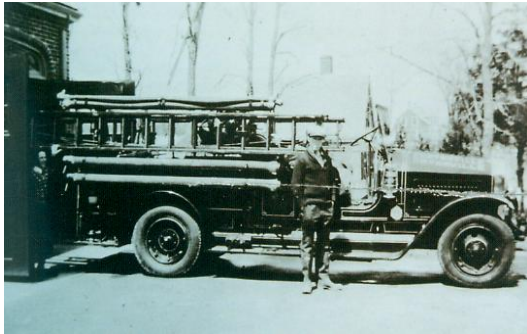


**CENTERVILLE-OSTERVILLE-MARSTONS MILLS  
FIRE DISTRICT  
WWW.COMMFIREDISTRICT.COM**

**2015 ANNUAL REPORT**

**2016 ANNUAL DISTRICT MEETING**



**90 Years of Service**



**1926 – 2016**

**WARRANT INFORMATION NIGHT**

Centerville Fire Station  
Route 28, Centerville  
**WEDNESDAY, MAY 11, 2016**  
**7:00 PM**

**ANNUAL ELECTION**

Centerville Fire Station  
Route 28, Centerville  
**MONDAY, MAY 16, 2016**  
**8:00 AM – 7:00 PM**

**ANNUAL MEETING**

West Villages Elementary School  
Osterville-West Barnstable Road  
**TUESDAY, MAY 17, 2016**  
**7:00 PM**





**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT  
DISTRICT OFFICERS  
PRUDENTIAL COMMITTEE**

Carlton B. Crocker, Chairman	Term Expires 2017
John A. Lacoste	Term Expires 2018
David V. Lawler	Term Expires 2016

**CLERK/TREASURER**

Judith C. Sprague

**BOARD OF WATER COMMISSIONERS**

Peter Hansen	Term Expires 2017
Kevin Medeiros	Term Expires 2018
Scott Crosby, Chairman	Term Expires 2016

**WATER SUPERINTENDENT**

Craig A. Crocker

**BOARD OF FIRE COMMISSIONERS**

Mark Macallister, Chairman	Term Expires 2017
Scott Frank	Term Expires 2018
Edward P. Riley	Term Expires 2016

**FIRE CHIEF**

Michael J. Winn

**DEPUTY CHIEF**

Byron L. Eldridge

**INFORMATION SYSTEMS**

Corporate IT Solutions

**MODERATOR**

Charles Sabatt	Term Expires 2018
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## **CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**

### **REPORT OF THE PRUDENTIAL COMMITTEE**

The Prudential Committee of the Centerville-Osterville-Marstons Mills Fire District consists of three elected members who are responsible for the general management of District affairs. The Committee serves as the Chief Executive Officers of the District.

We encourage your active participation in the District election, May 16, and Annual Meeting, May 17, and remind resident voters to partake in the democratic process with your direct voice.

#### **DUTIES**

The duties of the Prudential Committee include, but are not limited to, calling elections and District meetings, overseeing fiscal expenditures, approving contracts for goods and services, responsible for labor contractual agreements and are responsible for the general direction and supervision of the Information Systems Department.

COMM continues to outsource the Information Systems requirements to Corporate IT Solutions. District officials remain highly satisfied with the concept of "outsourcing" of IT functions, as well as with Corporate IT Solutions, who have provided us with top professional and skilled 24/7 management.

The IT/Computer Committee comprised of all District department heads, elected officials and union representatives continues to meet on an as needed basis. The day to day IT operations of the District are overseen by Deputy Chief Byron Eldridge and Captain Richard Sargent, who together work the hands on implementation and maintenance of the IT equipment.

#### **AMBULANCE BILLING**

For the past 18 years the Fire Department has benefited from the proceeds of ambulance billing. The total amount collected as of April 1, 2016 is \$18,380,320.53. In fiscal year 2017, those funds will offset the expenses of the ambulance/rescue service by \$1,347,823.53.

Comstar, the District's billing provider, continues to recommend the District adjust the rates which COMM will continue to do. Rates must be adjusted annually to reflect increases in operating costs for fiscal year 2017. Comstar has provided the District with information on rate structure and setting patterns.

## **STREETLIGHTS**

We are in the final stages of conversion of the District's streetlights from sodium to LED. The negotiations continue regarding the credits that are due to the District as a result of the Cape Light Compact contract. Hopefully, this will be resolved in the near future. However, we are seeing a tremendous savings in our monthly usage due to the high efficiency, low energy usage of the LED lights. As always we continue to advise you that if you see a malfunctioning streetlight to contact the Prudential Office at (508) 790-2375 extension 2 to report the outage with the pole number and the location.

## **ENERGY OPTIONS**

Gasoline and diesel fuel prices bid through the Barnstable County Collaborative were accepted by the District in late February. Noonan Brothers of Worcester was selected as low bidder for fiscal 2017. COMM again selected the OEP (Operating Expense and Profit) option. That means whatever the price at that delivery date will be "marked up" above that "Boston low price posted in the Journal of Commerce on that certain delivery date". Gasoline came in at .065, down from .089 in FY2016. Diesel was also down from .09 in FY2016 to .08 for fiscal 2017.

National Grid will be our supplier of natural gas for 2017. Prices are down and reflected in this choice to stay with National Grid. The District has not yet selected an electricity supplier for fiscal 2017 and beyond. The current supplier contract ends in August of this year. For the last 2 years COMM supplier cost was .0965 per kilowatt hour. Although .0965 was a good price in fiscal years 2015/2016, District officials believe better pricing will come with a new contract.

All in all operating energy cost are below the fiscal year 2016 levels.

## **AUDIT**

Our auditor, Bill Fraher, CPA of Boston, Massachusetts has completed the audit for fiscal year 2015. Copies of the audit are available by request at the District office.

## **CAPITAL IMPROVEMENTS – REAL PROPERTY**

Last years' District Meeting voted in Article 21 which provides funds for capital improvements. The projects have begun.

At Station 3 Marstons Mills exterior repair work was done at grade level of the main entrance and at the rear personnel entrance. An LED light fixture was installed at the rear of the apparatus bay to cast more light on the parking lot for general safety and security reasons. Station 2 Osterville had installed fencing along Fire Station Road and noise abatement materials in the apparatus bays. Headquarters station in Centerville has started projects in the firefighter bunk room/kitchen sections with the install of ceiling tiles, painting, carpet cleaning, etc. Hall and other common areas will be addressed after bunk rooms. There is a replacement kitchen countertop scheduled for early April. Work in that section will continue with needs in

bathrooms, showers, etc. until completed. All baseboard in the bunk room/hallways have been removed and will be replaced with new after flooring is cleaned and/or replaced.

### **OPEB TRUST UPDATE**

COMM Fire District has been investing the long-term portion of its OPEB liability since May 14, 2014 with Bartholomew & Company, Inc. based in Worcester, MA. COMM Fire District has set aside \$1,108,816.13 towards this long-term liability that represents our commitment of paying our employees' health care benefits in retirement. Investing efforts have generated \$26,559.28 since inception through March 31, 2016.

### **LABOR RELATIONS**

The very purpose of the COMM District is to service and protect the health, safety and property of the District's citizens, and to provide them with clean, flowing, potable water. This is accomplished only through the dedicated and professional services of the District's employees. Our labor force is our most important asset to ensure emergency response and assistance to the citizens and to ensure a safe and clean water supply.

At present, the firefighters, dispatcher personnel and the Fire Department union for civilian employees are under contract. Good faith negotiations are ongoing with the union for the Water Department employees.

### **NEW INITIATIVES**

District retirement assessments are leveling off as their investments have shown profitable returns, but the State is still reviewing the accounting practice of City, Town and Districts regarding reserves for retired employees' benefits. The benefit cost of current and retired employees has been spiraling. The Prudential Committee is working with the Fire Commissioners and Water Commissioners to identify sustainable benefits for our employees, while considering taxpayer concerns. The Prudential Committee has established a reserve account, OPEB Liability Trust Fund, beginning in fiscal year 2014 with Bartholomew & Company. The Water Department is contributing a portion of the Trust monies attributed to their liability. We are using a very conservative investment policy so as to protect any funds put into the fund for future use to cover retirees post employee benefits. This initiative is a necessary step based on GASB (Government Accounting Standards Board) 45 in order to maintain the District's Triple A bond rating, thus ensuring taxpayers affordable interest rates on our capital improvement programs into the future.

## **COMMENTS**

We would like to thank our Clerk/Treasurer Judith Sprague, Assistant Clerk/Treasurer Melissa Abrams, Fire Chief Michael J. Winn, Deputy Chief Byron Eldridge, and the Board of Fire Commissioners, Water Superintendent Craig A. Crocker, and the Board of Water Commissioners and Charlie Faria, the Fire Department's Custodian, who retired this year.

Respectfully submitted,

THE PRUDENTIAL COMMITTEE

Carlton B. Crocker, Chairman

John A. Lacoste

David V. Lawler

## **PRUDENTIAL OPERATIONS PERSONNEL**

Judith C. Sprague, Clerk/Treasurer (June 2003)

Melissa Abrams, Assistant Clerk/Treasurer (September 2010)



## **CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT REPORT OF INFORMATION SYSTEMS**

The District's computer system continues to be a valuable resource for all District departments. The IT Department's mission is to provide the Fire District with a communications infrastructure capable of handling current and future technology requirements. It is imperative that the system be capable of providing accurate and timely information in emergency situations. The District continues with day to day operations contracted to an outside vendor to allow better overall management, security, service and control. This provides the District computer system with 24 hour, state of the art monitoring and management. The employees have 24/7 access to service and troubleshooting help. The service also provides up to date security and virus protection. The District-wide Computer Committee has met and continues with guiding the districts future needs, to oversee the budget and make recommendations to the system. The District has made and will continue to make upgrades and changes as need to keep the system running smoothly and up to date. The projects completed in the past fiscal year are noted below.

This next fiscal year The District will continue with upgrades and improvements to the system and infrastructure to continue the goal of having an up to date and efficient system. The next year's projects for FY 17 are listed below.

### **THE CURRENT IT NETWORK CONSISTS OF THE FOLLOWING:**

- 47 workstations, 15 of which are mobile.
- 10 servers, including 1 main server, 1 back-up server and 8 virtual servers.
- 4 firewalls, one firewall to handle each facility, water dept. and 3 fire stations.
- 1 firewall dedicated to the email server only.

### **PROJECTS COMPLETED FOR FISCAL YEAR 2016**

Upgrade of server software  
Upgrade of servers  
Continued upgrade of workstations  
Upgrade of back-up system

### **PROJECTS PROPOSED FOR FISCAL YEAR 2017**

Upgrade of CAD mapping and occupancies  
Upgrade of workstations  
Review of future needs and upgrades

Respectfully Submitted for the  
INFORMATION SYSTEMS,  
Byron L. Eldridge, Deputy Chief



**May 19, 2015**  
**NOTICE OF THE ANNUAL MEETING**  
**AND**  
**ANNUAL MEETING WARRANT**  
**Centerville-Osterville-Marstons Mills Fire District**  
**Town of Barnstable**  
**Commonwealth of Massachusetts**

In accordance with the foregoing Warrant, the eighty-ninth Annual District Meeting of the Centerville-Osterville-Marstons Mills Fire District was held at the West Villages Elementary School, Osterville-West Barnstable Road, Marstons Mills, Massachusetts, on Tuesday May 19, 2015 at 7:00 p.m.

