4 – Administration closed for holiday
July 5 – Oyster Harbors fireworks (July 6 rain date)
July 20 – Osterville Village Day

Commissioners adjusted Deputy’s clothing allowance to carry over each year.

A motion was made and seconded to increase the Chief’s and Deputy’s salaries effective FY2020. Vote taken. Passed unanimously.


EXECUTIVE SESSION

Executive session “to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.” (Purpose #1, MA Atty General’s Guide to Open Meeting Law.) The regular meeting will not resume after executive session ends. **At 1801 hrs a motion was made and seconded to enter into executive session. The regular meeting will not resume. Vote taken and passed unanimously.**

ADJOURNMENT AND NEXT MEETING

Adjourn meeting. The next meeting is scheduled for July 22, 2019 at 1700 hrs.

Respectfully submitted,



Scott Frank, Clerk

Typed by KT.