

**Centerville-Osterville-Marstons Mills Fire Department**  
**Fire Commissioners' Meeting**  
**June 19, 2017**  
**Minutes**

The Board of Fire Commissioners meeting opened at 1709 hrs. Fire Commissioners Riley, Macallister, and Frank were in attendance along with Chief Winn, Deputy Chief Eldridge, Lt. Arrascue and K. Thut.

Roll call was taken. A motion was made and seconded to accept the minutes from the May 15, 2017 meeting. There was one ambulance waiver and no public comment.

**Chief Winn was presented with the Patriot Award by Lt. Sabatinelli.**

CORRESPONDENCE

PERSONNEL

- C. Schneckloth – out on a back IOD since 8/10/16, no return date imminent.
- R. O'Melia – out on back IOD since 2/16/17. Returned to work (full duty) June 15.
- Z. Hunter – 5/18/17 injured his knee. First shift is today, 6/19.
- D. Scott – injured his back on 6/7/17. He missed two days of work and will have ongoing physical therapy.

FIRE PREVENTION

On May 9<sup>th</sup> for the 2<sup>nd</sup> year in a row the monthly Fire Prevention Association Meeting was held at the Oyster Harbors Club in Osterville. Over 100 Fire Prevention Officers from around the state attended this meeting. The educational portion was a review of permitting and inspections for fireworks events as that season will be upon us very soon.

For commercial buildings already under construction the Craigville Beach Bath House interior renovations were finally completed in time for Memorial Day Weekend. The Tradewinds Condominium final building is slowly but steadily moving forward with completion scheduled for this summer. The new MSPCA building which had been in a holding pattern the last couple months is apparently ready to move forward with a new contractor JK Scanlan. Land clearing is scheduled for mid to late June. Stuart Bornstein has received approval from the town to convert two existing office buildings at Windmill Square in Marstons Mills to two bedroom apartments for each building. Finally, Crisp II 770 Main Street Osterville in their final stages of renovations at the former JJ's Roast Beef unit.

This past month a total of 105 permits were issued by the Fire Prevention Office while collecting \$2522.00 in fees. Resale inspections of homes was the most common type of permit (66) and inspection (95). Resale inspections traditionally peak in May and this year appears to be no exception. Overall the Fire Prevention Officers completed 310 inspections and/or activities 16 of which were Senior Safe Grant visits.

BUDGET

- FY 2017 is beginning week 51/52 or 98% complete. Please see attached information submitted by Sandra Mackey. **The salary line was discussed as there was an early posting of the next payroll resulting in what looked to be a possible deficit to end the fiscal year. Chief requested the Fire Commissioner's approval for two encumbrances: 1. Tactical gear on each ambulance (2 helmets & 2 vests) for under \$12k and 2. Electronic knox lock boxes on each vehicle (\$1k each.)**

## EMS

The roughly 30 COMM members that attended the Active Shooter Drill on May 30<sup>th</sup> focused on the following: MCI, bleeding control, unified command and rescue taskforce. The rescue task force portion which includes learning to work with the Police was somewhat new to all and this drill was effective in providing practice and new knowledge. One area of challenge for COMM was communications in the “warm zone” to the command post. Any upcoming drills will improve such. The Drill was so successful that COMM has received at least 5 inquiries from other departments wanting to plan their own drills. Capt. Burchell is planning an MCI drill (in-house only), that can focus more on triage and tagging, to be held in the next few months. **Chief Winn gave a detailed overview of the training day including the ultimate goal of having all of the different towns and departments have the same state-mandated training.**

### Important notes from last month:

- there were a few significant calls that required Medflights or trips to South Shore Hospital (typical for summer)
- COMM's CISM team was used after the BPD officer hit the pedestrian
- the 911 cutover did not affect our ability to provide emergency medical treatment for our citizens.

There is currently a nationwide drug shortage due to lack of packing materials. This has not yet affected COMM's inventory numbers however it has complicated the process of re-filling as the practice is now requiring an exchange of used for new, and in person.

## DISPATCH

During the Month of May COMM units were dispatched to 382 calls for emergency service. That is an increase of 43 calls when compared to the previous May. The 5 month total for 2017 is 1685, an increase of 43 calls over the same 5 months of 2016. Of the 382 calls for May 2017, 275 were rescue related, 107 fire or service call related. Additionally COMM dispatched Cotuit FD apparatus to 80 emergency calls in May, an increase of 4 over the previous May.

After several delays, the vendor made cutover to NG-911 on June 2nd. It took a few days to get some of the features working, most notably the CAD spill, which brings the data automatically into the Symposium Dispatch Program. That feature is now working well. Deputy Eldridge is working with a vendor to get the 911 phone speakers working again, as there was a compatibility issue with the NG-911 Equipment. This feature allows crews in the station to hear the calls in progress, allowing for faster response times. – Bill Monroe

**Deputy Eldridge and Chief Winn emphasized that the entire process for the cutover to digital 911 was poorly handled. There were four changes of dates and untested equipment. Deputy Eldridge had arranged for all interested/affected parties to be available for the cutover. It has now been completed.**

## BUILDINGS AND GROUNDS

Summer mowing has been on-going due to our lush spring. Efforts have been made on the cleaning of the mulch beds and landscaping issues at all three stations. At Station 1 new flower pots and a new picnic table have been installed. The grass area near the handicapped parking area has been reseeded and is coming in very good. In the wet area by the chiller grass has been removed and stone added. Cracks have been sealed in the asphalt and the red ants have been eradicated. Mildew and stains on the siding and trim of Station 3 have been cleaned.

## EQUIPMENT

The diagnostic wires on 304 had never been connected. This has been rectified as has the steering. All of the repairs were covered by Pierce. 307 has been serviced and the all-wheel steer alignment has been fixed. The liquid spring suspension was repaired by Greenwood and Steve Gray from Portland North drove it to Maine to diagnose the check engine light. Ultimately it was the float level sensor in the urea tank that was bad. The air conditioner in 324 was broken and recalled. Greenwood fixed it however it is now "throwing a code" and will return next week. The new ambulance is getting rave reviews from FFs: "best ambulance I've ever ridden on." The dive truck would not start is currently OOS getting a new fuel pump but it will be returned to service next month.

## COMMITTEES

### PLANNING

### OPERATIONS

- Custodian Joe Desrosiers is requesting a change to his working hours for the summer months. **The Fire Commissioners approved this temporary change to Joe's work schedule.**
- MOU re wages for Local 59 (see attached.)
- # of car seat install customers: 11  
# of overtime hours: 12

## TRAINING

## MISCELLANEOUS

Medicaid (CPE) reimbursement received in the amount of \$50,592.05.

Open Meeting Law Guide to be handed out. **Chief Winn passed out copies of the Open Meeting Law Guide. Each Fire Commissioner signed an acknowledgement of such.**

NEXT MEETING

**The meeting was adjourned at 1800 hrs.** The next meeting is scheduled for July 17, 2017 at 1700 hrs.