Moderator, Charles M. Sabatt, called the meeting to order at 7:15 p.m. after attaining a quorum. Judith C. Sprague, District Clerk, then read the call and return of the Warrant. With voters present and having a copy of the Warrant for this meeting, a motion was made and seconded to omit the reading of the individual Articles of the Warrant.

**Acting Under:**

**ARTICLE #1.** Upon a motion duly made and seconded, it was unanimously voted to accept the Reports of the Prudential Committee, Information Systems, Fire Commissioners, and Water Commissioners.

**ARTICLE #2.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$1,250.00 (Twelve Hundred Fifty Dollars) to pay a previous year unpaid invoice to:  
UL LLC, 75 Remittance Drive, Suite #1524, Chicago, IL 60675-1524.

**ARTICLE #3.** Upon a motion duly made and seconded, it was unanimously voted to increase the yearly stipend of the elected Chairman of the Prudential Committee from \$3,000.00 to \$4,000.00.

**ARTICLE #4.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$3,574,343.21 and to transfer from income of the Water Department \$642,492.79 for Fiscal Year 2016 for the ordinary operating expenses of the Prudential Committee Operation, to be expended under the direction of the Prudential Committee.

**ARTICLE #5.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the income of the water department the sum of \$1,928,000.00 for the ordinary operating expenses of the Water Department for Fiscal Year 2016.

**ARTICLE #6.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$6,150,624.78 and transfer from the income of the Ambulance Account the sum of \$1,184,135.78 for the ordinary operating expenses of the Fire Department for Fiscal Year 2016.

**ARTICLE #7.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$212,500.00 for Fiscal Year 2016 for the ordinary operating expenses of

the Information Systems Department, to be expended under the direction of the Prudential Committee.

**ARTICLE #8.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the income of the Water Department the sum of \$238,203.32, to pay maturing debt of the Fire District incurred by or for the Water Department; and to raise and appropriate the sum of \$407,262.00 and transfer from the free cash of the District the sum of \$470,238.00 for a total sum of \$877,500.00 for other maturing District bonds and notes, to make a grand total of \$1,115,703.32 for Maturing Debt, as it becomes due and payable during Fiscal Year 2016.

**ARTICLE #9.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the income of the Water Department the sum of \$43,962.07, to pay accruing interest on the debt of the Fire District incurred by or for the Water Department; and to raise and appropriate the sum of \$16,717.48 for accruing interest on debt of the District incurred other than by or for the Water Department, making a total of \$60,679.55, for the payment of Accruing Interest on bonds and notes as it becomes due and payable during Fiscal Year 2016.

**ARTICLE #10.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$36,785.00 to be paid, in accordance with M.G.L. c.41 Section 108B or other applicable law, to the Town of Barnstable as compensation for assessors, tax collectors and any certified collectors expenses incurred on behalf of the District, for the fiscal year ending June 30, 2016, said funds to expended under the direction of the Prudential Committee.

**ARTICLE #11.** Upon a motion duly made and seconded, it was unanimously voted to authorize the Prudential Committee to employ an outside auditor to audit the books and accounts of the District, including those of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2015.

**ARTICLE #12.** Upon a motion duly made and seconded, it was unanimously voted to authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2016, as permitted by the Massachusetts General Laws, Chapter 44, Section 53F, as amended.

**ARTICLE #13.** Upon a motion duly made and seconded, it was unanimously voted to indefinitely postpone this article.

**ARTICLE #14.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$100,000.00 and to appropriate the release of surplus overlay funds from the Town of Barnstable of \$600,000.00 for a total of \$700,000.00 for the Other Post-Employment Benefits (OPEB) Liability Trust for the District's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 statement with the approval of the Prudential Committee.

**ARTICLE #15.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$64,000.00 to purchase and implement hardware and software upgrades to the District network computer system, said funds to be expended under the direction of the Prudential Committee.

**ARTICLE #16.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$46,000 to purchase a new four wheel drive sport utility vehicle with necessary radio, emergency lights and siren and other related equipment and to sell or trade the existing 2005 four wheel drive sport utility vehicle, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee.

**ARTICLE #17.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$51,200.00 for the purchase of five (5) SCBA (Self Contained Breathing Apparatus), five (5) comprehensive sets of bunker gear, and standardized helmet front pieces ensuring the ability to quickly and consistently identify our members on an emergency scene, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee.

**ARTICLE #18.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$22,000.00 to purchase two (2) new rigid hull inflatable emergency response boats with 30 horse power motors and trailers and to sell or trade the two (2) existing 14 foot Boston Whaler response boats currently in use, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee.

**ARTICLE #19.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$30,000.00 to purchase three (3) thermal imaging cameras and to sell, trade or dispose of three (3) 15 year old thermal imaging cameras, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee.

**ARTICLE #20.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$60,000.000 to purchase the necessary state mandates E911 Secondary Public Safety Answering equipment, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee.

**ARTICLE #21.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$190,000.00 to effect maintenance and repairs of the Fire Stations of the District, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee.

**ARTICLE #22.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$325,000.00 for the labor and materials necessary for water service installations, repairs to the water system, leak detection, tree/brush removal, meter replacements, hydrant relocations, replacement of undersized and older piping, water mains extensions and other related upgrades on Huckins Neck Road and others within the system, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

**ARTICLE #23.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from system development charges a sum of \$38,000.00 and a sum of \$10,000.00 from the water surplus account for a total sum of \$48,000.00 for the labor and materials necessary for the improvements of electrical, mechanical, process controls and other related equipment to the Tank facility located off Tower Hill Road, Osterville, said funds to be

expended under the direction of the Board of Water Commissioners with approval of the Prudential Committee.

**ARTICLE #24.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$118,500.00 for the labor and materials necessary for the purchase and installation of three standby generators and related equipment to be installed at two facilities located off Old Falmouth Road and one at the tank site facility located off the Service Road, said funds to be expended under the direction of the Board of Water Commissioners with the approval of the Prudential Committee.

**ARTICLE #25.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$34,000.00 to the Other Post-Employment Benefits (OPEB) Liability Trust Fund to apply to the Water Department's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 statement with the approval of the Prudential Committee.

**ARTICLE #26.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate from the water surplus account the sum of \$47,000.00 and to re-appropriate from Article #15 and Article #16 from the May 20, 2014 Annual District Meeting the remaining balances of \$12,970.24 and \$80.68, respectively, for a total sum of \$60,050.92 for the purchase of two mid-size four wheel drive pick-up trucks and related equipment, and to sell or trade a 2005 Chevrolet truck and a 2006 Chevrolet truck, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Water Commissioners with the approval of the Prudential Committee.

**ARTICLE #27.** Upon a motion duly made and seconded, it was unanimously voted to change the District By-Laws Article V Section 6 as follows,

**“Information Technology System**

- (A) The District, acting by and through the Prudential Committee and in compliance with any applicable procurement procedures may contract with an outside vendor for managed Information Technology Services, including on-site engineering, information security and other selected professional IT services related to the operation and maintenance of the District's internal network, software and hardware as well as any or all interfacing systems and services (collectively, “Network Services”).
- (B) Any contract between the District and Network Services vendors shall be memorialized in a mutual writing agreed by the Prudential Committee and the managed IT vendor. The contract terms shall include, but not by way of limitation, vendor compensation, security, privacy and confidentiality obligations and assurances; and also if warranted in the judgment of the Prudential Committee, appropriate forms and limits of insurance; and furthermore such other terms as the parties may agree to.
- (C) The Prudential Committee shall conduct an annual Network Services vendor review.
- (D) The Prudential Committee in the exercise of its discretion and as an option to and in lieu of the process described in (A), (B) and (C) above may appoint a Director of Information Technology whose qualifications and powers and duties shall be as delineated in the District Personnel Code and to the extent applicable, as provided in Massachusetts General Laws. The Director shall be appointed on the basis of merit

- and ability for an initial probationary term of one (1) year during which probationary term he/she may be removed for cause or for no cause. Following satisfactory completion of the (1) year probationary period, as it may be extended, the Director may be appointed to a regular position by vote of the appointing authority. If the Director shall be appointed to a regular position, the appointee shall thereafter be given an annual review but may be removed at any time, for just cause and after a public hearing as set forth in Article X of the By-Laws.
- (E) Should an individual be appointed, the Director shall be deemed entitled to all the same benefits granted to other employees of the Prudential Committee and any other benefits as the Prudential Committee may deem appropriate to the exercise of his/her duties.
  - (F) Compensation, duties, supervision and responsibilities of the Director of Information Technology shall be as established by the Prudential Committee from time to time.
  - (G) The Prudential Committee will have the authority to exercise its discretion in a third option that will combine option (A) and (D).”

**Upon a motion duly made and seconded, it was unanimously voted to adjourn the Annual District Meeting at 7:52 p.m.**

A TRUE COPY ATTEST:  
Clerk/Treasurer, Judith C. Sprague  
Centerville-Osterville-Marstons Mills Fire District

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT  
CENTERVILLE, MASSACHUSETTS

SUPPLEMENTARY INFORMATION

COMPOSITION OF TREASURER'S CASH

Year Ended June 30, 2015

Composition of cash including cash equivalents and term deposits  
at end of year:

Petty Cash		\$ 750
Interest bearing deposits with rate of interest:		
Rockland Trust - Money Market	0.05%	2,491,902
Rockland Trust – Payroll Account	0.05%	25,358
Rockland Trust – Vendor Account	0.05%	64,660
TD Bank – Capital Projects	0.15%	16,558
Cape Cod Five Cents Savings Bank - Term deposit	1.49%	32,073
Century Bank – Money Market	0.30%	1,533,012
Cape Cod Five Cents Savings Bank – Cert. of Deposit	0.25%	1,313,278
Bristol County Savings Bank – Money Market	0.25%	362,952
Bartholomew & Co. – OPEB Trust	N/A	385,993
Cape Cod Five Cents Savings Bank – Money Market	0.20%	404,367
Total Cash		<u>\$ 6,630,903</u>

