

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

MINUTES OF THE PRUDENTIAL COMMITTEE

WEDNESDAY, OCTOBER 18, 2023

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PRESENT: Carlton B. Crocker, John Lacoste, David Lawler, Prudential Committee; Molly Stevens, Clerk/Treasurer; Byron Eldridge, Deputy Fire Chief, Craig Crocker, Water Superintendent

Also Present: Attorney Doug Murphy

The meeting convened at 6:04 p.m.

Public Comment: None.

David Lawler made a motion to approve the minutes of the September 6, 2023 meeting as printed, John Lacoste seconded the motion, the motion passed unanimously.

Deputy Eldridge: Deputy Eldridge read a letter from Chief Winn who could not attend, with a report on the expenditures so far this fiscal year being on target. He also reported that Recognition Night which was on October 16 was a great success. Chief Winn's letter stated the new recruits were in week 6 out of ten at the fire academy. He also mentioned the Apparatus Replacement Committee has begun working on the process of replacing some of the major equipment and that a Personal Protective Equipment Committee was also evaluating the current bunker gear. A Fire Commissioner's report was handed out. The Deputy shared that COMM is hosting a week of classes by Pierce Manufacturing which is well attended. The newest ambulance was put into service the previous Friday

Craig Crocker: Superintendent Crocker presented the latest pumpage report, noting the usage was down due to the rain. Craig also stated the Water Commission is looking at raising rates to boost revenue. There was a discussion about the status of projects affecting roads.

Molly Stevens: Molly handed out expenditure reports and echoed the chief's sentiments about being on target for the first quarter. She talked about adding revenue to the budgets to help us see where we are at a given moment. Molly spoke about making instruction manuals as she goes about learning the daily tasks, a management letter item from last FY. Molly and Mary McIsaac have been working on closing the books and reporting to the DOR as well as preparing for the audit which is scheduled for the week of Thanksgiving. Molly is also taking classes which are

helping tie it all together. Molly requested a stipend of 20% of her bi-weekly pay as compensation for working alone since August.

David Lawler made a motion to approve a temporary stipend of 20% of the current salary of the clerk/treasurer. John Lacost seconded and a vote was unanimous.

Molly requested a budget transfer in the amount of \$12,620.18 from the Prudential Contingency Fund to the Fire Department Operating Budget as voted by the Prudential Committee last meeting.

David Lawler made a motion to transfer the sum of \$12,620.18 from Prudential contingency fund to the fire department operating budget to cover the cost of keeping the old ambulance instead of trading it in. John Lacoste seconded the motion. The vote was unanimous.

David Lawler presented the final contract for the Teamsters Union and the Administrative Fire Staff, Custodian, and Mechanic. It has been signed by the Fire Commission and needs signatures from Prudential.

John Lacoste presented a streetlight request for Lake Elizabeth Drive in Centerville. He stated that when he went to investigate, the bulb was dim in one and the other was out.

Dave Lawler made a motion to replace bulbs, not add new lights to the street. John Lacoste seconded the motion and the vote was unanimous.

There was a discussion about some other projects, and the fact that a street light was laying on the ground after a pole replacement. Molly said she would call the company about it and John would provide the pole number.

Next meeting: November 8, 2023 at 6:00pm.

Public Comment: None

David Lawler made a motion to adjourn the public portion of the meeting at 6:36 p.m. and move into executive session and not reconvene in open session, John Lacoste seconded the motion. A role call vote was taken: Carlton Crocker-Aye, David Lawler-Aye, John Lacoste-Aye.

Molly Stevens, Clerk/Treasurer