

**Centerville-Osterville-Marstons Mills Fire Department**  
**Fire Commissioners' Meeting**  
**October 15, 2018**  
**Minutes**

The Board of Fire Commissioners meeting opened at 1828 hrs. Fire Commissioners Macallister, Riley and Frank were in attendance along with Chief Winn, Deputy Chief Eldridge, Z. Hunter (2346) and K. Thut.

Roll call was taken. A motion was made and seconded to accept the minutes from the September 17, 2018 meeting. There were no ambulance bill waivers however Deputy presented updated/revised paperwork to send with ambulance bills (from Comstar.) The proposed simplified documents were approved for use. There was no public comment. Fire Commissioners thanked all involved with the evening's Recognition Reception.

CORRESPONDENCE

PERSONNEL

- C. Schneckloth – out on a back IOD since 8/10/16. **Chief will be meeting with Chuck this Wednesday.**

FIRE PREVENTION

Fire Prevention in September started with completing inspections and fire drills in all educational facilities in the district. Drills are now attended by any available members of the duty crew as well as the BPD as part of our enhanced safety around these type of buildings. In addition, annual "off hour" fire drills are being conducted at our Nursing Homes to ensure the staff is more confident in taking the appropriate action regardless of the time of day or staffing levels.

September was also the annual grant period for the states Safe and Senior Safe Grant Applications. Our grant was submitted again this year in hopes of obtaining funding for the program that has been in place since 2014. Grants are usually awarded sometime in December. As part of our partnership with the Barnstable Senior Center Inspector Grossman attended a Senior Health Fair at the Senior Center and he received a great deal of interest in the program.

The Fire Prevention Association of Massachusetts monthly meeting was held in Auburn this past month. The educational portion of the meeting was a speaker from NFPA on the recent issue with commercial fires involving the exterior (skin) of buildings. This insulation layer can burn hot and fast once ignited, this most notably involves new high rise buildings. A local example of this type of construction would Hyannis Honda building.

Construction of the new Aimee Bakery on Main Street Osterville continued with a late winter early spring projected opening. The only new Site Plan Review project submitted this past month was the proposed cell antenna in the steeple of the South Congregational Church in Centerville.

This past month a total of 105 permits were issued by the Fire Prevention Office while collecting \$2565.00 in fees. Resale inspections of homes was the most common type of permit (69) and inspection (71). Overall the Fire Prevention Officers completed 252 inspections and/or activities 22 of which were Senior Safe Grant visits.

## DISPATCH

The month of September saw COMM units dispatched to 397 calls for emergency service, just 2 more than previous September, but still 337 more than the 9 month total for 2017. In addition we dispatched 70 calls for Cotuit in September, which gives them a nine month total of 726, up 89 calls over the same period a year ago.

All equipment and software systems in the Dispatch Center are working well, with the exception of the Marine Band VHF radio. The antenna on the tower at Headquarters was damaged in summer storms, and fell from the tower, causing a complete lack of signal into or out of dispatch on marine band emergency channel which we monitor. Deputy Eldridge has made arrangements for a new antenna, and a tower climber to place the new antenna higher on the tower than it was previously. That will result in much more reliability in monitoring emergency traffic and communicating with Boat 310 and other marine resources when out of range of the 800 radios.

Dispatch Training with the Chief and Deputy is scheduled for November 1st. Chief Winn has arranged for a representative from Boston Medflight to make a presentation. **Chief updated the recent streamlining of Dispatchers requesting Meflight.**

## EMS

- All groups have been trained in the use of the Handtevy Pediatric System. Special thanks to FF's Hunter and Malone for presenting the program to 4 groups. We are in the process of stocking new bags for each of the 4 ambulances.
- New car 323, 2019 Chevy Tahoe has been delivered. 2008 Chevy Pickup truck will become a spare vehicle. Car 308.
- Members are beginning the process of recertifying through OEMS. I will assist in anyway and expect members to log into their profiles and enter their own information and classes.
- Monthly EMS training continues to take place in house.
- I anticipate the annual OEMS inspection shortly. We typically have our inspection in the late summer/early fall.
- Medflight was used on 10/10/18 for a multi system trauma in Marstons Mills. Cape Cod Airport was the landing zone.

No specific needs are requested at this time. Crews continue to provide quality care daily.

## BUILDINGS AND GROUNDS

Fall fertilization complete. At Station 2, the outside lights have been repaired as well as door #1. Parts have been ordered for the windows at Station 2 and the new projector (covered by warranty) was installed in the Station 1 meeting hall. The irrigation system has been blown out and shut down for season.

## BUDGET

FY 2019 is beginning week 16/52 or 30.7% complete. Please see attached information.

## EQUIPMENT

Performed major servicing on Engine 303 and stripped 308 in anticipation of trade in for the new 323. The laptop in 306 required repair as did the Plymovent in Station 2. Ladder 307's broken door step and air conditioning issues were repaired. Ambulance has been ordered and is expected after January 2019.

## OPERATIONS

### ***Car seat installations:***

# September: 9 (-2 from August)

September OT hours: 0 (-2 from August)

September OT cost: \$0 (up \$-114.90 from August)

CPE reimbursement for FY18: \$138,633.20. Next step is "desk review," funds available end of June 2019. **The amount submitted this year was almost 3x those in the past. K. Thut explained that more patients have enrolled in Medicaid and our increase in ambulance rates have contributed to rise.**

## TRAINING

Vigilant Guard Drill – State-wide 2-day exercise in November to test the National Guard's readiness to deploy should several catastrophic events occur at once. Backfill and OT funding will be provided by Homeland Security.

## PLANNING

## COMMITTEES

## MISCELLANEOUS

10/16 – Officers meeting with VFIS training (**Risk management for mid-level managers**)

10/17 – FCAM meeting on Cape Cod

10/25 & 26 – Captains promotional exam

10/29 & 30 EMT refresher at COMM

11/1 – Dispatch meeting with Medflight  
11/12 – Admin closed for Veterans' Day  
11/20 – Firefighter of the Year Award Ceremony  
11/22 – Admin closed for Thanksgiving Day

NEXT MEETING

**Meeting adjourned at 1852 hrs.** The next meeting is scheduled for November 19, 2018 at 1700 hrs.

Respectfully submitted,



Scott Frank, Clerk