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**

Statement of Net Position

June 30, 2015

<u><b>ASSETS</b></u>	<b>Governmental Business-type</b>		<b>Total</b>
	<b>Activities</b>	<b>Activities</b>	
Current Assets:			
Cash and cash equivalents	\$4,134,683	\$2,270,649	\$6,405,332
Receivables, net of allowance for un-collectibles	901,028	1,277,601	2,178,629
Total current assets	<u>5,035,711</u>	<u>3,548,250</u>	<u>8,583,961</u>
Non-Current Assets:			
Capital Assets:			
Assets not being depreciated	384,746	3,438,497	3,823,243
Assets being depreciated, net	9,149,399	12,610,822	21,760,221
Total non-current assets	<u>9,534,145</u>	<u>16,049,319</u>	<u>25,583,464</u>
Total assets	<u>14,569,856</u>	<u>19,597,569</u>	<u>34,167,425</u>
<u>Deferred Outflows of Resources</u>			
Deferred amounts related to pensions	<u>19,140</u>	<u>2,677</u>	<u>21,817</u>
<u><b>LIABILITIES</b></u>			
Current liabilities:			
Warrants and accounts payable	\$ 93,981	\$66,441	\$160,422
Accrued payroll and withholdings	43,062	4,050	47,112
Other accrued liabilities	0	42,181	42,181
Accrued interest payable	7,795	18,153	25,948
Notes payable	382,400	528,000	910,400
Compensated assets	49,818	0	49,818
Bonds payable	<u>785,000</u>	<u>106,203</u>	<u>891,203</u>
Total current liabilities	<u>1,362,056</u>	<u>765,028</u>	<u>2,127,084</u>
Noncurrent liabilities:			
Compensated absences	337,907	6,900	344,807
Other post-employment benefits	7,112,651	1,319,645	8,432,296
Net pension liability	11,176,252	1,563,121	12,739,373
Bonds payable	<u>200,000</u>	<u>1,874,090</u>	<u>2,074,090</u>
Total noncurrent liabilities:	<u>18,826,810</u>	<u>4,763,756</u>	<u>23,590,566</u>
Total liabilities	<u>20,188,866</u>	<u>5,528,784</u>	<u>25,717,650</u>
Net investment in capital assets	8,166,745	14,132,823	22,054,743
Restricted for:			
Ambulance services	1,832,748	0	1,832,748
Grants and other	105,457	0	105,457
Unrestricted	<u>(15,704,820)</u>	<u>2,436</u>	<u>(15,702,384)</u>
Total net position	<u>\$(5,599,870)</u>	<u>\$14,071,462</u>	<u>\$8,471,592</u>

**Centerville-Osterville-Marstons Mills Fire District**  
Statement of Revenues, Expenditures and Changes in Fund Balance  
Government Funds  
For the Year Ended June 30, 2015

	<u>General Fund</u>	<u>Ambulance Fund</u>	<u>Non-major Governmental Funds</u>	<u>Total</u>
Revenues:				
Property taxes	10,213,212	-	-	10,213,212
Departmental charges for services	37,063	1,257,878	-	1,294,941
Licenses and permits	23,119	-	-	23,119
Intergovernmental	36,635	-	266,059	302,694
Investment income	14,833	-	379	15,212
Other	<u>58,996</u>	<u>-</u>	<u>26,290</u>	<u>85,286</u>
Total revenues	<u>10,383,858</u>	<u>1,257,878</u>	<u>292,728</u>	<u>11,934,464</u>
Expenditures:				
Current:				
Prudential Operations	4,025,489	-	-	4,025,489
Fire Operations	6,571,111	-	569,016	7,140,127
Debt Service	825,233	-	-	825,233
Information Systems	<u>246,589</u>	<u>-</u>	<u>-</u>	<u>246,589</u>
Total expenditures	<u>11,668,422</u>	<u>-</u>	<u>569,016</u>	<u>12,237,438</u>
Excess (deficiency) of revenue over expenditures	<u>(1,284,564)</u>	<u>1,257,878</u>	<u>(276,288)</u>	<u>(302,974)</u>
Other financing sources (uses):				
Operating transfers in	1,253,414	-	-	1,253,414
Operating transfers out	<u>-</u>	<u>(1,227,959)</u>	<u>-</u>	<u>(1,227,959)</u>
Total other financing sources (uses)	<u>1,253,414</u>	<u>(1,227,959)</u>	<u>-</u>	<u>25,455</u>
Net changes in fund balances	(31,150)	29,919	(276,288)	(277,519)
Fund balance, beginning of year	<u>2,477,325</u>	<u>1,380,779</u>	<u>116,162</u>	<u>3,974,266</u>
Fund balance, end of year	<u><u>2,446,175</u></u>	<u><u>1,410,698</u></u>	<u><u>(160,126)</u></u>	<u><u>3,696,747</u></u>



**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**

Notes to Financial Statements

June 30, 2015

**Note 6. Capital Assets**

Capital asset activity for the year ended June 30, 2015 was as follows:

	<b><u>Beginning</u></b>	<b><u>Additions</u></b>	<b><u>Reductions</u></b>	<b><u>Ending</u></b>
	<b><u>Balances</u></b>			<b><u>Balances</u></b>
<b><u>Governmental activities</u></b>				
Capital assets not being depreciated:				
Land and land improvements	384,746			384,746
Total capital assets not being depreciated	384,746	0	0	384,746
Capital assets being depreciated:				
Buildings and improvements	11,282,358	0	0	11,282,358
Equipment	4,941,637	298,671	0	5,240,308
Total capital assets being depreciated	16,223,995	298,671	0	16,522,666
Less accumulated depreciation for:				
Buildings and improvements	(3,680,072)	(242,781)	0	(3,922,853)
Equipment	(3,051,749)	(398,665)	0	(3,450,414)
Total depreciation	(6,731,821)	(641,446)	0	(7,373,267)
Capital assets being depreciated, net	9,492,174	(342,775)	0	9,149,399
Total governmental activities capital assets, net	<u>\$9,876,920</u>	<u>\$(342,775)</u>	<u>\$ 0</u>	<u>\$9,534,145</u>
<b><u>Business-type activities</u></b>				
Capital assets not being depreciated:				
Land and land improvements	3,438,497	0	0	3,438,497
	3,438,497	0	0	3,438,497
Capital assets being depreciated:				
Buildings and improvements	1,420,049			1,420,049
Equipment	758,304	167,444	29,116	896,632
Infrastructure	23,533,095	197,000		23,730,095
Total capital assets being depreciated	25,711,448	364,444	29,116	26,046,776
Less accumulated depreciation for:				
Buildings and improvements	(688,210)	(34,907)		(723,117)
Equipment	(649,922)	(59,639)	(29,116)	(680,446)
Infrastructure	(11,594,581)	(437,811)		(12,032,392)
Total accumulated depreciation	(12,932,713)	(532,357)	(29,116)	(13,435,954)
Capital assets being depreciated, net	12,778,735	(167,913)		12,610,822
Total business-type activities capital assets, net	<u>\$16,217,232</u>	<u>\$(167,913)</u>		<u>\$16,049,319</u>

Depreciation expense was charged to functions as follows:

Governmental activities:	
Fire Operations	<u>\$641,446</u>
Business-type activity:	
Water	<u>\$532,357</u>

The annual requirements to amortize all general obligation bonds and loans outstanding as of June 30, 2015, including interest, are as follows:

<b>Year Ending June 30</b>	<b><u>Governmental Activities</u></b>			<b><u>Business-type Activities</u></b>		
	<b><u>Principal</u></b>	<b><u>Interest</u></b>	<b><u>Total</u></b>	<b><u>Principal</u></b>	<b><u>Interest</u></b>	<b><u>Total</u></b>
2016	785,000	16,256	785,256	106,203	38,544	144,747
2017	200,000	2,250	202,250	108,333	36,398	144,731
2018	0	0	0	110,505	34,210	144,715
2019	0	0	0	112,720	31,978	144,698
2020	0	0	0	114,980	29,701	144,681
2021-2025	0	0	0	610,414	112,719	723,133
2026-2030	0	0	0	674,103	48,544	722,647
2031-2034	0	0	0	143,035	1,431	144,466
Totals	<u>\$985,000</u>	<u>\$18,506</u>	<u>\$987,506</u>	<u>\$1,980,293</u>	<u>\$333,525</u>	<u>\$2,313,818</u>

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DEPARTMENT  
2015- 2016**

**BOARD OF FIRE COMMISSIONERS**

Scott Frank, Fire Commissioner  
Mark Macallister, Fire Commissioner  
Edward Riley, Fire Commissioner

**FIRE DEPARTMENT PERSONNEL**

Michael Winn, Chief (E) 2013  
Byron Eldridge, Deputy Chief (E) 1985  
**Charles Faria, Custodian 1991**  
Andrew Ramos, Custodian 2015  
David Scott, Mechanic 2006  
Louise O'Neil, Administration 2007  
Sandra Mackey, Administration 2012  
Kathleen Thut, Administration 2013  
Rev. Robert Anthony, Fire Chaplin

**PERMANENT FIREFIGHTERS**

Aalto, Roger Lt. (P) 1991	Lehane, Shawn (E) 1999
Adams, R. Christopher Lt. (E) 1999	Long, Thomas (E) 2000
Anderson, Richard (P) 2014	MacNeely, Martin FPO (E) 1988
Arrascue, Enrique Lt. (P) 2006	Malone, Matthew (P) 2010
Bengston, Eric Lt. (P) 1994	McGonigle, John (P) 2014
Burchell, Thomas Capt. (P) 1997	Miskiv, George Lt. (E) 2000
Carney, Michael (P) 2002	Miskiv, Thomas Lt. (E) 1998
Carpenter, Daniel (P) 1999	Morrison, Brian Lt. (E) 2000
Coombs, Steven (P) 2013	Mullin, Scott (P) 2013
Cox, Michael (P) 2015	O'Melia, Robert (E) 1994
Dalbec, Edward (P) 2005	Osgood, Daniel Lt. (E) 2000
Davern, Jason, EMS Officer (P) 1999	Perry, Michael (P) 2015
DeGraan, Thomas (P) 2005	Reed, Andrew (P) 1996
Deneen, Kathleen (P) 2014	<b>Rhude, Paul Capt. (E) 1999</b>
Dillon, Matthew Lt. (P) 2004	Riley, Charles (E) 2007
Engligh, John (P) 2014	Rogers, Christopher (E) 2009
Ferola, David (P) 1999	Rogers, Michael (E) 2005
<b>Gallo, Richard (I) 1990</b>	Sabatinelli, Eric Lt. (I) 1999
Gardner, James Lt. (P) 1985	Sahl, Richard (E) 2001
Gelinas, David Jr. (E) 2005	Sargent, Richard Capt. (P) 1989
Goodearl, Thomas Lt. (P) 1998	Sassone, Louis (P) 2004
Greene, Sean Capt. (E) 1991	Schneckloth, Charles (E) 1995
Grossman, Michael FPO (E) 1990	Simmons, Michael (E) 1991
Henson, Roger (E) 1997	Smith, Bradley (P) 2011
Hill, Patrick (E) 2007	Travers, Adam
Hunter, Zachary (P) 2010	Travis, Jason (P) 2014
	Williams, Gordon (E) 2000

**DISPATCHERS**

Gifford, Jeffrey (EMD) (E) 1984	Motte, Laurie (EMD) (E) 1999
Monroe, William (EMD) (E) 2000	Pierce, Richard (EMD) 2011

(E) Emergency Medical Technician  
(P) Paramedic

(I) EMT – Intermediate  
(EMD) Emergency Medical Dispatcher



Greetings

On behalf of the Fire Commissioners and the dedicated women and men of the Centerville-Osterville-Marstons Mills Fire District, I thank you for your continued support of your fire department.

