

**Centerville-Osterville-Marstons Mills Fire Department**  
**Fire Commissioners' Meeting**  
**November 19, 2018**  
**Minutes**

The Board of Fire Commissioners meeting opened at 1700 hrs. Fire Commissioners Riley and Frank were in attendance along with Chief Winn, Deputy Chief Eldridge, Lt. Davern and K. Thut.

Roll call was taken. A motion was made and seconded to accept the minutes from the October 15, 2018 meeting. Deputy Eldridge proposed revised patient form letters for Comstar to distribute with bills. There was no public comment.

CORRESPONDENCE

PERSONNEL

- C. Schneckloth – out on a back IOD since 8/10/16. Status remains the same. Meeting with Chuck, Ed, 301 and 302 a few weeks ago and introduced Chuck to Retirement Board contacts. Possible 12/1 retirement filing date.

FIRE PREVENTION

Senior Safe program – success and budgetary impact. Senior Safe program begun in 2014. Per Chief Winn it has been hugely successful and valuable. And grown exponentially. The cost to the District has been such that the Chief would like to add additional costs to budget next year.

DISPATCH

As of the end of October we had dispatched 4171 calls for emergency service handled by COMM units in this calendar year. That is 357 calls ahead of the same period a year ago, putting us on a pace to potentially break 5000 for the first time in the District's history. It will certainly be the busiest year ever, with the previous having been 4519 in 2017. In contrast, the call volume 10 years ago in 2008 was 3830.

In addition we dispatched 59 calls for the Cotuit Fire District in October. That is 20 calls less than the previous October, but still up 69 over the previous year after ten months. Total call volume handled by the COMM Dispatch Center through ten months of 2018 stood at 4956.

The recent quarterly dispatch meeting included a presentation from Boston Medflight, with an update on procedures for dispatching that resource, and info on new larger aircraft they have recently put into service. Also discussed was our recent change of contacting Medflight directly instead of through Barnstable County Control to reduce response times and reduce the potential for miscommunication. They are fine with direct contact and agree that it streamlines the process.

## EMS

- Annual Basic EMT Core Competency Course held at COMM. 7 hours of online course work and 13 hours of classroom. Required for all EMT's every 2 years in order to recertify.
- Assisted with the MCI portion of Operation Vigilant Guard at JBCC.
- New ambulance 325 is in production with an estimated delivery of February or March.
- EMS training continues monthly.
- **OEMS inspections went very well.**
- All equipment and supplies are up to date and in good working order.

## BUILDINGS AND GROUNDS

Ongoing leaf removal at all 3 stations. At Station 1: urinal valves repaired and the lavatory drains treated. Also at Station 1 the app bay door closer was replaced and new remotes for station doors ordered. A new fire door at the side entrance was installed and the flagpole halyard repaired and new rope ordered. Wall repair and painting the hallways at Station 1 will continue. At Station 2: Urinal valves and sink valves repaired. Voting setup and taken down on November 6. Station 3's locker rooms bulbs replaced and lavatory drains unclogged.

## BUDGET

FY 2019 is beginning week 21/52 or 40.4% complete. Please see attached information. **Overtime and salary lines are at appropriate YTD amounts.**

## EQUIPMENT

Serviced 303, 324, 325, 326 and 327. Knox locks installed in 303, 326 and 327 which completes all of the apparatus. The front brakes and tires were replaced on 324 and the intake manifold pressure sensor was replaced on 326 and put back in service for the drill at JBCC. 307 was sent to Minuteman for a/c bracket belt.

## OPERATIONS

### ***Car seat installations:***

- # October: 7 (-2 from September)
- October OT hours: 4 (+4 from September)
- October OT cost: \$223.20 (up \$223.20 from September)

Open Burning begins on January 15. All preparations have been made on COMM's end.

## TRAINING

- Vigilant Guard Drill debrief. **Nov. 5 & 6 training on JBCC. MCI component was very successful. Backfill and OT reimbursement will be submitted.**

- Reasonable Suspicion training is being planned for early 2019.
- Officer Training including Employee Evaluation training – Day 1 will be 12/3. **Chief gave overview of the CC Community College upcoming training.**
- First Responder training will be held Feb. 4, 5 & 6

#### COMMITTEES

#### PLANNING

OSHA laws and regulations mandatory beginning February 2019. **Chief gave overview of what will be required in order to ensure compliance. Once the newly formed OSHA committee completes its review, Chief will bring the recommendations to the Fire Commissioners.**

#### MISCELLANEOUS

- Barnstable Co. Fire Chiefs test was held this past Saturday. Out of 202 registrants, 162 showed up. Results will be sent out the beginning of December.
- Firefighter of the Year Ceremony on November 20, 2018.
- Bladder cancer screening on Dec. 12.

#### EXECUTIVE SESSION

**At 1525 hours the Fire Commissioners voted to enter into Executive Session to discuss strategy with respect to collective bargaining or litigation. The regular business meeting will not resume.**

#### NEXT MEETING

The next meeting is scheduled for December 17, 2018 at 1700 hrs. Please accept our invitation to the Admin Christmas Eve Brunch on Monday, Dec. 24th. The more the merrier!

Respectfully submitted,



\_\_\_\_\_  
Scott Frank, Clerk

