

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

MINUTES OF THE PRUDENTIAL COMMITTEE

WEDNESDAY, June 11, 2025

PRESENT: Carlton B. Crocker, David Lawler, John Lacoste Prudential Committee; Molly Stevens, Clerk/Treasurer; Cristin Van Buren, Assistant Clerk/Treasurer; Patrick Hill, Fire Chief; Craig Crocker Water Superintendent

Not Present: Michael Rogers, Deputy Fire Chief

Also Present: Mark McCartin and intern Liam Johnston, Hilb Group

The meeting convened at 6:00 PM.

Public Comment: None.

David Lawler nominated Carlton Crocker to be the Prudential Committee Chairman, John Lacoste seconded the motion, the motion passed unanimously.

John Lacoste nominated David Lawler to be the Prudential Committee Vice Chairman, Chairman Crocker seconded the motion, the motion passed unanimously.

David Lawler made a motion to approve the minutes of the May 14, 2025 meeting as written. John Lacoste seconded the motion, the motion passed unanimously.

Mark McCartin: Mark McCartin of The Hilb Group gave a presentation of the Business Insurance Policy Proposal for Fiscal Year 2026 and an overview of the policies. Changes in the premiums, deductibles, limits, and coverage were discussed. VFIS is no longer providing coverage for Marine Unit 310; a separate policy to cover it was added to the standard renewals. Mark will have his office make sure we have the dedicated phone number for any cyber emergencies.

Patrick Hill: Chief Hill gave an update on the two new ambulances that are on order. They are expected to be received at the end of July. He passed out the minutes of the most recent fire commissioners' meeting for review and a brief rundown of the budget to date. They have hired two paramedics who have worked at other Cape departments and will not need to go to the Fire Academy. He would also like to hire an additional firefighter due to the long-term absence of two members and the upcoming retirement of several members.

The interior painting at Station One has begun on the first floor. Molly will coordinate a time to paint the Prudential office to limit the impact on day-to-day operations. Chief Hill thanked everyone for their patience and cooperation.

Craig Crocker: Craig passed out the pumpage report which showed an increase over May of 2024. Despite the recent rain, we are still in a drought.

There was a brief discussion of the labor and material bids. The Water Commissioners met last evening and are likely going to go out to bid again for the labor. Only one company responded, and they would like to see if they can get more competitive prices.

Molly Stevens: Molly has been working to get ahead of closing the books this year despite multiple trainings, conferences, and vacations happening. Most of the expense lines are in good shape, but there will be adjustments to the salary appropriations since there were contract negotiations going on when the budget was originally done and had to be estimated.

Molly requested one budget transfer from the district health insurance line to the district MedEx insurance line due to a clerical error when setting up the budget lines.

David Lawler made a motion to move \$21,780.60 from the district health insurance line to the District MedEx insurance line. John Lacoste seconded the motion. The motion passed unanimously.

Molly requested approval of the previously distributed final version of the Ambulance Billing Waiver and Write Off policy which was approved by the Fire Commissioners. She also proposed the write off of this year's outstanding ambulance receivables.

David Lawler made a motion to approve the Ambulance Billing Waiver and Write Off Policy as presented by Molly. John Lacoste seconded the motion. The motion passed unanimously.

David Lawler made a motion to approve the write off of the uncollectible ambulance receivables in the amount of \$329,788.64. John Lacoste seconded the motion. The motion passed unanimously.

Next Meeting: July 9, 2025 6:00 PM

Public Comment: None

Carlton Crocker made a motion to adjourn the meeting at 7:11 PM.


Cristin Van Buren, Assistant Clerk/Treasurer