This year the Centerville-Osterville-Marstons Mills Fire District celebrates 90 years of exemplary service to our 3 villages. On December 23, 1925 representatives of the inhabitants of the villages of Centerville and Osterville petitioned the Town of Barnstable for fire protection and, at a special town meeting held on January 16, 1926, that request was denied following a 77-0 vote. Not to be deterred, the residents of Centerville and Osterville then petitioned the legislature of the Commonwealth of Massachusetts to establish a fire district under the provisions of Massachusetts General Law, Chapter 48; Section 62.

The first organizational meeting of the Centerville-Osterville Fire District took place on Jan 29, 1926 with the election of officers and adoption of bylaws and our first actual district meeting was held April 7, 1926 with the approval of \$39,000 to build 2 fire stations, and to purchase 2 fire engines and equipment. The first Fire Chief to serve our fire district was Bernard S. Ames.

Our dedication to the Villages continued with the addition of rescue services in 1950 and our first ambulance responding from the Osterville station in 1952. The village of Marstons Mills became part of the Centerville-Osterville Fire District in 1953 and our name was officially changed to the Centerville-Osterville-Marstons Mills Fire District in 1986. This mission of providing fire and emergency medical service to all three villages has allowed the Centerville-Osterville-Marstons Mills Fire Department to continue to be the first responders to our villages with 90 years of exemplary service!

During the fiscal year 2016, the COMM Fire District has tackled many significant projects including: making updates and renovations to Station 1 (paint work, commercial cleaning, tile repair, and plumbing repair); updating training and equipment for response on our many ponds and waterways; and the beginning of a major internal project to modernize and update our rules and regulations and standard operating policies and guidelines. These are not high profile or glamorous projects and they are not “front page” news stories, yet these efforts firmly set the foundation for continued improvement and advancement for our fire department, which enables the continued delivery of the safest and highest quality, emergency care and fire protection to our citizens and guests.

Finally, we thank you for your continued support. Your fire and rescue department is leading the way in the delivery of emergency services. Our staff has a cultural ethos to be the best that they can be. We are proud to be members of this organization and avail ourselves to any questions or concerns our residents may have.

## **Fire Apparatus and Equipment**

The Centerville-Osterville-Marstons Mills Fire Department apparatus are in good condition. This year's budget requests include the following vehicles for replacement:

- On-duty Shift Supervisor vehicle - This vehicle is used 24 hours per-day, 7 days per-week by the on-duty shift supervisor. The current vehicle is 10 years old, in need of update and will be moved into spare status. We will dispose of the current spare vehicle.
- Ambulance purchase. An ambulance purchase has been requested for this coming fiscal year. The Department's long term plan is to stagger the purchase of ambulances so that they may be rotated and the wear and tear distributed amongst the fleet. The oldest ambulance will be moved into the role of supporting the dive team and the dive team vehicle will be taken out of service and disposed of.
- Boat disposal. Fire Rescue Boat 310 was disposed of during the fall of 2015. Rescue boat 300 was placed in service and after sea trials and department-wide training, Boat 300 was placed in service.
- Breaker 316. As of this writing, Brush Breaker 316 has been declared surplus and is in the process of being disposed of as surplus.

## **Personnel**

COMM personnel continue to exceed all expectations and lead by example. This past year we had two retirements.

Captain-EMT Paul Rhude who had been a member of the COMM family since 1999, resigned to become the Fire Chief of Nantucket! As an organization there is tremendous pride in having one of our leaders chosen, following a nationwide search, to be the leader of another. We wish Chief Paul Rhude continued safety and success.

Firefighter-EMT Richard Gallo retired during Fiscal Year 2016. Rick was a senior member of the department, having joined in 1990, and was most recently assigned to the Osterville station. Rick is a true gentlemen and dedicated member of our family. We wish Rick and his family, continued safety and success, and thank him for his decades of service.

Custodian Charles Faria retired from the department after 24 years of service. Charlie was a dedicated member of the department and took great pride in keeping headquarters clean and presentable. We wish Charlie a safe and successful retirement and many favorable tides for fishing.

There were several promotions that took place this past year at Centerville-Osterville-Marstons Mills Fire.

Captain-EMT Brian Morrison was promoted in September to fill the vacancy created by Captain Rhude. Brian has been a member of the department since 2000 and is very involved with the leadership of our Dive/Rescue team.

Lieutenant-Paramedic Jason Davern was promoted in September and is assigned as the Emergency Medical Services Officer. Jason's role is to keep our Emergency Medical

Services at the highest standard and within regulatory compliance. Jason has been instrumental this past year in the development of our Mass Casualty Incident (MCI) plan training and providing emergency medical care to the Barnstable Police Department's swat team.

Lieutenant-Paramedic Louis Sassone was promoted in October. Louis joined the department in 2004 and is both a member of the Dive team and a boat operator.

Joining the Centerville-Osterville-Marstons Mills Fire Department during fiscal year 2106 are several new members (it is important to note that these new hires are to replace retirements or resignations and not NEW positions.)

Firefighter-Paramedic Michael Perry joined the department on 3/23/15 and is assigned to Group 4.

Firefighter-Paramedic Patrick Cox joined the department on 7/27/15 and is assigned to Group 2.

Firefighter-Paramedic Adam Travers joined the department on 10/19/15 and is assigned to Group 4.

Custodian Andrew Ramos joined the department on 9/14/15 and is assigned to the administrative schedule.

### **Building and Grounds**

The buildings and grounds of the Centerville-Osterville-Marstons Mills Fire Department require constant effort to keep up-to-date and running well. This year we have begun using the funds appropriated at last year's meeting to begin some updating of our 26 year old headquarters station located in Centerville. These funds will be used over the next 3-4 years to provide a professional cleaning of the office and living quarters, some painting, and rehab work on kitchens and bathrooms, a needed overhaul of HVAC equipment and minor plumbing and electrical work. This same article included funds for exterior work on our stations located in Osterville and Marstons Mills, which has also begun. Our goal is to maintain our facilities in an efficient, up-to-date and healthy manner.

This year we have also begun planning and building a 9/11 memorial at the Centerville station using a piece of WTC steel that was gifted to the COMM Fire Dept. from the Fire Department of New York (FDNY.) The COMM Fire Fighters' Association has donated the funds to make this happen. The memorial will be located across from our current Fire Fighters memorial at the entrance to the station. We invite the public to join us for the dedication of this memorial at our annual 9/11 ceremony which will be held on September 11, 2016.

### **Training**

COMM fire personnel (both seasoned and new) stayed very busy training again this year.

New Hire Orientation Training – Each new hire participates in 6 weeks of orientation training in order for them to become familiar with our local needs and requirements. The goal of the fire training is to ensure that, as probationary firefighters, they have an understanding of the basic skills and knowledge needed to perform in the position of backseat firefighter. New hire training topics

include: daily routine/duties, SCBA training, aerial operations, rapid intervention, hydrant hookups, radio operations, workplace policies, ground ladders, hose loads and a range of EMS subjects.

Total New hire training hours received in 2015: 180 hrs.

COMM personnel continued training year round, some of which is specific to the seasons. This training is conducted while on-duty and supports the dual roles of firefighter and emergency medicine provider.

On-Duty/Group Training - Members completed a wide-range of training including: Dive Team training, boat operations, ice rescue, vehicle extrication, apparatus driver training, engine pump operations, hazmat refresher, aerial ladder operations, building/occupancies walk through and familiarization, rescue tools & equipment review, preplans, SOGs, officer training, workplace policies, and many EMS topics.

Total Department on-duty/group training hours received in 2015: 6,155 hrs.

### **Fire Prevention and Risk Reduction**

In 2015 the COMM Fire Department Fire Prevention Division saw a similar volume of inspections and permits as compared to 2014. Overall, permits were down slightly but inspections were up slightly this past year. As usual the two most common types of inspections and permits were the sale of existing homes and the construction of additions, renovations, or new homes. Both of these categories were down a small amount over 2014.

On the commercial side building activity remained fairly low with most commercial construction involving individual tenant space work or building renovations. The Fire Prevention Officers continued their regular inspection of all commercial and multi-family buildings in the district. We appreciate the cooperation we receive from the owners, tenants, and property managers of these buildings in our ongoing effort to maintain minimum safety standards for all occupants.

### **Senior Safe Program**

The end of 2015 marked the completion of the 1<sup>st</sup> year of the Senior Safe Grant Program. This program is offered to any senior citizen in the district 65 years old or older. This past year we made 122 home visits, installed 74 carbon monoxide alarms, 46 smoke alarms, and 40 lock boxes. We plan to continue to promote and expand this program in future years in order to reach as many seniors within the district as we can. If you are interested in the Senior Safe program please call the Fire Prevention Office at 508-790-2375 ext. 1.

<b>Total number of inspections/events in 2015:</b>	<b>3,039</b>
<b>Total number of permits issued in 2015:</b>	<b>918</b>

## **Dispatch Operations**

For calendar year 2015, the Department Communications Center dispatched 4,429 calls for emergency service and an additional 830 calls for the Cotuit Fire District. The total calls taken by Centerville-Osterville-Marstons Mills Fire Dept. Dispatch Operation was 5,259.

Of the 4,429 District calls controlled by COMM personnel and apparatus:

EMS calls: 3,237

Fires: 256

Service calls: 299

Other calls: 637

In addition, the Dispatch Center provides an off-hours answering point and dispatching for the COMM Water Department.

Staffed by four fulltime Dispatchers APCO-certified (Association of Public Communications Officials), the Dispatch Center anticipates one retirement during the coming fiscal year. In addition, five firefighters are currently trained to serve as spare Dispatchers.

The Dispatch Center also coordinates the Open Burning program for the District. New for 2016, District residents are no longer required to have a burning permit on file but must still check daily to see if burning is being allowed, based on air quality and weather conditions. More information, including daily open burning status, rules and regulations are available on COMM's website ([www.commfiredistrict.com](http://www.commfiredistrict.com).)

## **Emergency Medical Services**

The COMM Fire Department Emergency Medical Services (EMS) Division continues to serve residents and visitors of the District with a high degree of skill and professionalism.

The Department currently operates with 28 EMT/Basic, 1 EMT/Advanced and 23 EMT/Paramedics out of 3 fire stations. We utilize four International/Horton Class 1 ambulances and one Advanced Life Support-equipped fire engine.

2015 saw a total of 3,237 EMS calls. This is an increase of approximately 366 EMS calls when compared to 2014. The average response time, from notification to arrival on scene, is 5 minutes or less, far exceeding the national standard. The majority of these calls were considered Advanced Life Support and required pre-hospital lifesaving intervention.

