

Centerville-Osterville-Marstons Mills Fire Department
Fire Commissioners' Meeting
February 12, 2018
Minutes

The Board of Fire Commissioners meeting opened at 1836 hrs. Fire Commissioners Riley, Macallister, and Frank were in attendance along with Chief Winn, Deputy Chief Eldridge, Lt. Davern, FF Dalbec, FF M. Rogers and K. Thut.

Roll call was taken. A motion was made and seconded to accept the minutes from the January 22, 2018 meeting. There was one ambulance waivers – requested reduction approved. There was no public comment.

Interviews for Lieutenant position(s.) Matt Malone, Gordon Williams and Patrick Hill were interviewed. Pat Hill was offered and accepted the open Lieutenant position.

CORRESPONDENCE

Chief Rhude (Cotuit) asked if COMM FD was interested in acquiring their 2001 breaker. The benefit would be a commercial cab in a high water vehicle. Chief Rhude also asked if we would be willing to officially agree to loan them an ambulance when theirs is OOS (if it is available.) Cotuit would use

PERSONNEL

their own meds and monitors.

- C. Schneckloth – out on a back IOD since 8/10/16, surgery on April 11, 2017.
- T. Miskiv – injured his shoulder on 9/5/17. He had surgery on 10/27/17 and is expected to return late-April 2018.
- Ryan Scott will begin the 10-week Recruit Training in Stow on February 26th. Graduation is scheduled for May 11th.

FIRE PREVENTION

Both Inspectors completed monthly fire prevention training in Auburn. This month's Fire Prevention Association of Massachusetts education session was on maintenance of performance based fire protection systems. Additionally, both inspectors completed CPR recertification.

Existing commercial projects still under construction include the following Tradewinds Condominiums – 3 unit building, MSPCA - new building, Seventh Day Adventist Church – new building and EJ Jaxtimer-storage building. The only new proposal for our district that came before Site Plan Review this month was a submittal for an automated bagged ice vending machine at the Centerville Shopping Center.

This past month a total of 73 permits were issued by the Fire Prevention Office while collecting \$1825.00 in fees. Resale inspections of homes was the most common type of permit (41) and inspection (35). January 1st marked the beginning of mandatory fees per visit for resale inspections, very early

indications have shown an increased effort on most agent's parts to comply with the regulations on the 1st visit. Overall the Fire Prevention Officers completed 188 inspections and/or activities 24 of which were Senior Safe Grant visits.

BUDGET

- FY 2018 is beginning week 33/52 or 63.5% complete. Please see attached information. **Line 5110 – FF Salaries at 61.7% and OT is at 51.86%. The general maintenance budget is at ~42% YTD.**
- Budget FY19 – updates. **Chief handed out a proposed budget w/o increases in salaries & wages however he is proposing adding money to the “legal fees” budget line and emergency medical equipment (both of which have had an uptick in spending.) Proposed articles include a new ambulance, EMS Officer vehicle, SCBA equipment, AEDs and Lukas devices, mandated upgrade to the radio system and ambulance stretchers. Fire Commissioners approved Chief proposing the above at the next Prudential Committee meeting. A discussion regarding protection of boats in the Crosby Boat Yard harbor including a fundraiser for a fire boat.**

DISPATCH

After a record setting 4519 calls for emergency service during 2017, the upward trend continued into January, with 390 calls dispatched and handled by COMM units during the month. Of those, 264 were rescue or medical related and 126 fire or service call related. That is 59 more calls than the previous January, and 11 more than the previous busiest January which was 2015. In addition we handled 81 calls for Cotuit during January, an increase 27 over the previous January.

Open Burning Season began on January 15th. As of this writing we are 22 days in, and only 4 days have been unacceptable for burning.

Dispatch Training Coordinator Laurie Motte is working on updating the Skills List for Dispatcher Training to reflect changes in recent years to equipment, required tasks, and software. Primarily for potential new hires and new Spare Dispatchers, also a useful tool for present Dispatchers and Spares to remain up to date and consistent from shift to shift. **Deputy discussed the purchase of the NICE recorder replacement from the 911 Upgrade article (~\$15k).**

EMS

- Handtevy Pediatric System has been ordered and should arrive shortly with training to follow.
- EMT recertification process for many members continues with no major problems.
- Planning an MCI drill delivered to each group led by Capt. Burchell and myself.
- Regular monthly EMS training continues.
- No other significant items to present at this point.

BUILDINGS AND GROUNDS

At Station 1, the men's shower head needed repair, the FF kitchen floor was stripped and waxed and the elevator lights were converted to LED. All three stations required plumbing and electrical changes to the laundry rooms in order to accommodate new gear washing machines. Preventive maintenance on the heating systems was performed by Wilkinson at all stations and several minor repairs done. The bulbs in the traffic lights at Station 1 have been changed. **Boiler at Station 3 repairs will be around \$6k.**

EQUIPMENT

324 went to Greenwood to have accident damage repaired and Dave replaced a gasket and had bench seat replaced (due to rips.) Cross-lay nets for all 4 engines were ordered to keep hose from falling off. An auxiliary fuse panel was installed on 325 and the rear door handle was replaced (tough job.) At Station 1 the 327 bay air drop regulator was replaced and electronic repair records were updated. Dave was able to use the Servicemax software purchased last year to define and clear an emissions code in 326, getting it back on the road in less than 24 hours.

COMMITTEES

OPERATIONS

Car seat installations:

- # January: 2 (-11 compared to December)
- January OT hours: 2 (-2 from December)
- January OT cost: \$109.71 (-\$109.21 from December)

TRAINING

COMM hosting:

- Urban Interface Training with DCR March 12-19
- In conjunction with CIEMS a "GRIN" class, March 13-15
- Water rescue class – May 1-4, 2018.

PLANNING

MISCELLANEOUS

- FCAM Professional Development Conference on 2/27, 2/28 and 3/1. 14 COMM personnel will be attending and coverage will be announced.

EXECUTIVE SESSION

At 2118 hrs, the Board of Fire Commissioners will go into executive session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the

bargaining or litigating position of the public body and the chair so declares. **Roll call was taken and vote was unanimous.**

NEXT MEETING

Meeting was adjourned. The next meeting is scheduled for March 19, 2018 at 1700 hrs.

Respectfully submitted,



Scott Frank, clerk

Typed by K. Thut