

Centerville-Osterville-Marstons Mills Fire Department
Fire Commissioners' Meeting
February 11, 2019
Minutes

The Board of Fire Commissioners meeting opened at 1703 hrs. Fire Commissioners Macallister, Riley and Frank were in attendance along with Chief Winn, Deputy Chief Eldridge, FF M. Rogers and K. Thut.

Roll call was taken. A motion was made and seconded to accept the minutes from the January 14, 2019 meeting. There were no ambulance waivers or public comment.

CORRESPONDENCE

Town Councilor Levesque from Marstons Mills asked that we repair and begin using the Station 3 sign. Specifically, reminding folks the businesses are open during construction. The Fire Dept will continue to control the safety-related messages.

PERSONNEL

- C. Schneckloth – out on a back IOD since 8/10/16. Retirement initiated.

FIRE PREVENTION

The Fire Prevention Association of Massachusetts monthly meeting was held in Auburn this past month. The educational portion of the meeting was presented by Inspector Mike Grossman on the regulations for 26F & 26F1/2 resale inspections. The program was very well received by the members who had many questions for Mike during and after the program. Mike will be presenting this program again at the Associations annual seminar in May in Southbridge.

No new Site Plan Review projects were submitted for COMM Fire District this past month. Construction of the new Aimee Bakery on Main Street Osterville continued with a late winter early spring projected opening. Construction of the new office building on Route 132 also continued this month. This building has a late winter early spring projected completion date. A proposal in December that was submitted by Riedell's on Main Street, Osterville to remove an existing garage/storage building to the rear of the property and replace it with a new two story storage building has been withdrawn.

This past month a total of (73) permits were issued by the Fire Prevention Office while collecting \$1825.00 in fees. Resale inspections of homes was the most common type of permit (45) and inspection (49). Overall the Fire Prevention Officers completed (201) inspections and/or activities (34) of which were Senior Safe grant visits.

There was discussion regarding a new medical facility (near Gosnold?) that was mentioned in Cape Cod Times.

DISPATCH

With no major storms or incidents to affect call volume during January, dispatched incidents were fewer in the month than during January of 2018.

During January COMM dispatched 369 calls for emergency service involving COMM units, as compared to 390 during the previous January. Of the 369, 256 were rescue calls, the remaining 113 were fire or service related. Similarly, call volume handled for Cotuit was off in January with 57 calls, compared to 81 calls in January 2018.

On 2/7/19 at 0400, we received a 911 call and realized the radio consoles and station control systems were inoperable. The Department was to operate with portables and backup radios, but station tones were not working. Normal reset procedures did not work, and technician from Comtronics was called, and on site in just over 1 hour. It is unknown what caused the problem. Determined that central hub which controls all radios was inoperable, vendor attempting to secure replacement as of 07:30.

Radio consoles were restored at 16:00 on 2/7/19, reprogramming of station controls is scheduled for Friday 2/8/19.

EMS

- First Responder training completed last week. There were 11 attendees including Sheriff's Office employees.
- HIPAA training – Lt. Davern will be teaching to ALL firefighters, by group, March 18 – 21.
- A committee is being formed to facilitate the change from ImageTrend version 2 to ImageTrend version 3. The federal gov't is mandating new data points to be collected i.e., opioid abuse, domestic violence. This new rule will necessitate reworking COMM's PCRs. Implementation expected by July 1.

EQUIPMENT

Engine 305 was serviced and the radiator, steering shaft, cab mounts and 11 pump panel gauges were replaced. Waiting for new air tanks and parts for the light tower as well. The pump on 306 received a new gauge switch to mitigate grinding. And knox boxes were installed and programed for both 328 and 329. The stretcher tracks on 324 and 326 were cleaned and 303 had the fuel tank and coolant switch replaced.

BUILDINGS AND GROUNDS

Awaiting a quote for the Station 3 generator. Meanwhile, new OSHA regulations are being met: eye wash stations and ear plugs provided at each station, large racks in app bays have been anchored and leftover paint disposed of properly. In Station 1 the 1st floor kitchen was patched/painted and the dishwasher tightened. Also both the drain in the kitchen sink as well as the urinal valve in the men's room were repaired. Several small fixes were done: cracked outlet covers, sticking hinges and a broken condensation drain.

OPERATIONS

Car seat installations:

January: 4 (-4 from December)

January OT hours: 2 (+2 from December)

January OT costs: \$109.20 (+109.20 from December)

Security System timeline – Feb. 6th walkthrough – 4 vendors took part. **Chief gave update on comments/suggestions given by potential vendors. Station generator bid also posted on COMMBuys per MCPPO regulations.**

BUDGET

FY 2019 is beginning week 33/52 or 63.4% complete. Please see attached information. **Salaries and OT are on track or under budget. Overall budget at 59.09% YTD.**

Proposed articles presented to Prudential Committee last week for FY20. **Chief discussed the 4.1% overall budget increase proposed for FY20 (to include retroactive pay increases for FFs.) A list of PROPOSED articles was handed out and discussed including SCBAs, bunker gear, software, boat engines, a shop vehicle (on replacement list.) Commissioners reiterated limits to COMM’s marine missions i.e., an SOP. Spreading out the required purchase of new radios (per the state) over 4 years was mentioned (FY20 will be second year.) These**

TRAINING

articles will be presented back to the Prudential Committee in “priority” order.

FCAM Professional Development coverage– Feb 26-28

MEMA Active Threat class – May 13-17 (COMM Fire to host, Marstons Mills Elementary School to be training site)
Chief reiterated that COMM is only hosting not organizing class.

Training completed for **JANUARY**

- Ice Rescue.
- First Due Pre-Fire Size Up
- Chimney Fires
- SOG Reviews

Required Monthly Training for **FEBRUARY**

- SCBA: familiarization, endurance and air consumption drill
- Ice rescue practical training on ice, **IF NEEDED**
- Tools & Equipment Rapid Intervention Pack including: EBSS to SCBA EBSS, regulator to SCBA mask and mask replacement for a downed firefighter.
- First Due Pre-Fire Size Up - conducting a “Walk-Through” or a “Walk-Around” at a specific location. Firefighters shall identify and gather information on the building characteristics and surrounding area as it may impact the fire scene.
- SOG Review
 - 03.06.03 Ice Rescue Person Through The Ice
 - 03.03.20 Chimney Fires

Required Monthly Training Planning for **MARCH**

- Aerial ladder – 307 training including: pinning the waterway and tip controls
- Continue First Due Pre-Fire Size Up
- Brush Fires

- Tool & Equipment Training - Vent & Chain Saw Review
- SOG Reviews

Massachusetts Firefighting Academy Program:

- From April 29th thru May 2nd COMM FD will be hosting a Rope Rescue Operational Program.

COMMITTEES

OSHA committee update – **Chief informed of required changes and status. Once complete the intention is to request an OSHA audit to create final punchlist.**

PLANNING


MISCELLANEOUS

- Jack McGonigle’s request for degree recognition. **Chief will present at March meeting.**
- CPE reimbursement desk audit complete and approved. \$138,623.20 (-admin fees) will be available June 30, 2019.
- **Chief said we are close to completing Lexipol rollout.**

NEXT MEETING

Adjourn meeting. The next meeting is scheduled for March 18, 2019 at 1700 hrs. **Meeting adjourned at 1812 hrs.**

Respectfully submitted,



Scott Frank, Clerk