- 51.22% of EMS calls were in Centerville
- 28.39% Marstons Mills
- 16.47% Osterville
- 3.92% Mutual aid assistance to neighboring communities outside of COMM



- 71.7% of transports were to Cape Cod Hospital
- 28.3% to Falmouth and Boston-area hospitals

The average age of patients requiring emergency medical service was 63 years and there was nearly a 50/50 split between male and female patients.

COMM Firefighters had a very special call for service in December of 2015 with the delivery of a baby girl in the field. This has not occurred in recent memory and we were thrilled to be part of a very special time in one of our District's family's life.

This last year there has been an unfortunate rise in incidents relating to opioid use and overdose. COMM Firefighters have responded to approximately 45 possible drug overdoses resulting in several fatalities. This Dept. continues to work with local leaders and organizations to attempt to combat this epidemic. If you or someone you know is struggling with addiction, please seek help.

Ambulance revenue received in fiscal year 2015 (July 1, 2014-June 30, 2015) was \$1,257,878.40.

COMM Paramedics and EMT's continuously train to maintain excellence in treatment and provide the highest standard of care. The Dept. has an aggressive Quality Improvement/Quality Assurance program in place and welcome all feedback regarding your experience and interaction with our service. Feel free to contact COMM's EMS Officer, Lt. Jason Davern at [jdavern@commfiredistrict.com](mailto:jdavern@commfiredistrict.com) with any questions or concerns.

As always, free blood pressure checks are offered at all 3 stations and a "sharps" collection program is conducted at our Centerville headquarters.

## **Dive Team**

Established in 1986, the COMM FD Underwater Search and Recovery team is the oldest continually operating public safety dive unit on Cape Cod. The team is comprised of 15 department members of which nine are diver/tenders and six are trained specifically as support tenders. The team trains twelve months per year in all types of weather conditions at various water bodies within the District.

The team utilizes fully-encapsulated systems including full facemasks and dry suits to protect the diver from cold exposure as well as hazardous materials such as body fluids and fuel. The majority of diving evolutions are in low to no visibility and in heavy mud and silt conditions. Tenders direct diving search patterns through wireless communication systems, as well as a tether-based communications language made up of line pull signals.

The unit is activated for all reports of missing swimmers, persons through the ice, and boating accidents with reports of people in the water. In its history the team has recovered many drowning victims due to swimming casualties, jumping accidents, and sunken vessel entrapment.

In a collaborative effort and to maximize resources, the COMM and Hyannis Fire Departments have unified their teams' operating procedures, training schedules and response agreements, and are operating as a cohesive unit to protect the residents of the two districts. Together, the teams

work and train closely with the Town of Barnstable Harbormaster's Office, and support the Barnstable Police Department with water-based searches for crime scene evidence.

We never forget that the COMM Fire Department exists only to protect its residents. As your Chief and elected officials we stand ready to serve in any emergency. Thank you for your unwavering support.

Michael J. Winn  
Fire Chief

Mark Macallister  
Fire Commissioner, Chairman

Edward Riley  
Fire Commissioner

Scott Frank  
Fire Commissioner



**CENTERVILLE-OSTERVILLE-MARSTONS MILLS  
WATER DEPARTMENT**  
P.O. BOX 369 – 1138 MAIN STREET  
OSTERVILLE, MASSACHUSETTS 02655

OFFICE OF  
BOARD OF WATER COMMISSIONERS  
WATER SUPERINTENDENT  
TEL. No. 508-428-6691  
FAX No. 508-428-3508  
www.commwater.com



**BOARD OF WATER COMMISSIONERS**

Scott E. Crosby, Chairman  
Peter Hansen, Vice Chairman  
Kevin Medeiros, Clerk

**2015-2016 PERSONNEL**

Craig A. Crocker, Superintendent (1992)\*  
Glenn E. Snell, Assistant Superintendent (2013)\*  
Judith E. Winfield (1982)  
Jamie R. Hylas (1987)\*  
Samuel A. Nickerson (1990)\*  
Kevin J. Ferguson (1994)\*  
Roger P. Raymond (1998)\*  
T. Chatham Fawkes (2001)\*  
Matt Pistone (2002)\*  
Beth Flick (2004)  
Timothy Picard (2005)\*  
Zach Martin (2013)  
Krystal Abrams (2016)

\* State Certified Drinking Water Operators

## **CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT REPORT OF THE BOARD OF WATER COMMISSIONERS**

The Board of Water Commissioners would like to thank the voters of our District for your continued support in our endeavor to supply the best quality of drinking water possible. We ask that you continue your conservation efforts. They are crucial to protect our future resources and to control the current cost of water. Also, the MASS DEP is proposing to cut our permitted withdrawal to an amount based on the average of years 2009-2013, thus effectively forcing us to impose mandatory restrictions and to possibly restrict new connections. For information and materials on conserving water contact our office at 428-6691 or visit our web site ([www.commwater.com](http://www.commwater.com)).

The goal of the Centerville-Osterville-Marstons Mills Water Department is to contribute to the well-being of our community by supplying affordable high-quality drinking water. We pledge to be a model Water Department providing the best service possible. We strive for excellence through education and communication with our community and within our organization.

### **Public Relations**

The Department mailed out the annual Water Quality Report along with the January 2016 water bills. The report contains information on the safety and quality of water for the year 2015. If you have any questions or suggestions please feel free to call or write the office.

We publish an annual newsletter to keep ratepayers informed of Department projects and happenings. This newsletter and Water Quality Report are available at the District Offices, Libraries and Post Offices within the villages. Please visit our redeveloped web site ([www.commwater.com](http://www.commwater.com)) which provides information and services.

Again, for 2016, we ask for your Voluntary Conservation efforts to control the cost of water, to protect the environment and to avoid mandatory water restrictions.

- Please avoid all outside water use between the hours of 6:00 AM and 6:00 PM.
  - Residents living in homes on the odd numbered sides of streets are asked to water lawns and gardens on odd numbered days only. Residents residing on even numbered sides of streets are requested to water lawns and gardens on even numbered days.
  - Water only when necessary. Please be aware of the advance weather forecast. If wind and rain is forecast make adjustments to your watering schedule to minimize water consumption.
  - Maintain your lawn at a height of at least two (2) inches. This practice will protect roots and retain soil moisture.
  - Install rain sensor shutoff devices on automatic irrigation systems.
- Water Conservation kits available at no charge upon request. Use water wisely!

### **Budget & Water rate increases**

We pledge to continue cost saving measures and efforts to keep new spending out of the operation and maintenance budget. However, unavoidable increases in operating costs forced a 1.8% increase for fiscal year 2017. The results of the 2014 rate change should keep the Department on a sound financial footing. Our consultant recommended the changes and to perform a review every three years. The rates can be found at [www.commwater.com](http://www.commwater.com).

### **Pump Stations and Equipment**

In 2015 we recorded withdrawals well over a Billion gallons for a record year. The equipment performed well with no major problems. In fact, the equipment is in excellent

condition due to regular maintenance and scheduled replacement. The Annual well cleaning and performance testing has allowed us to identify pumping equipment that is not operating efficiently and correct any problems. For FY2017, we will seek to upgrade and install equipment which will provide for a more reliable central control system. Also, upgrades are necessary to the thirty-eight year old facility located at the Tower Hill Rd (Osterville) concrete reservoir Tank. Our goal will be to automate operations utilizing the existing building and tank to move the water in & out in a more timely and efficient manner.

### **New Source construction**

The progress of a new pumping facility (Hayden 23) continues with the construction of the access road and installation of utilities and some site work. The funding for the construction of the facility will be requested at the appropriate time. We are currently working with Town officials to protect and test other sites identified from our investigation program.

### **Distribution System Expansion & Improvements**

Our consumption breakdown is 88% residential, 7% commercial, 1% municipal, and 4% unaccounted. We are pleased to report that the water supply system received a Class 1 rating (highest) from Insurance Services Office Inc. (ISO) from the last conducted Public Protection Classification (PPC) survey. Most insurers use the PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties.

In an effort to make public water supply available, and to enhance fire protection to all residents of the District, the Board of Water Commissioners will continue to install water mains for existing streets and subdivisions that file a petition and meet the requirements. The Board aims to simplify the procedure and facilitate connections to the water system for these residents. To date, public water supply has been made available to over five hundred fifty residents over the past ten years.

System improvements have been focused on the streets that the Town has scheduled for reconstruction. We have attempted to coordinate the necessary upgrades prior to this paving. The funds requested will allow us to add/replace necessary piping to Crystal Lake Rd. and M.M. Village center as well as other streets.

Our annual flushing program is underway. We should have the entire distribution system, completed by June 10. We apologize for the inconvenience of this imperative service.

### **Cross- Connection Program**

The Department will continue the cross-connection program by re-surveying and testing all necessary facilities. A cross-connection occurs whenever a potable drinking water line is directly or indirectly connected to a nonpotable (fire service, irrigation system, cooling systems, boilers, etc.) piece of equipment or piping. An unprotected or inadequately protected cross connection on your premises could contaminate the drinking water in your dwelling, and in neighboring dwellings. The most common potential cross-connection is the garden hose. The Department installs a check valve with all new residential hookups & provides hose bib vacuum breakers to prevent back siphonage. Throughout the District there are 173 testable backflow prevention devices installed in commercial buildings, schools, apartment complexes and other necessary buildings.

### **Control your costs: home leak detection**

It is important for residents to implement a periodic leak-detection survey in their own homes. Most homes have a low-flow indicator on their water meters, which is a small red diamond-shaped dial on the head of the meter. Turn off all water fixtures and look at the red dial. If the dial is moving there is a leak in your home. In most cases the leak is a result of a toilet leak, which over time can add up. The purchase of a moisture sensor on automatic irrigation systems is also a good water saving idea. Residents need to learn as much as possible about how to consciously conserve water and how to make these changes become part of a regular routine. Contact the Department for assistance and free conservation kits or check out our website. ***Please conserve and use water wisely!***

### **Water Quality Sampling**

The Department samples monthly for coliform bacteria throughout the system. The Department also samples for over 80 regulated and unregulated substances throughout the year. Laboratories certified by the Commonwealth of Massachusetts analyze all samples. Sample results are sent to the Massachusetts Department of Environmental Protection for analysis. Please refer to the table of your water quality report to see what is in your drinking water.

### **Training**

Distribution operators are certified by the Massachusetts Board of Certification of Operators of Drinking Water Supply Facilities. The maintenance of these licenses requires training contact hours. Training classes are scheduled through various associations and provide our staff with “hands-on” training from customer service to safety. We would like to congratulate all staff members that continue their professional development.

In addition to thanking District customers, the Board of Water Commissioners extends our thanks and appreciation to our dedicated employees, the Prudential Committee, the Fire Department, the Clerk/Treasurer’s office and the various Town of Barnstable agencies for their welcome assistance and cooperation throughout the year. We are proud of the staff and management of the Department and are confident that consumers will continue to receive the best service we can provide.

