

**Centerville-Osterville-Marstons Mills Fire Department**  
**Fire Commissioners' Meeting**  
**March 19, 2018**  
**Minutes**

The Board of Fire Commissioners meeting opened at 1700 hrs. Fire Commissioners Riley, Macallister, and Frank were in attendance along with Chief Winn, Deputy Chief Eldridge, Lt. Davern, FF Dalbec, FF M. Rogers and K. Thut.

Roll call was taken. A motion was made and seconded to accept the minutes from the February 12, 2018 meeting. There were no ambulance waivers nor public comment.

**CORRESPONDENCE**

- Doug Murphy response to EMTs Inc.'s proposal. **After vetting through the District's attorney it was decided not to offer EMTs Inc space to use for classes.**

**PERSONNEL**

- C. Schneckloth – out on a back IOD since 8/10/16, surgery on April 11, 2017.
- T. Miskiv – injured his shoulder on 9/5/17. He had surgery on 10/27/17 and is expected to return late-April 2018.

**FIRE PREVENTION**

Both Inspectors completed monthly fire prevention training in Auburn. This month's Fire Prevention Association of Massachusetts education session was on changes to the 9th edition of the Existing State Building Code. Inspector MacNeely also attended the quarterly Board of Directors meeting for Fire Prevention Association in Milford.

Existing commercial projects still under construction include the following Tradewinds Condominiums – 3 unit building, MSPCA - new building, Seventh Day Adventist Church – new building, EJ Jaxtimer- storage building, and Oyster Harbors Club – new Tennis Building. No new commercial projects were presented at Site Plan Review this month within our District.

This past month a total of 62 permits were issued by the Fire Prevention Office while collecting \$1550.00 in fees. Resale inspections of homes was the most common type of permit (36) and inspection (43). Overall the Fire Prevention Officers completed 245 inspections and/or activities 28 of which were Senior Safe Grant visits.

**BUDGET**

- FY 2018 is beginning week 38/52 or 73% complete. Please see attached information. **Salaries are on target and overtime is at 63%. The overall YTD budget spending is 69.45%.**

**DISPATCH**

In the month of February, COMM units were dispatched to 283 calls for emergency service, which is 62 less than the same month in 2017. Even so, the 2 month total for this year is only down by 3 calls as compared to 2017. We also dispatched 50 calls for Cotuit Fire District in February, which is even with the previous year.

With the 3 storms so far in the month of March, we can anticipate that run numbers for the First Quarter of 2018 will be up significantly. During the most recent storm, had 165 calls over the 3 day period, 72 on 3/13, 53 on 3/14 and 40 on 3/15. In March of 2017 our daily calls for service average was 12 per day.

We also dispatched 46 calls for Cotuit during the 3 days. Cotuit usually averages 3 calls per day in March. COMM dispatched was staffed with a 2nd Dispatcher for most of the storm and aftermath. Floor strength was an extra crew at both Stations 2 and 3, so that each had an engine company and an ambulance crew.

All dispatch equipment work well during much of the storm, the exception being that Comcast and AT&T outages affected the internet and phone system, meaning that paging of personnel was not always possible. In addition those members who have cell phones with AT&T were difficult to reach due to storm damage to the AT&T infrastructure.

### EMS

- Department-wide body armor training was completed with the assistance of Sgt. Mike Riley of the BPD. Equipment to be located on all 4 ambulances. **Two sets of new gear will be placed in each ambulance.**
- Mandatory Massachusetts OEMS Protocol change class to be held this coming week for all 4 groups. Training and implementation are to be completed by April 1, 2018. Training materials made available this past week.
- Regular monthly EMS training continues and is well received.
- All budget EMS requests have been forwarded to Chief Winn for upcoming FY.
- **The preliminary spec for the new ambulance has been received and will be sent out for bid.**
- **Lt. Davern showed a short video of the new Stryker stretchers for the ambulances (now mandatory on new ambulances.) There is an article pending to set up the 3 front-line ambulances with new system including the more secure mounting.**

### BUILDINGS AND GROUNDS

Ongoing winter storm prep and snow/ice removal at all three stations. At Station 2 the exterior pole was sealed and at Station 3 a new dryer vent was installed (storm damage) and the laundry walls were painted. Station 1's hallways on the 2<sup>nd</sup> floor were stripped and waxed as well as new latches installed on the exterior cooler unit. The rear fence at Station 1 needed minor repairs.

### EQUIPMENT

- 307 update - **Mechanic Dave Scott is scheduled to travel to manufacturer to assess progress on refurbishment. Driver training will be required when Ladder returns to station.**
- New ambulance update – **If ordered in May it will arrive in the fall. This will be a slightly smaller ambulance than the**
- Serviced the following vehicles: car 301,302,328 and 329. Ambulances 324,325,326 and 327.
- Replace brakes in car 328 and 329
- Engine 306, replace broken crew door handle, back up alarm and repair broken roll up door.

- Ambulance 324 went to Greenwood for body repair from an accident. It was there from 2/20/18 to 3/1/18
- Install Knox Boxes in 305,306,324 and 327.

## COMMITTEES

## OPERATIONS

Update on recent storm calls/responses.

### ***Car seat installations:***

# February: 10 (+8 compared to January)

February OT hours: 2 (+2 from January)

February OT cost: \$109.71 (-\$120.09 from January)

## TRAINING

Several upcoming classes have been offered to COMM FFs:

March 22 – Company Officers rules & responsibilities – HR case studies in Mashpee

April 26 – Leadership seminar with BPD with Navy Seal Dinnell at CC Community College

May 1-4 – Surface water rescue class hosted by COMM

May 4 – Fireground Situational Awareness class in Brewster

## PLANNING

## MISCELLANEOUS

## NEXT MEETING

The next meeting is scheduled for April 9, 2018 at 1700 hrs.

Respectfully submitted,



Scott Frank, Clerk