

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

MINUTES OF THE PRUDENTIAL COMMITTEE

WEDNESDAY, SEPTEMBER 16, 2015

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PRESENT: Carlton B. Crocker, John A. Lacoste, and David V. Lawler, Prudential Committee; Michael Winn, Fire Chief; Judith Sprague, Clerk/Treasurer; Melissa Abrams, Assistant Clerk/Treasurer.

Also Present: Byron Eldridge, Deputy Chief; Enrique Arrascue, Local 2346; Thomas Long, Local 2346

The meeting convened at 6:08 p.m.

Public Comment: None

Craig A. Crocker: Not Present

Chief Winn: Since Captain Paul Rhude retired, Lt. Brian Morrison was promoted to Captain and EMS Officer Jason Davern is the new Lieutenant. Also, since Charles Faria retired, we have a new custodian, Andrew Ramos who started September 14, 2015 and he is doing a great job. There was a transcription error (aka Scriveners error) in the Local 2346 Contract dated July 1, 2012 through June 30, 2015. Due to this Scriveners error, about 8-9 employees were underpaid for the Fiscal Years of 2014 and 2015. Paul Hodnett has mapped out a process to proceed in correcting this error. The Chief is about 80% done with the figures. Once a final dollar amount has been determined, Carlton has requested that a letter is written by the Chief and the auditor, Bill Fraher, before it is finalized. Also, a motion **“To Transfer funds from the Reserve Fund, c.41, s5CT to pay for Unforeseen Raises”** was previously written by Attorney Murphy and read at the meeting by David V. Lawler.

David V. Lawler made a motion that the Prudential Committee:

- 1. Finds that there exists a previously unforeseen obligation to pay incentive raises to certain employees which were collectively bargained for and agreed to be incorporated in the Collective Bargaining Agreement (the “Agreement”) covering fiscal years FY14 and FY15 which obligation is in the aggregate amount “to be determined” (the “Raises”) and**
- 2. Finds that the bulk of employee raises during the period covered by the Agreement have been timely implemented but that in fiscal years FY14 and FY15 implementation of the Raises for a small number of employees (i.e. TBD) were inadvertently, owing to a scriveners error and not as a result of any disagreement or insufficiency of appropriation for such Account, not paid; and**
- 3. Finds that all fire department personnel salary and wages are appropriated under a single line item entitled the Fire Operations and Maintenance Account (the “Account) and the sum to be**

- transferred is not in excess of the appropriation (as that term is employed in G.L. c44, s31) voted by the Annual District Meeting to the Account during each of the pertinent fiscal years; and
4. Does hereby authorized and direct the Treasurer to effect transfer of the sum “to be determined” from the Reserve Fund to the Account to fund and upon satisfactory (to the Treasurer) substantiation of the amount owed to each employee, to pay the Raises during the current fiscal year.

John A. Lacoste seconded the motion. It was a unanimous vote.

Judy Sprague: We need to establish a Personnel Policy Handbook Committee which will consist of one member from each department including the Locals. Judy suggested that each department start thinking about who will be on the Committee. The Barnstable Town Hall faxed over a new revised meeting posting form. However, after the Prudential Committee reviewed it, it was determined that we will keep our original format because the new one pertains to departments within the Town Hall and our current one is more detailed. Since the lease on the old Ricoh copier had expired, we have leased a new and upgraded copier. Prior to the old copier being removed, the hard drive was removed and placed in the vault to keep the confidential information secure from all the previous scans. Bartholomew’s Annual Report was passed out. The Prudential Committee approved a transfer of funds in the amount of \$734,000.00 to the OPEB account. Still no credits on our streetlight bill so Judy will do a follow up. The Prudential Committee approved a 2.5% raise for Judy and Melissa for Fiscal Year 2016 which will go retro back to July 1, 2015.

Minutes: John A. Lacoste made a motion to accept the minutes of August 5, 2015 as printed. David V. Lawler seconded the motion. It was a unanimous vote.

Next Meeting: Wednesday, October 21, 2015 at 6:00 p.m.

Public Comment: None

Carlton B. Crocker made a motion to adjourn the meeting at 7:01 p.m. John A. Lacoste seconded the motion. It was a unanimous vote.

Melissa Abrams, Assistant Clerk/Treasurer