Respectfully submitted,

BOARD OF WATER COMMISSIONERS

Scott E. Crosby, Chairman

Peter Hansen, Vice Chairman

Kevin Medeiros, Clerk

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT  
ANNUAL STATISTICS  
2015 ANNUAL PUMPAGE**

January	45,381,000
February	44,386,000
March	51,952,000
April	53,526,000
May	136,391,000
June	154,776,000
July	193,471,000
August	201,201,000
September	158,977,000
October	82,117,000
November	43,351,000
December	40,936,000

**2015 TOTAL    1,206,465,000 GALLONS**

**FACTS ABOUT YOUR SYSTEM**

Maximum Day: August 2, 2015 – 9,746,000 Gallons

Maximum Week: August 1st – August 8th, 2015 – 51,677,000 Gallons

31 – New Services installed in 2015

12,134 – Service connections

178 – Services repaired/replaced in 2015

(0.11) Miles of new & replaced water main installed in 2015

252.03 – Total miles of water mains

1,998 – Hydrants in service

299 – Hydrants repaired in 2015

4,620 – Work orders issued

662 – Acres of watershed property

32 – Buildings

3 – Storage tanks

19 – Ground water sources

**FY2017**  
**Proposed Budgets**  
**And**  
**Articles**



CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT							
PRUDENTIAL OPERATION BUDGET							
			Appropriated	Appropriated	Proposed	AMT OF INC.	% INC
			FY2015	FY 2016	FY 2017	OR (DEC)	OR DEC
<b>SALARIES (52 Week Pay Year):</b>							
PRUDENTIAL COMMITTEE - \$3000 per commissioner			9,000.00	9,000.00	10,000.00	1,000.00	11.11%
CLERK/TREASURER			79,007.00	81,408.00	83,038.00	1,630.00	2.00%
ASST. TO CLERK/TREASURER			37,492.00	47,133.00	40,000.00	(7,133.00)	-15.13%
LONGEVITY PAY			1,501.00	2,453.00	1,578.00	(875.00)	-35.67%
PART-TIME			4,500.00	4,500.00	4,500.00	0.00	0.00%
OVERTIME (Office Staff)			2,000.00	2,000.00	2,000.00	0.00	0.00%
TAX COLLECTOR			2,500.00	2,500.00	2,500.00	0.00	0.00%
MODERATOR			300.00	300.00	300.00	0.00	0.00%
		<b>Subtotal District Salaries</b>	<b>136,300.00</b>	<b>149,294.00</b>	<b>143,916.00</b>	<b>(5,378.00)</b>	<b>-3.60%</b>
<b>DISTRICT EXPENDITURES:</b>							
GROUP INSURANCE			<b>2,072,958.00</b>	<b>2,239,570.00</b>	<b>2,443,425.00</b>	<b>203,855.00</b>	<b>9.10%</b>
	BC/BS	*	1,723,408.00	1,918,762.00	2,092,752.00	173,990.00	9.07%
	MEDEX		141,090.00	101,386.00	125,125.00	23,739.00	23.41%
	DENTAL		99,725.00	107,352.00	110,160.00	2,808.00	2.62%
	LIFE		2,455.00	2,455.00	2,500.00	45.00	1.83%
	MEDICARE		105,318.00	108,615.00	110,188.00	1,573.00	1.45%
	SOCIAL SECURITY		962.00	1,000.00	2,700.00	1,700.00	170.00%
RETIREMENT ASSESSMENT			1,197,680.00	1,236,082.00	1,276,502.00	40,420.00	3.27%
INSURANCE			315,000.00	328,290.00	290,000.00	(38,290.00)	-11.66%
FINANCIAL ADVISOR/BANKING			2,500.00	2,500.00	2,500.00	0.00	0.00%
PRINTING & ADVERTISING			10,000.00	10,000.00	11,000.00	1,000.00	10.00%
STREETLIGHTS			100,000.00	150,000.00	150,000.00	0.00	0.00%
		<b>Subtotal District Expenditures</b>	<b>3,698,138.00</b>	<b>3,966,442.00</b>	<b>4,173,427.00</b>	<b>206,985.00</b>	<b>5.22%</b>
CONTINGENCY FUND			40,000.00	40,000.00	40,000.00	0.00	0.00%
EDUCATION & PROF. DUES			5,200.00	5,200.00	5,200.00	0.00	0.00%
PROFESSIONAL FEES			45,000.00	43,000.00	48,000.00	5,000.00	11.63%
TELEPHONE (Local, Long Dist & Computer T-1)			2,600.00	2,600.00	2,500.00	(100.00)	-3.85%
OFFICE SUPPLIES			6,000.00	6,000.00	6,000.00	0.00	0.00%
OFFICE EQUIPMENT & SERVICES			4,300.00	4,300.00	4,300.00	0.00	0.00%
		<b>Subtotal Office Expenses</b>	<b>103,100.00</b>	<b>101,100.00</b>	<b>106,000.00</b>	<b>4,900.00</b>	<b>4.85%</b>
<b>PRUDENTIAL/TREASURER OFFICE EXPENSES:</b>			<b>3,937,538.00</b>	<b>4,216,836.00</b>	<b>4,423,343.00</b>	<b>206,507.00</b>	<b>4.90%</b>

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**

**INFORMATION SYSTEM BUDGET**

			Appropriated	Appropriated	Proposed	AMT OF INC.	% INC
			FY 2015	FY 2016	FY 2017	OR (DEC)	OR DEC
<b>EXPENSES</b>							
COMPUTER SYSTEMS - IT SUPPORT SERVICES			162,000.00	132,000.00	132,000.00	0.00	0.00%
COMPUTER SYSTEMS - INTERNET SERVICE			3,226.80	3,500.00	3,500.00	0.00	0.00%
COMPUTER SYSTEM - SOFTWARE MAINTENANCE			19,925.00	31,000.00	35,500.00	4,500.00	14.52%
LEGAL & PROFESSIONAL			25,000.00	25,000.00	25,000.00	0.00	0.00%
SUPPLIES			848.20	1,000.00	1,000.00	0.00	0.00%
TELEPHONE SYSTEM SERVICE			5,000.00	5,000.00	5,000.00	0.00	0.00%
COMPUTER SYSTEM - EQUIPMENT MAINTENANCE			0.00	15,000.00	15,000.00	0.00	100.00%
<b>INFORMATION SYSTEMS BUDGET TOTALS</b>			<b>216,000.00</b>	<b>212,500.00</b>	<b>217,000.00</b>	<b>4,500.00</b>	<b>2.12%</b>

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT							
FIRE MAINTENANCE AND OPERATION BUDGET							
			Appropriated	Appropriated	Proposed	AMT OF INC.	% INC
			FY 2015	FY 2016	FY 2017	OR (DEC)	OR DEC
<b>APPARATUS &amp; REPAIR</b>							
A.	Personnel & Training		69,150.00	80,850.00	80,850.00	0.00	0.00%
B.	Vehicle Repair & Maint		136,000.00	145,000.00	170,000.00	25,000.00	17.24%
C.	Firefighter Equipment		90,500.00	95,400.00	96,400.00	1,000.00	1.05%
D.	EMT Equipment		129,050.00	129,050.00	129,050.00	0.00	0.00%
E.	Fire Prevention		8,000.00	7,700.00	7,700.00	0.00	0.00%
	<b>TOTAL APPARATUS &amp; REPAIR</b>		<b>432,700.00</b>	<b>458,000.00</b>	<b>484,000.00</b>	<b>26,000.00</b>	<b>5.68%</b>
<b>BUILDING &amp; UPKEEP</b>							
A.	Station & Office Supplies		20,800.00	21,800.00	21,800.00	0.00	0.00%
B.	Bldg Services & Contracts		37,800.00	37,300.00	37,300.00	0.00	0.00%
C.	Bldg & Grounds Supplies		61,000.00	68,500.00	68,500.00	0.00	0.00%
	<b>TOTAL BUILDING &amp; UPKEEP</b>		<b>119,600.00</b>	<b>127,600.00</b>	<b>127,600.00</b>	<b>0.00</b>	<b>0.00%</b>
	NATURAL GAS, PROPANE, #2 OIL		62,400.00	62,400.00	57,400.00	(5,000.00)	-8.01%
	ELECTRICITY		93,600.00	93,600.00	88,600.00	(5,000.00)	-5.34%
	TELEPHONE & COMMUNICATIONS		54,000.00	34,000.00	34,000.00	0.00	0.00%
	LEGAL SERVICES		20,000.00	20,000.00	20,000.00	0.00	0.00%
	AMBULANCE BILLING		52,000.00	52,000.00	52,000.00	0.00	0.00%
	<b>TOTAL OTHER DEPT EXPENSES</b>		<b>282,000.00</b>	<b>262,000.00</b>	<b>252,000.00</b>	<b>(10,000.00)</b>	<b>-3.82%</b>
<b>SALARIES</b>							
	FIRE CHIEF		124,200.00	127,305.00	135,000.00	7,695.00	6.04%
	DEPUTY CHIEF		108,675.00	111,392.00	115,000.00	3,608.00	3.24%
	ADMINISTRATIVE PERSONNEL		120,635.00	124,735.00	128,000.00	3,265.00	2.62%
	PERMANENT FIREFIGHTERS		4,274,000.00	4,350,000.00	4,458,750.00	108,750.00	2.50%
	DISPATCHERS		251,584.56	251,584.56	257,874.17	6,289.61	2.50%
	PERMANENT FF CALLBK & OT		925,000.00	975,000.00	999,375.00	24,375.00	2.50%
	DISPATCH/ADMIN SICK/VAC/OT		42,000.00	42,000.00	43,050.00	1,050.00	2.50%
	HOLIDAY PAY (PERM FF & DISP)		212,096.33	217,400.00	222,835.00	5,435.00	2.50%
	FIRE COMMISSIONERS-(\$3000 per commissioner)		9,000.00	9,000.00	9,000.00	0.00	0.00%
	CUSTODIAN		42,949.60	46,904.00	47,843.00	939.00	2.00%
	MECHANIC		82,368.00	86,340.00	88,067.00	1,727.00	2.00%
	MECHANICAL SERVICES & O.T.		9,000.00	9,000.00	9,000.00	0.00	0.00%
	TRAINING PROGRAM DEVELOPMENT		31,000.00	31,000.00	31,000.00	0.00	0.00%
	SICK BUYBACK		82,000.00	60,000.00	57,000.00	(3,000.00)	-5.00%
	UNIFORM-PERMANENT FF		31,200.00	40,000.00	48,500.00	8,500.00	21.25%
	UNIFORM-DISPATCHERS		1,200.00	1,500.00	1,500.00	0.00	0.00%
	BURNING PERMIT (DISPATCH)		4,000.00	4,000.00	2,000.00	(2,000.00)	-50.00%
	<b>TOTAL SALARIES</b>		<b>6,350,908.49</b>	<b>6,487,160.56</b>	<b>6,653,794.17</b>	<b>166,633.61</b>	<b>2.57%</b>
<b>FIRE DEPARTMENT BUDGET TOTALS</b>			<b>7,185,208.49</b>	<b>7,334,760.56</b>	<b>7,517,394.17</b>	<b>182,633.61</b>	<b>2.49%</b>

