

# CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

## MINUTES OF THE PRUDENTIAL COMMITTEE

WEDNESDAY, DECEMBER 19, 2018

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**PRESENT:** Carlton B. Crocker, John Lacoste, Prudential Committee; Judith Sprague, Clerk/Treasurer; Krystal Abrams, Assistant Clerk/Treasurer; Chief Winn, Fire Chief; Craig Crocker, Water Superintendent

The meeting convened at 6:01.

**Public Comment:** None

**Craig Crocker:** Craig stated that they started reading the meters for the semi-annual billing. They will also be putting the Water Quality Report in with the January bills. He asked if there was still thoughts about having a special meeting, and asked if the Chief wanted him to put a public service announcement in the report for it. It was stated that it has not been determined if there will be a special meeting yet. Judy informed Craig that Attorney Doug Murphy is working on the request for proposal for the utility and financial software.

**Chief Winn:** Chief Winn discussed COMMBuys and how we plan to use it for the two already approved items of the station security system and the emergency generator at Station 2. He discussed that we have a representative from COMMBuys for our region who has been helping us get familiar and work the website. Chief Winn also discussed our OSHA compliance, he has a team put together between union members and management to do an audit of all three stations following the paperwork issued by OSHA to make sure we are in compliance. He stated that so far we are coming back way ahead of other municipalities. Lastly, Chief stated we are having First Responder training here, February 4-6 if anyone is interested in taking the class.

**Judy Sprague:** Judy stated that the BAN is all set and refinanced, we paid down \$150,000, it leaves \$450,000 that's owed and we will figure out come this year how much more we will pay down. She also mentioned the auditor will be coming the last week of January to do his final office work and verify information but he has all the reports and is currently working on it. Judy also stated that our tax rate has been set, and approved by the Department of Revenue. It is \$1.78 per thousand for the second half of FY 2019.

**John Lacoste made a motion to approve the minutes of the November 19, 2018 meeting as printed, Carlton Crocker seconded the motion, the motion passed unanimously.**

**Next meeting: January 9, 2019 at 6:00pm.**

**Public Comment:** None

**Carlton Crocker made a motion to adjourn the meeting at 6:27 p.m. John A. Lacoste seconded the motion. It was a unanimous vote.**

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**Krystal Abrams, Assistant Clerk/Treasurer**