

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

MINUTES OF THE PRUDENTIAL COMMITTEE

WEDNESDAY, JANUARY 9, 2019

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PRESENT: Carlton B. Crocker, John Lacoste, David V. Lawler, Prudential Committee; Judith Sprague, Clerk/Treasurer; Krystal Abrams, Assistant Clerk/Treasurer; Michael Winn, Chief; Craig Crocker, Water Superintendent

Also Present: Byron Eldridge, Deputy;

The meeting convened at 6:00 p.m.

Public Comment: None

Craig Crocker: Craig distributed a rough draft for the FY 2020 budget, he stated that he is still working on the operations and maintenance lines as well as the articles and improvements but there shouldn't be anything out of the ordinary. The Prudential Committee asked Craig about the new pump station to be built. Craig responded that he has not started it yet, he has to go out to bid for it. He also doesn't believe there are enough funds as of right now to cover it since costs have increased so he has to re-evaluate it to see if more money needs to be added for this fiscal year's budget. Craig also stated that they are removing the Meter Technician position, and adding another Distribution Operator position. David Lawler asked if Hyannis has intended to use our water again this summer and Craig responded that they will but this should be the last summer that they will need it if all goes as planned for them.

Chief Winn: Chief Winn stated that although he does not have a rough draft of the proposed budget due to contract negotiations still going on, but due to the impact of it, he expects it to reflect about a 6% increase on salaries for the Annual Meeting. This is due to one year of retro pay plus next year's increase of what's been negotiated. Chief Winn also discussed the OSHA update, they have put together a work group in the fire house with the Local 2346, in which they have conducted internal audits of the three stations based on what OSHA has given us as initial road maps for becoming OSHA compliant. He stated that we are in really good shape, just a few things we have to fix that we will take care of in house. Chief Winn also informed the board that he now has the station security RFP up on COMMBUYS. They have a mandatory walk through, a proposal and response date, contractor selection date, and work to begin and finish dates scheduled between now and July. Chief Winn stated that there is a woman assigned to the southeastern Massachusetts region from COMMBuy's, and she has been coming here to meet with us once a week to guide us through this process.

Judy Sprague: Judy stated that free cash has been certified for next year for 164,070. Judy also stated that we are moving forward with the request for proposal for the software. There is a meeting scheduled for Friday afternoon with Doug, Serena, Carlton and herself. She has been working on adding as much detail as possible to the proposal, plus she gave it to Craig for the Water Department. For them to add any detail for the water utility aspect of it. We hope to have the software in and operating by July 1, since it has to be implemented at either a fiscal year end or calendar year end for the financial. Judy also stated that we are looking at having this software in the cloud instead of having a server here. She mentioned that from the other demos it has become apparent that it is much more cost effective to do it that way, and the software companies are able to switch to a server after the fact if we change our mind on having it cloud based. Judy distributed a schedule for the Annual District meeting, budgets and booklet. The ad for the commissioners for the election will go in the paper February 3rd. Judy also distributed the December FY19 Appropriations and Expenditures report.

John A. Lacoste made a motion to approve the minutes of the December 19, 2018 meeting as printed, David V. Lawler seconded the motion, the motion passed unanimously.

Next meeting: February 6, 2019 at 6:00 p.m., tentatively.

Public Comment: None

David Lawler made a motion to adjourn the meeting at 6:34 p.m. John A. Lacoste seconded the motion. It was a unanimous vote.

Krystal Abrams, Assistant Clerk/Treasurer