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT**

**MAINTENANCE AND OPERATION BUDGET**

Operation & Maintenance		Appropriated	Appropriated	Proposed	AMT OF INC.	% INC
		FY 2015	FY 2016	FY 2017	OR (DEC)	OR DEC
CHEMICAL COSTS		245,000.00	245,000.00	245,000.00	0.00	0.00%
D.E.P. ASSESSMENT		8,645.00	8,640.00	8,970.00	330.00	3.82%
ELECTRICITY		282,000.00	292,000.00	292,000.00	0.00	0.00%
EQUIPMENT OPERATING EXPENSES		52,500.00	52,000.00	52,000.00	0.00	0.00%
GENERAL OPERATION		112,000.00	104,000.00	104,000.00	0.00	0.00%
NEW EQUIPMENT		1,500.00	1,500.00	1,500.00	0.00	0.00%
OFFICE SUPPLIES		48,000.00	48,000.00	48,000.00	0.00	0.00%
PUMP STATIONS		125,000.00	125,000.00	125,000.00	0.00	0.00%
SUPPLIES & MATERIALS		50,000.00	51,000.00	51,000.00	0.00	0.00%
TELEPHONE		11,000.00	11,000.00	11,000.00	0.00	0.00%
WATER SYSTEM		126,000.00	126,000.00	126,000.00	0.00	0.00%
PROFESSIONAL FEES		10,000.00	10,000.00	10,000.00	0.00	0.00%
<b>SALARIES</b>						
SUPERINTENDENT		99,880.00	102,400.00	104,960.00	2,560.00	2.50%
ASST SUPERINTENDENT		81,432.00	81,432.00	83,000.00	1,568.00	1.93%
PUMP STATION OPERATOR		60,237.00	61,320.00	62,570.00	1,250.00	2.04%
METER TECHNICIAN		66,100.00	67,102.00	68,600.00	1,498.00	2.23%
WATER TECHNICIANS (6)		284,300.00	288,500.00	294,270.00	5,770.00	2.00%
OFFICE PERSONNEL (3)		138,500.00	141,606.00	144,500.00	2,894.00	2.04%
PART TIME HELP		0.00	0.00	0.00	0.00	0.00%
OVERTIME & LONGEVITY		99,906.00	102,500.00	102,500.00	0.00	0.00%
WATER COMMISSIONERS-\$3000 per commissioner		9,000.00	9,000.00	9,000.00	0.00	0.00%
<b>BUDGET TOTALS</b>		<b>1,911,000.00</b>	<b>1,928,000.00</b>	<b>1,943,870.00</b>	<b>15,870.00</b>	<b>0.82%</b>
Prudential Costs, Group Health & Business Ins.		<b>614,012.05</b>	<b>642,492.79</b>	<b>672,823.25</b>	<b>30,330.46</b>	<b>4.72%</b>
<b>TOTAL BUDGET</b>		<b>2,525,012.05</b>	<b>2,570,492.79</b>	<b>2,616,693.25</b>	<b>46,200.46</b>	<b>1.80%</b>

**WATER DEPARTMENT BUDGET & ARTICLES FY2017**

WATER DEPARTMENT BUDGET & ARTICLES FY2017												
EXPENSES	FUNDING										Totals	To Be Funded
	Total	Taxation	Water Income (Est)	SDC Est Rec	Water Surplus Fund	Water Betmt Reserve Fund	Transfer from Stabilization	Transfer from Available Funds				
	<b>Appropriation</b>			2,848,517.27	52,500.00	681,331.12		405,101.02	66,907.77		<b>4,054,357.18</b>	
Water Budget	1,943,870.00		1,943,870.00								1,943,870.00	0.00
Maturing Debt	240,332.67		190,332.67						50,000.00		240,332.67	Art.#23 5/21/13
Maturing Interest	41,491.35		41,491.35								41,491.35	0.00
Indirect Costs (to PC)	672,823.25		672,823.25								672,823.25	0.00
<b>Article #</b>												
16	Installations & Improvements	291,000.00				291,000.00					291,000.00	0.00
17	SCADA	58,689.55			52,500.00				6189.55		58,689.55	Art.#18 5/17/11 Art.#20 5/21/13
18	Land	297,331.12				297,331.12					297,331.12	0.00
19	OPEB Liability Trust	38,000.00				38,000.00					38,000.00	0.00
20	Trucks & Van	65,718.22				55,000.00			10,718.22		65,718.22	Art.#26 5/19/15
		3,649,256.16	0.00	2,848,517.27	52,500.00	681,331.12	0.00	0.00	66,907.77		3,649,256.16	0.00
	<b>REMAINING</b>		0.00	0.00	0.00	0.00	0.00	405,101.02	0.00		405,101.02	
		3,649,256.16										
	District Req'd Reserves	5.00%	182,462.81									
		11.10%	405,101.02	Stabilization Fund								
			405,101.02									

**May 17, 2016**

**NOTICE OF THE ANNUAL MEETING  
AND  
ANNUAL MEETING WARRANT**

**Centerville-Osterville-Marstons Mills Fire District**

**Town of Barnstable**

**Commonwealth of Massachusetts**

**To the Clerk of the Centerville-Osterville-Marstons Mills Fire District:**

**Greetings:**

You are hereby required and directed to notify and warn the inhabitants of the Town of Barnstable residing within the territory comprising the Centerville-Osterville-Marstons Mills Fire District, qualified to vote in the District elections and affairs, to meet on Monday, May 16, 2016, at the Centerville Fire Station, 1875 Falmouth Road, Route 28, Centerville, Massachusetts, where the polls shall be open at 8:00 a.m., and close at 7:00 p.m., and then and there to vote upon the following officers, to wit:

One Prudential Committee Member for three years  
One Water Commissioner for three years  
One Fire Commissioner for three years

And to meet on Tuesday, May 17, 2016, at the West Villages Elementary School, Osterville-West Barnstable Road, Marstons Mills, Massachusetts, at 7:00 p.m., to act upon the following articles:

**ARTICLE #1.** To accept the Reports of the Prudential Committee, Information Systems, Fire Commissioners, and Water Commissioners.

**Requested by the Prudential Committee  
The Prudential Committee Recommends Acceptance**

**ARTICLE #2.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$27,500.00 for potential payments of past years debts.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

**Explanation:** *This article is to raise monies that may be needed to settle previous years, FY2013 and FY2014, amounts due after an agreement has been reached. This article requires a four fifths majority vote.*

**ARTICLE #3.** To see if the District will vote to raise and appropriate the sum of \$3,750,519.64 and to transfer from income of the Water Department \$672,823.25 for Fiscal Year 2017 for the ordinary operating expenses of the Prudential Committee Operation, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

*Explanation:* This article represents the budget of the Prudential Committee totaling \$4,423,343.00, as shown in the book.

**ARTICLE #4.** To see if the District will vote to transfer and appropriate from the income of the water department the sum of \$1,943,870.00 or some other amount for the ordinary operating expenses of the Water Department for Fiscal Year 2017, or to take any other action thereon.

**Requested by the Board of Water Commissioners  
Recommended by the Prudential Committee**

*Explanation:* This article represents the budget of the Board of Water Commissioners totaling \$1,943,870.00 as shown in the book.

**ARTICLE #5.** To see if the District will vote to raise and appropriate the sum of \$6,169,570.64 and transfer from the income of the Ambulance Account the sum of \$1,347,823.53 or some other amount for the ordinary operating expenses of the Fire Department for Fiscal Year 2017, or to take any other action thereon.

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

*Explanation:* This article represents the budget of the Fire Department totaling \$7,517,394.17, as shown in the book.

**ARTICLE #6.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$217,000.00 or some other amount for Fiscal Year 2017 for the ordinary operating expenses of the Information Systems Department, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

*Explanation:* This article represents the budget of the Information Systems Department totaling \$217,000.00, as shown in the book.

**ARTICLE #7.** To see if the District will vote to transfer and appropriate from the income of the Water Department the sum of \$240,332.67, to pay maturing debt of the Fire District incurred by or for the Water Department; and to raise and appropriate the sum of \$319,253.00 and transfer from the free cash of the District the sum of \$170,647.00 for a total sum of \$489,900.00 for other maturing District bonds and notes, to make a grand total of \$730,232.67 for Maturing Debt, as it becomes due and payable during Fiscal Year 2017, or to take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

*Explanation: This article represents the payments for the maturing debt that will become due during fiscal year 2017.*

**ARTICLE #8.** To see if the District will vote to transfer and appropriate from the income of the Water Department the sum of \$41,491.35, to pay accruing interest on the debt of the Fire District incurred by or for the Water Department; and to raise and appropriate from available funds the sum of \$3,984.65 for accruing interest on debt of the District incurred other than by or for the Water Department, making a total of \$45,476.00, for the payment of Accruing Interest on bonds and notes as it becomes due and payable during Fiscal Year 2017, or to take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

*Explanation: This article represents the payments for the interest that accrue and become due during fiscal year 2017.*

**ARTICLE #9.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$36,785.00 to be paid, in accordance with M.G.L. c.41 Section 108B or other applicable law, to the Town of Barnstable as compensation for assessors, tax collectors and any certified collectors expenses incurred on behalf of the District, for the fiscal year ending June 30, 2017, said funds to expended under the direction of the Prudential Committee, or take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

*Explanation: The Fire Districts in the Town appropriate \$80,000.00 to the Town of Barnstable each year for their expenses incurred for assessing and tax collection services. This article represents COMM's Proportionate share of that amount.*

**ARTICLE #10.** To see if the District will vote to authorize the Prudential Committee to employ an outside auditor to audit the books and accounts of the District, including those of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2016.



**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

*Explanation: It is prudent and customary to ensure that the public's financial interests are being watched and the auditor ensures that the financial statements are materially correct.*

**ARTICLE #11.** To see if the District will authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2017, as permitted by the Massachusetts General Laws, Chapter 44, Section 53F, as amended.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

*Explanation: There are agreements between banking institutions and the District treasurer for services provided by the banks for funds on deposit. The Commissioner of Revenue of Massachusetts approves the form of agreement for such procedures.*

**ARTICLE #12.** To see if the District will vote to raise and appropriate pursuant to Massachusetts General Law, Chapter 40, Section 5C, a sum of money to be added to the Reserve Fund to ensure a total Reserve Fund not in excess of 5% of the receipts, rates and services from the Fiscal Year ending June 30, 2017, pursuant to Massachusetts General Law, Chapter 40, Section 5C, or take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

*Explanation: This fund is a reserve that may be expended by vote of the Prudential Committee to meet extraordinary or unforeseen obligations and imperatives. While this is not directly appropriated to a particular use, transfers may be voted from time to time of all or any portion of the fund, to meet exigencies. An example of its use in the past has been for emergency repairs.*

**ARTICLE #13.** To see if the District will vote to raise and appropriate and/or transfer the sum of \$300,000.00 for the Other Post-Employment Benefits (OPEB) Liability Trust for the District's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 statement with the approval of the Prudential Committee.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

*Explanation: This article would raise funds to fulfill our obligation of reserving monies every fiscal year for the unfunded liability of the District for the Other Post-Employment Benefits Liability Trust Fund account to meet the standards of GASB 45 and our actuarial study completed for June 30, 2014.*

**ARTICLE #14.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$300,000.00 for the Stabilization Fund for a future purchase of a high cost fire department vehicle.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

**Explanation:** *The District is going to put aside monies in the Stabilization Fund to enable us to purchase a new ladder truck in a few years thus avoiding having to borrow the monies for a high cost vehicle.*

**ARTICLE #15.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$25,000.00 to purchase and implement hardware and software upgrades to the District network computer system, said funds to be expended under the directions of the Prudential Committee, or take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

**Explanation:** *The funding of this article will allow the continued upgrading of older hardware and aging software, as well as continuing to maintain system security.*

**ARTICLE #16.** To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$291,000.00 for the labor and materials necessary for water service installations, repairs to the water system, leak detection, tree/brush removal, meter replacements, hydrant relocations, replacement of undersize and older piping, water main extensions, and other related upgrades on Crystal Lake Road and others within the system, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Water Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article will allow the Department to subcontract related water installations and improvements through the public procurement process. This will continue the upgrade and maintenance of the Distribution system as necessary and as identified in the Water System Improvement Plan. The amount requested is based on an estimated number of new installations, repairs and the improvements have been coordinated with the Town's re-surfacing plan as necessary. The funds will also maintain staffing levels. Funding for this article is to be transferred and appropriated from water surplus.*

**ARTICLE #17.** To see if the District will vote to transfer and appropriate from system development charges the sum of \$52,500.00 and re-appropriate from Article #18 from the May 20, 2012 Annual District Meeting and from Article #20 from May 19, 2013 Annual District Meeting the remaining balances of \$5,597.50 and \$592.05, respectively, for a total sum of

\$58,689.55 for the labor and materials necessary for the improvement of electrical, mechanical, software, process controls and other related equipment to the Supervisory Control And Data Acquisition (SCADA) system, said funds to be expended under the direction of the Board of Water Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Water Commissioners  
Recommended by the Prudential Committee**

***Explanation:** This article will allow the upgrades through the public procurement process. The improvements will provide for an updated software program and update units at our facilities to maintain water quantity and quality within the distribution system. Funding will be transferred and appropriated from system development charges and available funds.*

**ARTICLE #18.** To see if the District will vote to authorize and empower the Board of Water Commissioners and the Prudential Committee to purchase and/or acquire by gift and/or take by eminent domain pursuant to the provision of C. 169 Acts of 1937 or as otherwise permitted by law, for the purposes of collecting, storing, holding, purifying, treating, protecting and preserving the purity of any pond, spring, stream or ground water sources thereof and for conveying the same to any part of the District, etc. the fee interest in the parcel of land located in Marstons Mills at Hi River Road Map 60 Parcels 032-036 (10.95 acres +/-), more particularly described in deed recorded in Barnstable County Registry of Deeds in Book 16397 Page 318 a copy of which is on file in the office of the Clark/Treasurer; and to transfer from available funds and appropriate the sum of \$297,331.12 for the aforesaid purchase and all costs and expenses incidental to and associated therewith; including survey, engineering, legal and other costs, fees or expenses associated therewith said purchase being subject to all applicable rules and regulations of the Department of Environmental Protection and General Laws as the same may be applicable, said funds to be expended under the direction of the Board of Water Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Water Commissioners  
Recommended by the Prudential Committee**

***Explanation:** It has been recommended by our consultant to acquire this parcel. The parcel will be important for future expansion of our pumping capacity, which will be necessary at build-out. The purchase price is \$380,000.00. Funding for this article is to be transferred and appropriated from water surplus in an amount of \$297,331.12. We will be reimbursed an amount of \$197,000.00 via a state grant program that was awarded to the District. We also have been awarded \$100,000.00 from the Town's Community Preservation Funds. The District ratepayers will fund \$100,331.12 for the balance of the purchase price and costs associated with the sale.*

**ARTICLE #19.** To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$38,000.00 for the Other Post-Employment Benefits (OPEB) Liability Trust fund to apply to the Water Department's unfunded liability as described by the

Government Accounting Standards Board (GASB) 45 Rule with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Water Commissioners  
Recommended by the Prudential Committee**

*Explanation:* This article will contribute to the fund established for the liability identified by GASB 45.

**ARTICLE #20.** To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$55,000.00 and re-appropriate from Article #26 from May 19, 2015 Annual District Meeting the remaining balance of \$10,718.22 for a total of \$65,718.22 for the purchase of one (1) four wheel drive utility truck and one (1) full size van and related equipment, and to sell or trade a 2006 Chevrolet truck and a 2006 Chevrolet van, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Water Commissioners  
Recommended by the Prudential Committee**

*Explanation:* This article will allow the purchase of new vehicles through the public procurement process and the sale or trade of high mileage vehicles. The new vehicles will have increase fuel efficiency and safety features. Our mechanic has recommended replacement of the vehicles based on a review of the fleet. Funding will be transferred from available funds and appropriated from water surplus.

**ARTICLE #21.** To see if the District will vote to authorize the Board of Water Commissioners, with the approval of the Prudential Committee, to enter into a lease agreement with Industrial Communications Tower & Wireless LLC, with its principle offices at 40 Lone Street, Marshfield, MA 02050, which lease negotiated by the Board of Water Commissioners and Prudential Committee for the installation and maintenance of wireless communication equipment and facilities under and upon land and improvements located at 1138 Main Street, Osterville, Map 119 lot 9, for a term not to exceed ten (10) years, all in accordance with the Response for Proposal received from the proposed lessee and dated March 30, 2016, or take any other action thereon.

**Requested by the Water Commissioners  
Recommended by the Prudential Committee**

*Explanation:* The proposal received and evaluated was compared to similar sites and found to be consistent with market rates based on this approach. The ten year lease has a potential value of \$311,850.00. The lease has been reviewed and approved for signing by our attorney. This is an effort to generate revenue beyond the water meter. A plan is on file at the Prudential Office and the Water Department.

**ARTICLE #22.** To see if the District will borrow the sum of \$300,000.00 for the purchase of a new ambulance and related equipment for the District. This ambulance will replace one of the District's current 2009 Ambulances, this new ambulance will serve as a first responding apparatus and would allow the District to ensure its continued longevity of high quality service, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee, or take any action thereon.

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

***Explanation:** Replacement of this 2009 ambulance will allow the District to maintain its current fleet of four ambulances and move the current ambulance into a secondary role as the dive team vehicle which serves as a response vehicle and carried the dive team gear. The dive team currently uses a 1999 former ambulance.*

**ARTICLE #23.** To see if the District will vote to raise and appropriate the sum of \$56,663.51 re-appropriate Article #25 from the May 12, 2012 Annual District Meeting the sum of \$3,336.49 for a total of \$60,000.00 to purchase a new four wheel drive SUV, lights, radios and related equipment, said funds to be expended under the direction of the Board of Fire Commissioners with approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

***Explanation:** This article which will replace the ten year old Duty Officer vehicle to keep a reliable fleet. The current model has become cost prohibitive to replace, so the vehicle is being replaced with the next model down. The existing vehicle will be moved into a reserve role and replace the current reserve vehicle.*

**ARTICLE #24.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$51,200.00 for the purchase of five(5) SCBA (Self Contained Breathing Apparatus), five (5) comprehensive sets of bunker gear and standardized helmet front pieces ensuring the ability to quickly and consistently identify our members on an emergency scene, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Fire Committee  
Recommended by the Prudential Committee**

***Explanation:** This will continue the process of staggering the purchase of protective gear, (oxygen tanks and firefighting clothing), which the District began two years ago to keep our firefighters safe and conform to new mandates of the National Fire Protection Association standards.*

**ARTICLE #25.** To see if the District will vote to raise and appropriate the sum of \$28,043.37 and re-appropriate from Article #27 from the May 15, 2012 Annual District Meeting the sum of \$21,956.63 for a total sum of \$50,000.00 for the labor and materials necessary for the purchase and installation of a new emergency standby generator and related equipment to be installed at the Marstons Mills Fire Station 3, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article will allow the purchase of a new automatic emergency standby generator to replace the existing emergency standby generator at the Marstons Mills Fire Station which has become un-reliable and parts have become obsolete. The new generator will provide reliable backup emergency electricity to power the facility.*

**ARTICLE #26.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$25,000.00 for the purchase of fifty three (53) sets of wild land firefighting gear to outfit the firefighters with proper protection for fighting wildfires, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee, or take any other action thereon:

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *The Fire Department has 53 firefighters and this article will fund the purchase of a set of wild land firefighting gear for each one. This will bring the Fire Department into compliance with National Standards for wild land firefighting protective clothing. The firefighters must currently use their structural firefighting gear on wild land and brush fires responses. This gear is not designed for this use as it is bulky and heavy to use in these situations and puts the firefighters at greater risk of fatigue and overexertion.*

**ARTICLE #27.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$35,000.00 for the purchase of a new Life Pak 15 monitor/defibrillator for use in the Fire Department ALS Vehicles, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee, or take any other action thereon:

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This will allow the Fire Department to maintain Life Pak 15 monitor/defibrillators on all five (5) ALS equipped vehicles that it currently operates and means it will not have to shift equipment around or run short when needed due to repair or maintenance.*

**ARTICLE #28.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$7,000.00 to purchase a new 30 horse power outboard motor and related equipment and to sell or trade the existing 30 horse power motor currently in use, whichever is in the best interest of the District, said funds to be expended under the direction of the Fire Commissioners, with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

***Explanation:** This article is to replace a thirty (30)+ year old, 30 horse power motor currently in use on one of the Department's thirteen foot whalers. This will complete the upgrade of the District's small boats and will allow for increased functionality as it will be usable in both fresh and salt water applications, support dive operations, allow access to waters without boar ramps and at the same time, update our existing boat capacity.*

**HEREOF FAIL NOT** to make due return of the Warrant and your doings thereon at said meeting. Given under our hands this seventeenth day of May, in the Year of our Lord, Two Thousand Sixteen.

Prudential Committee

Carlton B. Crocker, Chairman \_\_\_\_\_

John Lacoste \_\_\_\_\_

David V. Lawler \_\_\_\_\_

A TRUE COPY  
ATTEST:

\_\_\_\_\_  
Clerk/Treasurer, Judith C. Sprague  
Centerville-Osterville-Marstons Mills Fire District



**“Stork Pin Ceremony”**